

**Board of Trustees**  
Washtenaw Community College

**ACTION**

4800 E. Huron River Drive  
Ann Arbor, Michigan 48105-4800

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Subject  
Approval of Minutes

Date  
May 19, 2020

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**RECOMMENDATION**

That the Board of Trustees approve the minutes of the April 28<sup>th</sup> Monthly Meeting and May 14<sup>th</sup> Special Meeting as submitted.

**A ROLL CALL VOTE WILL BE TAKEN**

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Prepared by: Vanessa Brooks  
Title: Chief of Staff and Director of  
President and Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*  
Rose B. Bellanca, President

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**MINUTES**  
**WASHTENAW COMMUNITY COLLEGE**  
**MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**TUESDAY, APRIL 28, 2020**

**CALL TO ORDER**

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on April 28, 2020 at 1:08 p.m. virtually per Executive Order 2020-48 issued on April 14, 2020 by Governor Whitmer.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken(*arrived at 1:23 pm*), Treasurer Angela Davis (*departed at 3:24 pm*), Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

WCC Hero Presentation

Before beginning the meeting Chair Fleming on behalf of the Board and President Bellanca acknowledged a few of our WCC Heroes via a video presentation. Lastly, on behalf of the Board and President Bellanca she thanked those in the video and others for their service on the front lines during this pandemic.

**Approval of Agenda (Action)**

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board approve the agenda for the April 28<sup>th</sup> Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Minutes (Action)**

It was moved by Secretary DeVarti and seconded by Trustee Hatcher that the Board approve the minutes of the March 31<sup>st</sup> Monthly Meeting and April 17<sup>th</sup> Special Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**CITIZEN PARTICPATION**

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President provided the Board with a State of the WCCEA Union Address which highlighted events over the past year.

Public Comments

There were no public comment.

Written Communications

There were no communications received.

**Call to order**

WCC Hero Presentation

**Approval of Agenda (Action)**

**Approval of Minutes (Action)**

**CITIZEN PARTICPATION**

WCC Education Association  
WCC Education Association

Public Comments

Written Communications

## **SPECIAL REPORTS**

### Ali Kurmasha – Jack Kent Cooke Scholarship Winner

Ms. Alexandra McCracken informed the Board that this was third consecutive year a WCC student has received the prestigious Jack Kent Cooke Scholarship. She reminded the Board that the recipients receive up to \$40,000 per year to help cover the cost of educational expenses complete their bachelor's degree.

Mr. Ali Kurmasha, WCC Student and President of Phi Theta Kappa Honor Society, International Student Association, and the Intercultural Communication Club thanked the Board, President, Faculty and Staff for assisting him in completing his educational goals.

### Curriculum and Assessment Report

Ms. Lisa Veasey, WCC English Faculty and Curriculum Committee Chair, provided the Board with highlights of the Curriculum and Assessment work that has been completed since the last years' board presentation.

Mr. Shawn Deron, Motorcycle Faculty and Assessment Chair reminded the Board that this is the fifth and final year of the Assessment Academy. He also informed the Board of the assessment activities that have occurred over the last year. Lastly, he informed the Board that the general education assessment was completed.

### Budget Process, Tuition and Fee Discussion

Mr. William Johnson, Executive Vice President and CFO began by giving the Board details about the CARES Act funding the college received and how the funds can be allocated. He also led a discussion on the budget process, tuition and fees. Lastly, Mr. Johnson presented the Board three tuition rate scenarios. He announced the Administration is recommending to the Board a zero tuition increase for in district students for online and on campus classes.

## **MONTHLY REPORTS**

### Financial Reports (March 2020) (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board receive the Financial Reports for March 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

## **SPECIAL REPORTS**

### Ali Kurmasha – Jack Kent Cooke Scholarship Winner

### Curriculum and Assessment Report

### Budget Process, Tuition and Fee Discussion

## **MONTHLY REPORTS**

### Financial Reports (March 2020) (Action)

Facilities Development Report

Mr. William Johnson, Executive Vice President and CFO announced to the Board that the increased cost of the ATC Project has been approved by the state. He also mentioned that there would be some projects in the ML Building that will be completed because they cannot be held much longer.

**REMARKS**

Remarks of Members of Board of Trustees

Secretary DeVarti thanked the WCC heroes in the presentation for their work on the front lines.

Treasurer Davis thanked the administration for sharing the video with the Board and thanked the front line workers.

Trustee Hatcher mentioned that there was a lot of great things shared in the Board Memo.

Trustee McKnight-Morton encouraged the Board and the Staff to stay positive and continue to be cooperative and work together as a Team

President's Remarks

President Bellanca thanked the faculty and staff for their perseverance through the pandemic and continued cooperation and team work. She also spoke to the Board about the continuing efforts the Administration is undertaking to preserve the long-term financial well-being of the college

**OLD BUSINESS**

2020-21 Tuition and Fee Rates for Credit Courses

It was moved by Trustee McKnight-Morton and seconded by Treasurer Davis that Board approve the 2020-21 Tuition and Fee Rate for Credit Classes as listed below:

<b>On Campus Tuition Rates:</b>	<b>Student Fees per Transaction:</b>
<b>In-District</b> - \$95/credit hour <b>Out-of-District</b> - \$164/credit hour <b>Out-of-State</b> - \$227/credit hour <b>International</b> - \$268/credit hour <b>Work In-District</b> - \$95/credit hour <b>Property In-District</b> - \$95/credit hour  <b>Distance Learning Tuition Rates:</b> <b>In-District</b> - \$108/credit hour <b>Out-of-District</b> - \$117/credit hour <b>Out-of-State</b> - \$123/credit hour <b>International</b> - \$124/credit hour	<b>Late Registration</b> - \$25 <b>Delinquent Payment</b> - \$25 <b>Duplicate Diploma</b> - \$20 <b>Returned Check</b> - \$25 <b>Special Transcript Service</b> - \$20 <b>Student ID Card Replacement</b> - \$10 <b>Loan Processing Fee</b> - \$25 <b>Credit for Prior Learning Evaluation</b> - \$50 <b>Student Record Copy Fee</b> - \$1/page

Facilities Development Report

**REMARKS**

Remarks of Members of Board of Trustees

President's Remarks

**OLD BUSINESS**

2020-21 Tuition and Fee Rates for Credit Courses

<p><b>Work In-District</b> - \$108/credit hour  <b>Property In-District</b> - \$108/credit hour</p> <p><b>Student Fees per Credit Hour:</b>  <b>Technology/Enrollment Fee</b> - \$10/cr hr  <b>Credit by Exam</b> - \$25/cr hr  <b>Credit for Prior Learning</b> - \$50/cr hr  <b>Course Repeat Fee</b> - \$200/cr hr  <b>Excess Contact Hour Fee</b> - \$5/contact hr (max=\$300)</p>	<p><b>Department Course Fees:</b>  <b>Dental Kit Fee</b> - \$200/400  <b>Police Academy Program (May-October):</b>              - <b>Supplies</b> - \$600              - <b>Special Off-Site Training</b> - \$400              - <b>Firearms Range Use</b> - \$750              - <b>Mandatory Fee</b> -In-district - \$1,155            -Out-district - \$1,890            -Out-state - \$2,551  <b>Fine Arts: Ceramics Supplies</b> - \$40  <b>Photography: Printer Ink Supply</b> - \$20  <b>Art: Art Model</b> - \$15</p>	<p>2020-21 Tuition and Fee Rates for Credit Courses (cont.)</p>
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A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**Approval of Revisions to Policy 2030 - Residency Policy (Action)**

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve the proposed revisions to Policy 2030, Residency Policy.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**Approval for New Programs 2020-21 (Action)**

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve the New Programs and 3 + 1 Articulation Agreements for Fall 2020 as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**Approval for Discontinuation of Programs 2020-21 (Action)**

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board approve the discontinuation of the 3 + 1 Articulation Agreements and Programs for the Fall 2020 as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**Resolution to Utilize the Maximum Allowable 2020-21 Ad Valorem Tax Rate (Action)**

It was moved by Vice Chair Milliken and seconded by Secretary DeVarti that the Board of Trustees recommends that the College, when developing its FY 2021 Budget utilize the

**Approval of Revisions to Policy 2030 - Residency Policy (Action)**

**Approval for New Programs 2020-21 (Action)**

**Approval for Discontinuation of Programs 2020-21 (Action)**

**Resolution to Utilize the Maximum Allowable 2020-21 Ad Valorem Tax Rate (Action)**

maximum allowable 2020-21 Ad Valorem Rate for operations, which at its current rate of 3.3763 mills will generate approximately \$60,624,340 of gross tax revenue.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**Reappointments of Washtenaw Technical Middle College Board of Directors (Action)**

It was moved by Vice Chair Milliken and seconded by Trustee Landau that the Board approve the re-appointment of Alex Milshteyn, Katie Richards-Schuster, and Paulette R. Miller as Washtenaw Technical Middle College Board of Directors with terms ending April 2023.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**NEW BUSINESS**

**Wi-Fi Redundancy Infrastructure Project (Action)**

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board approve contracts to purchase Wi-Fi gear with CDW for an amount not to exceed \$330,000.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**Resolution to Approve the 2020-21 Tax Levy Rate for General Operations**

Mr. William Johnson, Executive Vice President and CFO talked to the Board about the tax levy for operations recommendation presented to the Board.

**Adjournment of Monthly Meeting (Action)**

It was moved by Trustee Landau and seconded by Vice Chair Milliken that the Board adjourn the Monthly meeting. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 3:27 p.m.

Respectfully submitted,

David DeVarti  
Secretary

Christina Fleming  
Chair

**Resolution to Utilize the Maximum Allowable 2020-21 Ad Valorem Tax Rate (Action) (cont)**

**Reappointments of Washtenaw Technical Middle College Board of Directors (Action)**

**NEW BUSINESS**

**Wi-Fi Redundancy Infrastructure Project (Action)**

**Resolution to Approve the 2020-21 Tax Levy Rate for General Operations**

**Adjournment of Monthly Meeting (Action)**

**MINUTES  
WASHTENAW COMMUNITY COLLEGE  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
THURSDAY, MAY 14, 2020**

**CALL TO ORDER**

The Special Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on May 14, 2020 at 1:06 p.m. virtually per Executive Order 2020-75 issued on May 6, 2020 by Governor Whitmer.

**Present:** Chair Christina Fleming, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard Landau and Trustee Diana McKnight-Morton

**Absent:** Vice Chair Bill Milliken

**Approval of the Agenda (Action)**

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board approve the May 14<sup>th</sup> Special Meeting agenda.

A roll call vote was taken: Chair Fleming; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**CITIZEN PARTICPATION**

Public Comments

There were no public comments received.

Written Communication

There were no written communications received.

**REMARKS**

Remarks of Members of Board of Trustees

There were no Trustee remarks.

President Remarks

President Bellanca thanked Trustees, Faculty, Staff and Students for working through the semester despite the pandemic. Lastly, she thanked the Facilities and Maintenance staff for returning to work on campus.

**Call to Order**

**Approval of the  
Agenda (Action)**

**CITIZEN PARTICPATION**

Public Comments

Written  
Communication

**REMARKS**

Remarks of Members of  
Board of Trustees

President Remarks

**NEW BUSINESS**

**NEW BUSINESS**

**Revision to the 2020 Schedule of Monthly Board Meetings (Action)**

It was moved by Treasurer Davis and seconded by Trustee McKnight-Morton that the Board revise their 2020 Schedule of Monthly Board Meetings and begin the May 19<sup>th</sup> and June 23, 2020 meetings at 1:00pm.

A roll call vote was taken: Chair Fleming; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Motion to Adjourn Special Meeting (Action)**

It was moved by Secretary DeVarti and seconded by Trustee Landau that the Board adjourn the May 14, 2020 Special Meeting of the WCC Board of Trustees and move into closed session to discuss collective bargaining. A roll call vote was taken: Chair Fleming; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting adjourned at 1:06 p.m.

Respectfully submitted,

David DeVarti  
Secretary

Christina Fleming  
Chair

**Revision to the 2020  
Schedule of Monthly  
Board Meetings (Action)**

**Motion to Adjourn  
(Action)**