

November 13, 2007 Meeting Minutes

Health and Safety Committee

Plant Operations Conference Room, PO 104

Members:

Barb LaFleur*, Barry Wilkins, Beau Burgen, Cheryl LaPointe*, Holly Wiederhold*, Mark Szentmiklosi, Melanie Jorgensen*, Todd Bishop, Todd Robinson, Rick Westcott*, and Ron Schebil

(*Member present)

Discussion:

1. Review Injuries for Prevention Purposes – Cheryl LaPointe

- Total new Injury/Incident Reports since 10/09/2007 equal five (5).
- OSHA recordable for the monthly period equals two (2).
- Type: Foot/ankle = 1 (recordable); Back = 1 (recordable); Back = 1 (informational); Foot = 1 (informational); Light bulb exploded = 1 (informational).

OSHA Recordable (YTD)	=	24
Days Lost (YTD)	=	178 (includes Saturday & Sunday)
Days Restricted (YTD)	=	189 (includes Saturday & Sunday)

2. Construction/Maintenance Concerns – Todd Bishop

- The re-opening of the SC bus turnaround and the use of the flagpole are waiting for site lighting, which are on order.
- Todd pointed out that the lanes between lots 5 and 6 and the POB & GM buildings should have the wording “two-way” added to the stop signs; and that possibly a third sign erected between the GM building and lot 6 to make it a “three way” stop.
- LA stairwells will be completely remodeled beginning the last week of November.

3. New Business

- There was discussion about the College purchasing an Emergency Mass Notification System and how an emergency notification is sent through text messaging, email, landline and cell phone messaging.
- We also talked about when the Hepatitis B vaccines and prescription safety glasses would be available to the departments that are required to have them. HRM is in the process of coordinating the vaccines and finding an optical provider for the prescription safety glasses.

Next Meeting:

December 11, 2007 at 2:00 pm in PO 104