

**Board of Trustees**  
**Washtenaw Community College**

**ACTION**

4800 E. Huron River Drive  
Ann Arbor, Michigan 48105-4800

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Subject  
Approval of Minutes

Date  
January 26, 2021

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**RECOMMENDATION**


That the Board of Trustees approve the minutes of the December 15, 2020 Meeting as submitted.

**A ROLL CALL VOTE WILL BE TAKEN**

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Prepared by: Vanessa Brooks  
Title: Chief of Staff and Director of  
President and Board Affairs

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Recommended by:   
Rose B. Bellanca, President

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**MINUTES**  
**WASHTENAW COMMUNITY COLLEGE**  
**MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**TUESDAY, DECEMBER 15, 2020**

**CALL TO ORDER**

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on December 15, 2020 at 6:06 p.m. virtually per [Public Act 228 of 2020](#) signed into law on October 16, 2020.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

**Approval of Agenda (Action)**

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve the agenda for the December 15<sup>th</sup> Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Minutes (Action)**

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the minutes of the November 17<sup>th</sup> Monthly Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

**CITIZEN PARTICIPATION**

**WCC Education Association**

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President congratulated Mr. Bruce Hackman on his retirement after 22 years of service. She also stated that WCCEAS is committed to working through issues with the administration. Lastly, she offered well wishes for the Board, President Bellanca and the WCC community in 2021!

**Public Comments**

There were no public comments received.

**Written Communications**

There were no written communications received.

**Call to order**

**Approval of Agenda (Action)**

**Approval of Minutes (Action)**

**CITIZEN PARTICIPATION**

**WCC Education Association**  
**WCC Education Association**

**Public Comments**

**Written Communications**

## **SPECIAL REPORTS**

### Entrepreneurship Center 2020 Update: Campus and Community Business Support

Ms. Kristin Gapske, Entrepreneurship Director briefed the Board on the services the WCC Entrepreneurship Center provides to the community, faculty and students. She also highlighted the services that are provided to local business in partnership with Ann Arbor SPARK.

## **REPORTS**

### Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

### Financial Reports (November 2020) (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Hatcher that the Board receive the Financial Reports for November 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

### Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that a contract for the ML renovation project will come before the Board in February. He also notified the Board that the HVAC analysis of the SC building had begun and anticipates a recommendation to the Board in late spring. Lastly, he mentioned the elevator project has begun.

## **REMARKS**

### Remarks from Members of the Board of Trustees

Trustee Hatcher suggested a commission to study the past year focusing on what can be done better in the future. Lastly, she mentioned the English departments book Origins was online.

Trustee McKnight-Morton inquired about if WCC will be a vaccination site. Lastly, she shared an interaction with a current employee.

Chair Fleming reminded everyone to stay the course, stay home and stay safe.

## **SPECIAL REPORTS**

### Entrepreneurship Center 2020 Update: Campus and Community Business Support

## **REPORTS**

### Personnel Recommendations (Action)

### Financial Reports (November 2020) (Action)

### Facilities Development Report

## **REMARKS**

### Remarks from Members of the Board of Trustees

President's Remarks

President Bellanca thanked Trustee Hatcher for the suggestion of a commission. She expressed thanks to faculty and staff for managing through the year. She informed the Board that WCC was ranked 5<sup>th</sup> in country for online learning.

**OLD BUSINESS****Network Infrastructure Upgrade Contract (Action)**

It was moved by Vice Chair Milliken and seconded by Secretary DeVarti that the Board approve a contract to purchase Network Infrastructure Equipment from CDW for an amount not to exceed \$1,175,000.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

**Examity® Learning Validation and Remote Proctoring Contract (Action)**

It was moved by Treasurer Davis and seconded by Trustee Hatcher that the Board approve the continuation of Examity® at an annual cost not to exceed \$200,000 for the 2020-21 Academic Year with at least \$75,000 funded by the CARES Act.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

**2020 Emeritus Staff Status Recipients (Action)**

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board grant the retirees Emeritus Staff Status as stated in Board Policy #5045, Policy on Emeritus Staff as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

**NEW BUSINESS****Adobe Contract Renewal**

Mr. Todd Krueger, CIO provided the Board with an overview on the usage of Adobe across the college and why the contract renewal is needed.

**TI Building Window Replacement Contract**

Mr. William Johnson, Executive Vice President and Chief Financial Officer explained to the Board the need for the window replacements in the TI Building.

President's Remarks**OLD BUSINESS****Network Infrastructure Upgrade Contract (Action)****Examity® Learning Validation and Remote Proctoring Contract (Action)****2020 Emeritus Staff Status Recipients (Action)****NEW BUSINESS****Adobe Contract Renewal****TI Building Window Replacement Contract**

GL Building Roof Restoration Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer described to the Board the current state of the GL Building roof and why the restoration is needed.

**Review of FY 21 Audit (Action)**

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board receive the fiscal year 20 Audit Report as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

**Adjournment of Monthly Meeting (Action)**

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board move to adjourn the Monthly Meeting. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 7:56 pm.

Respectfully submitted,

David DeVarti

Secretary

Christina Fleming

Chair

GL Building Roof  
Restoration Contract

**Review of FY 21 Audit  
(Action)**

**Adjournment of  
Monthly Meeting  
(Action)**