

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
July 28, 2020

RECOMMENDATION

That the Board of Trustees approve the minutes of the June 23rd Monthly Meeting and July 15th Special Meeting as submitted.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of
President and Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JUNE 23, 2020

CALL TO ORDER

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on June 23, 2020 at 1:06 p.m. virtually per Executive Order 2020-129 issued on June 18, 2020 by Governor Whitmer.

Present: Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis (*departed at 3:38*), Secretary David DeVarti, Trustee Ruth Hatcher(*absent at 3:50pm due to technical difficulties*), Trustee Richard J. Landau and Trustee Diana McKnight-Morton

Moment of Silence

Chair Fleming asked Trustees and meeting participants to join her in a moment of silence to acknowledge the passing of former Trustee William J. Davis and faculty member Dennis Bila.

Approval of Agenda (Action)

It was moved by Secretary DeVarti and seconded by Treasurer Milliken that the Board approve the agenda for the June 23rd Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Minutes (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Hatcher that the Board approve the minutes of the May 19th Monthly Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

CITIZEN PARTICPATION

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President informed the Board that the she has been working with VPI Hurns and Executive Director DeLong to sign a number of letter of agreements in preparation for the fall semester. She also announced that the WCCEA is encouraging faculty donations to the WCCEA Faculty Union Cares Student Emergency fund via the WCC Foundation office. Lastly, she wished condolences to the family of Dennis Bila on behalf of the WCCEA.

Public Comments

There were no public comments.

Call to order

Moment of Silence

Approval of Agenda (Action)

Approval of Minutes (Action)

CITIZEN PARTICPATION

WCC Education Association
WCC Education Association

Public Comments

Written Communications

There was one written communication received.

SPECIAL REPORTS

NASA Community College Aerospace Scholars

Dr. Kimberly Hurns, Vice President of Instruction informed the Board that Emilee Seghi and Maximillian Ehinger have been selected from applicants from across the country to be NASA Community College Aerospace Scholars. Vice President Hurns thanked faculty members Ms. Susan Dental, Mr. Dan Majaes, Ms. Danette Bull, Mr. Amir Fayz, Mr. Rob Haygood and Ms. Suzanne Albach for their encouragement and recommendations. A video featuring Emilee and Aisha Bowe was shown to the Board.

Mandatory Audit Communication

Mr. Tom Winkleman of Rehmann Robson reminded the Board of the type and scope of professional services Rehman Robson offers to them. He also spoke about key audit communications, the purposed audit timeline, and new accounting pronouncements.

Police Academy Update

President Bellanca reminded the Board on the College's philosophy on Racial Inequality before introducing Mr. Brandon Tucker, Associate Vice President Workforce and Community Development.

Mr. Brandon Tucker spoke to the Board about the updated training and curriculum being taught at the WCC Police Academy. He also mentioned how WCC with the approval of MCOLES has updated their curriculum to educate cadets on the use of excessive force and provide scenario based training.

Public Safety Update

Ms. Linda Blakey, Executive Vice President of Student and Academic Services reminded the Board of the mission, value, vision and philosophy of the WCC Public Safety Office. She also spoke on how community policing was top priority and mentioned the activities that the Officers have been involved in to facilitate that. Lastly, she informed the Board that WCC Public Safety was seeking accreditation from the International Association of Campus Law Enforcement Administrators

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Trustee McKnight – Morton and seconded by Trustee Hatcher that the Board approve the personnel recommendations as submitted.

Written
Communications

SPECIAL REPORTS

NASA Community
College Aerospace
Scholars

Mandatory Audit
Communication

Police Academy Update

Public Safety Update

MONTHLY REPORTS

Personnel
Recommendations

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2020 - 21 Appointment of the President and Chief Executive Officer (Action)

It was moved by Vice Chair Milliken and seconded by Secretary DeVarti that the Board extend the appointment of Dr. Rose B. Bellanca as President and Chief Executive Officer to June 30, 2023, and that the Chair of the Board of Trustees be authorized to sign a contract with Dr. Bellanca on behalf of the Board.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2020-21 Independent Staff Salary Adjustments (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve a 1.5% adjustment to the Independent Staff salary and wage rates for the 2020-21 fiscal year.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2020-21 Part –Time Staff and Coaches Wage Rates (Action)

It was moved by Treasurer Davis and seconded by Trustee Hatcher that the Board approve the 202-21 Part-Time Support Staff and Club Sports Coaches Salary as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2020-21 Part – Time Faculty Wage Rates (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Hatcher that the Board approve the 2020-21 Part-Time Faculty Wage Rates as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2020-21 Department Chair Appointments (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve the attached 2020-21 Faculty Department Chair appointments as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Personnel
Recommendations
(cont.)**

**2020 - 21 Appointment
of the President and
Chief Executive Officer
(Action)**

**2020-21 Independent
Staff Salary
Adjustments (Action)**

**2020-21 Part –Time
Staff and Coaches
Wage Rates (Action)**

**2020-21 Part – Time
Faculty Wage Rates
(Action)**

**2020-21 Department
Chair Appointments
(Action)**

Financial Reports (May 2020) (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board receive the Financial Reports for May 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Executive Vice President and CFO informed the Board that the energy cooling tower and replacement project is complete. He also stated that there are numerous critical projects that are being done while the Fitness Center is Closed.

REMARKS

Remarks from Members of the Board of Trustees

Trustees McKnight-Morton wished condolences to the families of former Trustee William J. Davis and faculty member Dennis Bila.

Trustee Hatcher thanked HR for the organizational charts received. She also thanked President Bellanca for the kind words in the announcement of the passing of Dennis Bila.

Vice Chair Milliken congratulated the NASA Community College Aerospace Scholars.

Treasurer Davis congratulated Ali Kurmasha on being awarded the Jack Kent Cook Scholarship.

Chair Fleming applauded the administration, faculty and staff on what they have accomplished through this pandemic. She also gave her thoughts about the civil unrest and injustice in the world. She commended the administration on the increased efforts in the area of diversity and inclusion.

President's Remarks

President Bellanca thanked the Board of Trustees for the comments. She stated that she shared her comments at the beginning of the special reports. Lastly, she stated that we would air on the side of caution in bringing employees back to campus.

OLD BUSINESS

Proposed Fall 2020 In-District Tuition Rate Revision (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that in recognition that the ongoing COVID-19 pandemic will impact the College's Fall 2020 on campus course offerings and in further consideration of the potential financial impact that this may have on In-District students, that the Board approve the revision to the Distance

Financial Reports (May 2020) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

OLD BUSINESS

Proposed Fall 2020 In-District Tuition Rate Revision (Action)

Learning tuition rates for In-District, Work In-District, and Property In-District from \$108/credit hour to \$95/credit hour for the Fall 2020 semester.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Internet Connectivity Upgrade Project (Action)

It was moved by Vice Chair Milliken and seconded by Treasurer Davis that the Board approve a 3-year contract for internet connectivity with DDOS protection from Merit for an amount not to exceed \$78,000.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of the 2020-21 General Fund Operating Budget (Action)

It was moved by Treasurer Davis and seconded by Secretary DeVarti that the Board approve the 2020-21 Budget Plan as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

Circle In Contract (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board approve a contract with Circle In, Inc. not to exceed \$94,000 in the first year. The contract may be renewed for a second year at a cost of \$104,000 and a third year at a cost of \$119,000. College administration will base contract renewal on student use and evaluation of the Circle In app.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Campus Elevator Upgrade Project (Action)

It was moved by Secretary DeVarti and seconded by Vice Chair Milliken that the Board of Trustees approve an installation contract with Kone in the amount not to exceed \$335,000.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Proposed Fall 2020 In-District Tuition Rate Revision (Action)(cont.)

Internet Connectivity Upgrade Project (Action)

Approval of the 2020-21 General Fund Operating Budget (Action)

NEW BUSINESS

Circle In Contract (Action)

Campus Elevator Upgrade Project (Action)

Gunder Myran Building HVAC Controls Upgrade Project

Mr. William Johnson, Executive Vice President and CFO explained to the Board that this project would replace the outdated controls.

Approval of 2020-21 Faculty Sabbaticals (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board approve the requested 2020-21 Faculty Sabbatical Leaves as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Revision to the 2020 Schedule of Monthly Board Meetings (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Milliken that the Board revise their 2020 Schedule of Monthly Board Meetings and begin the July 28, 2020 meeting at 1:00pm.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board move to adjourn the Monthly Meeting. A roll call vote was taken: A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Secretary DeVarti; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. Monthly Meeting was adjourned at 4:00 p.m.

Respectfully submitted,

David DeVarti

Secretary

Christina Fleming

Chair

Gunder Myran Building
HVAC Controls
Upgrade Project

**Approval of 2020-21
Faculty Sabbaticals
(Action)**

**Revision to the 2020
Schedule of Monthly
Board Meetings (Action)**

**Motion to Adjourn
Monthly Meeting
(Action)**

**MINUTES
WASHTENAW COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, JULY 15, 2020**

CALL TO ORDER

The Special Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on July 15, 2020 at 1:40 p.m. virtually per Executive Order 2020-129 issued on June 18, 2020 by Governor Whitmer.

Present: Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard Landau and Trustee Diana McKnight-Morton (*due to technical issues did not return after closed session*)

Approval of the Agenda (Action)

It was moved by Treasurer Davis and seconded by Trustee Hatcher that the Board approve the July 15th Special Meeting agenda.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

CITIZEN PARTICIPATION

Public Comments

There were no public comments received.

Written Communication

There were no written communications received.

Recess to Go into Closed Session to Discuss Collective Bargaining (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board recess to go into closed session to discuss collective bargaining. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting recessed at 1:42 pm.

The meeting reconvened at 2:16 pm.

REMARKS

Remarks of Members of Board of Trustees

Secretary DeVarti stated that he would be running for reelection for the November election.

Call to Order

**Approval of the
Agenda (Action)**

CITIZEN PARTICIPATION

Public Comments

Written
Communication

**Recess to Go into
Closed Session to
Discuss Collective
Bargaining (Action)**

REMARKS

Remarks of Members of
Board of Trustees

President Remarks

President Bellanca informed the Board that CTE students are on campus making up incompletes from the Winter semester. She also stated that the Police Academy would be beginning next week. Lastly, she thanked the faculty for their hard work in transition to complete online learning.

NEW BUSINESS

Ratification of the 2020 OPTA Bargaining Agreement Contract (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board ratify the proposed three-year agreement effective July 15, 2020, continuing through June 30, 2023, between Washtenaw Community College Office Professional/Technical Association and the Washtenaw Community College Board of Trustees

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, and Trustee Landau; yes. The motion was adopted.

Motion to Adjourn Special Meeting (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board adjourn the July 15, 2020 Special Meeting of the WCC Board of Trustees. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, and Trustee Landau; yes. The motion was adopted. The meeting adjourned at 2:27 p.m.

Respectfully submitted,

David DeVarti
Secretary

Christina Fleming
Chair

President Remarks

NEW BUSINESS

**Ratification of the
2020 OPTA Bargaining
Agreement Contract
(Action)**

**Motion to Adjourn
(Action)**