

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
March 30, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the February 23rd Monthly Meeting as submitted.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of
President and Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 23, 2021

CALL TO ORDER

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr on February 23, 2021 at 6:02 p.m. This meeting was held electronically due to [SB 1246](#) signed into law on December 22, 2020

Present: Chair William G. Milliken, Jr, Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the agenda for the February 23rd Monthly Meeting.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Minutes (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board approve the minutes of the January 26th Organizational and Monthly Meeting as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

CITIZEN PARTICPATION

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President stated that the WCCEA continues to work proactively with administration on future planning. She also stated that WCCEA is committed to working through issues with the administration. Lastly, she reminded the Board that the College has been running remotely for almost a year in which she has witnessed amazing things from faculty.

Public Comments

There were no public comments received.

Written Communications

There were no written communications received.

Call to order

Approval of Agenda (Action)

Approval of Minutes (Action)

CITIZEN PARTICPATION

WCC Education Association
WCC Education Association

Public Comments

Written Communications

SPECIAL REPORTS

Affirmative Action Report

Ms. Christine Mihaly, Associate Vice President of Human Resources presented to the Board the 2020 Affirmative Action Report. She spoke to the Board about the pandemic's effect on staffing initiatives. She also informed the Board about the progress of Diversity Initiatives and continued focus to increase diversity, equity and inclusion at WCC.

Vendor Diversity Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer reviewed with the Board the college's purchasing policies and practices, purchasing practices and non-construction purchasing activities. He also spoke about the steps the college is taking to increase the amount of minority and women owned businesses in our vendor database.

Target X Update

Ms. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs reviewed with the Board the intended outcomes from purchasing Target X. Ms. Grace Fama, Success Coach Manager informed the Board how Target X is assisting proactive advising and retention efforts in real time. Ms. Niki Lee, Advanced Technologies and Public Service Careers Academic Advisor talked about how Target X allows for increased efficiency in our outreach for students.

Michigan Future for Frontliners and Reconnect Update

Ms. Linda Blakey, Executive Vice President of Student and Academic Services gave the Board a brief overview of the population at WCC that are taking advantage of the Michigan Future for Frontliners and Reconnect programs offered by the State of Michigan.

REPORTS

Personnel Recommendations (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (January 2021) (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board receive the Financial Reports for January 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

SPECIAL REPORTS

Affirmative Action Report

Vendor Diversity Report

Target X Update

Michigan Future for Frontliners and Reconnect Update

REPORTS

Personnel Recommendations (Action)

Financial Reports (January 2021) (Action)

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that a contract for the ML renovation project will come before the Board in the next few months. He also notified the Board that the HVAC analysis of the SC building had begun and anticipates a recommendation to the Board in September.

REMARKS

Remarks from Members of the Board of Trustees

Chair Milliken spoke about the virtual National Legislative Summit that he, President Bellanca and other Trustees attended. He also talked about meetings with Senator Gary Peters and member of Senator Stabenow's office. Lastly, he mentioned First Lady Jill Biden's presentation on the President's commitment to community college and its students.

President's Remarks

President Bellanca spoke about WCC Alumni, Will Glover who is featured in On the Record. She also announced that the WCC Phi Theta Kappa honors society chapter was recently recognized with a REACH Award for its increasing acceptance rate. Lastly, she mentioned that WCC has three students among nationwide semifinalist for the prestigious Cooke Foundation Undergraduate Transfer Scholarship.

NEW BUSINESS

Single Mode Fiber Installation Contract

Mr. Todd Krueger, CIO informed the Board that in order to prevent network failures, latency and sluggishness the single mode fiber must be replaced. He also reminded the Board that this contract is part of the Network Infrastructure Upgrade Project.

Campus Wide Access Control System Upgrade Project

Ms. Linda Blakey, Executive Vice President of Student and Academic Services talked to the Board about the need for Campus Wide Access Control System to be upgraded.

Appointment of External Audit Firm

Mr. William Johnson, Executive Vice President and Chief Financial Officer gave the Board a brief overview on the process of selecting the audit firm and how the Team came to make the recommendation of Andrews, Hooper, Pavilk to the Board.

Recommendation for New Programs 2021-22

Ms. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs talked to the Board about the recommendation for new programs.

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

NEW BUSINESS

Single Mode Fiber Installation Contract

Campus Wide Access Control System Upgrade Project

Appointment of External Audit Firm

Recommendation for New Programs 2021-22

Recommendation for Discontinuation of Programs 2021-22

Ms. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs explained to the Board that the recommendation to discontinue programs.

Receipt of FY 20 Single Audit (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board receive the fiscal year 20 Single Audit Report as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board move to adjourn the Monthly Meeting A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 8:11 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

Recommendation for
Discontinuation of
Programs 2021-22

**Receipt of FY 20 Single
Audit (Action)**

**Adjournment of
Monthly Meeting
(Action)**