



Office of the President

**MAY 25, 2021
MONTHLY MEETING OF
THE BOARD OF TRUSTEES**

The monthly meeting of the Washtenaw Community College Board of Trustees will begin at 6:00 pm on May 25, 2021. This meeting will be held in the Towsley Auditorium at the Morris Lawrence Building.

The May 25, 2021 monthly Washtenaw Community College Board of Trustees meeting that would normally be held in the Morris Lawrence Building's Room 150 will instead be held in the Morris Lawrence Building's Towsley Auditorium (across the hall from Room 150). The Room change is in response to COVID-19 related health and safety issues and will provide for a safer setting for those in attendance. Appropriate distancing will be enforced, and masks will be required.

Following the Monthly Meeting the Board will meet in Closed Session in room 150 of the MLB to discuss a periodic personnel evaluation.

The Washtenaw Community College Board of Trustees will provide necessary and reasonable aids and services to individuals with disabilities who desire information by contacting Vanesa Brooks, Chief of Staff and Director of President and Board Affairs - vbrooks@wccnet.edu or 734-973-3491 by 1:00 pm prior to the start of the meeting.

**WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
6:00 P.M. – MAY 25, 2021
TOWSLEY AUDITORIUM – MORRIS LAWRENCE BUILDING**

- I. CALL TO ORDER, APPROVAL OF AGENDA**
- II. APPROVAL OF MINUTES (Action) Tab A**
- III. CITIZEN PARTICIPATION**
 - A. Verbal Communications
 - 1. WCC Education Association
 - 2. Public
 - B. Written Communications
- IV. SPECIAL REPORTS**
 - A. Curriculum and Assessment Update
 - B. Strategic Plan Goals and Accomplishments for 2020- 21
- V. REPORTS**
 - A. Monthly Reports
 - 1. Personnel Recommendations **(Action)**..... **Tab B**
 - 2. Financial Reports (April 2021) **(Action)**..... **Tab C**
 - 3. Facilities Development Report **Tab D**
- VI. REMARKS**
 - A. Remarks of Members of Board of Trustees
 - B. President’s Remarks
- VII. OLD BUSINESS**
 - A. Action
 - 1. Explorance /Blue Experience Management Platform Contract **(Action)** **Tab E**
 - 2. Award of Dining Services Contract **(Action)** **Tab F**
 - 3. DTE MiGreen Power Contract **(Action)** **Tab G**
 - 4. Approval of the Proposed 2021-22 Budget **(Action)**..... **Tab H**
 - 5. Resolution to Approve the 2021-22 Tax Levy Rate for General Operations **(Action)**..... **Tab I**
- VIII. NEW BUSINESS**
 - A. Discussion
 - 1. Crane Liberal Arts Building Roofing Restoration..... **Tab J**
 - 2. Business Educational Building Entryway Door Replacements **Tab K**
 - 3. Parking Lots 4 and 6 Resurfacing..... **Tab L**
 - B. Action
 - 1. Revision to 2021 Schedule of Monthly Board Meetings **(Action)**.....**Tab M**
- IX. ADJOURNMENT OF MONTHLY MEETING and Move into Closed Session to discuss a periodic personnel evaluation (Action)**

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
May 25, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the April 27th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks

Title: Chief of Staff and Director of
President and Board Affairs

Recommended by: Rose B. Bellanca, E.D.

Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, APRIL 27, 2021

CALL TO ORDER

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:05 pm on April 27, 2021 in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher and Trustee Christina Fleming

Absent: Trustee Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the agenda for the April 27th Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the minutes of the March 30th Monthly meeting and April 6th Retreat as submitted. The motion was adopted.

CITIZEN PARTICIPATION

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President thanked the counselors, lab techs, advisors and faculty for their hard work and dedication during the last academic year. Lastly, she highlighted the WCCEA survey results.

Public Comments

Ms. Sarah Caruso, WCC OPTA President spoke to the board about on campus childcare.

Mr. Francisco Roque, spoke to the board about on campus childcare.

Ms. Stacie Knox, spoke to the board about on campus childcare.

Written Communications

There were thirty-two written communications received.

SPECIAL REPORTS

Free College Week Update

Ms. Michelle Mueller, Vice President of Economic and College Development shared with the Board highlights of the virtual Free College Week event that had over 6,225 enrollments.

Call to order

Approval of Agenda (Action)

Approval of Minutes (Action)

CITIZEN PARTICIPATION

WCC Education Association
WCC Education Association

Public Comments

Written Communications

SPECIAL REPORTS

Free College Week Update

REPORTS

Personnel Recommendations (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (March 2021) (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board receive the Financial Reports for March 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that the TI window replacement project is on schedule to be completed in late June. Lastly, he notified the Board that the HVAC analysis of the SC building had begun and anticipates a recommendation to the Board in September.

REMARKS

Remarks from Members of the Board of Trustees

Treasurer DeVarti stated he was a strong supporter of Arts and Humanities and believes without strong humanities, education becomes worthless. He also shared editorials with fellow Trustees.

Secretary Hatcher agreed with the public speakers on the closing of on campus child care and feels the community is losing a service. Lastly, she thanked the OPTA for requesting severance for childcare staff.

President's Remarks

President Bellanca recognized past Board Chair, Trustee Cristina Fleming for her service as chair. Lastly, she thanked the childcare workers for their service.

OLD BUSINESS

Target X Customer Relationship Management System (CRM) Contract Renewal (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve a 3-year contract renewal with Target X in an amount not to exceed \$302,100 (\$100,700 billed annually) with annual renewal options, to provide the student lifecycle relationship management (CRM) software for recruitment and retention needs.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

REPORTS

Personnel Recommendations (Action)

Financial Reports (March 2021) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

OLD BUSINESS

Target X Customer Relationship Management System (CRM) Contract Renewal (Action)

Resolution to Utilize the Maximum Allowable 2020 -21 Valorem Tax Rate (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that Board recommends that the College, when developing its FY 2022 Budget utilize the maximum allowable 2020-21 Ad Valorem Rate for operations, which at its current rate of 3.3885 mills will generate approximately \$62,227,245 of gross tax revenue.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

Morris Lawrence Building Renovation Capital Project (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board approve an increase to the Morris Lawrence Renovation Capital Project budget, from \$9,000,000 to \$10,000,000 and that the incremental \$1 million funding for this project be provided by a transfer of General Fund reserves to the Capital Fund in the amount of \$1,000,000. Further, that the Board of Trustees approve a contract with Stenco in an amount not to exceed \$9,000,000 to perform the renovation construction services for the MLB Renovation Project.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

2021 – 22 Tuition and Fee Rate for Credit Classes (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board approve the recommendation as follows: Tuition and Fee rates for Washtenaw Community College continue to be among the lowest for Michigan community colleges with the total cost of enrollment for WCC students consistently ranking in the lowest cost quartile. As an ongoing commitment to affordability and in recognition of the severe impact that the COVID-19 pandemic is having on our students, the College is recommending for FY 2022 not to increase In-District tuition rates and modest increases in all other tuition rate categories. The College is also proposing no increase to fees. Therefore, it is recommended that the following student tuition and fee structure be approved for the 2021-22 academic year as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

NEW BUSINESS

Explorance /Blue Experience Management Platform Contract

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Services explained to the Board the need to expand and extend the Explorance /Blue Experience Management Platform Contract.

Resolution to Utilize the Maximum Allowable 2020 -21 Valorem Tax Rate (Action)

Morris Lawrence Building Renovation Capital Project (Action)

2021 – 22 Tuition and Fee Rate for Credit Classes (Action)

NEW BUSINESS

Explorance /Blue Experience Management Platform Contract

Award of Dining Services Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer gave the Board a brief overview of the process as well as detailed changes of the proposed dining services contract.

DTE MiGreen Power Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer presented to the Board an in depth analysis of the DTE MiGreen Power Contract.

Approval of 2020-21 Candidates for Graduation (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the candidate's for graduation as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

Adjournment of Monthly Meeting and Open the Public Hearing (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board move to adjourn the Monthly Meeting and open the Public Hearing. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted. The meeting was adjourned at 7:52 pm.

PUBLIC HEARING REGARDING THE 2021-2022 BUDGET

The Public Hearing was opened at 7:53 p.m.

Public Comments

There were no public comments.

Review of the Proposed 2021-22 Budget

Mr. William Johnson, Executive Vice President and Chief Financial Officer spoke to the Board about the budget process and the proposed budget for 2021-22.

Resolution to Approve the 2021-22 Tax Levy Rate for General Operations

Mr. William Johnson, Executive Vice President and CFO talked to the Board about the tax levy for operations recommendation presented to the Board.

Adjournment of Public Hearing (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board move to adjourn the Public Hearing. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted. The hearing was adjourned at 8:26 pm.

Award of Dining Services Contract

DTE MiGreen Power Contract

Resolution to Recommend the Allowable 2020 -21 Valorem Tax Rate

Adjournment of Monthly Meeting (Action)

PUBLIC HEARING REGARDING THE 2021-2022 BUDGET

Public Comments

Review of the Proposed 2021-22 Budget

Resolution to Approve the 2021-22 Tax Levy Rate for General Operations

Adjournment of Monthly Meeting (Action)

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

Board of Trustees

Washtenaw Community College

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

ACTION

Subject
Personnel Recommendations

Date
May 25, 2021

RECOMMENDATION

That the Board of Trustees approve the personnel recommendations as submitted.

Prepared by: Christine Mihaly
Title: Associate Vice President
Human Resources

Recommended by: 
Rose B. Bellanca, President

PERSONNEL RECOMMENDATIONS

May 2021

Instruction – Faculty & Administration

Part-Time New Hires

Professional Faculty

Nicholas Bruno, Mathematics & Engineering Studies, \$906 per course contact hour

Karen Bathanti, Business, \$906 per course contact hour

Sangeetha Janakiraman, Business, \$906 per course contact hour

Jeremy Gapp, Business, \$906 per course contact hour

Kristine Kerwin, Culinary Arts & Hospitality Management, \$906 per course contact hour

Richard Lamb, Computer Science & Information Technology, \$906 per course contact hour

Maryellen Monico, Welding & Fabrication, \$906 per course contact hour

Benjamin Hanks, Welding & Fabrication, \$906 per course contact hour

Independent Staff

Paola Vega-Torres, STEM Success Coach, \$22.22 hourly

Support Staff

Benjamin Baker, Digital Media Arts Support Staff, \$13.10 hourly

Sonja Francisco, STEM Scholars Program Support Staff, \$13.10 hourly

Austin Hames, Transportation Technologies Support Staff, \$13.10 hourly

Full-time Employment Ending

Anthony Webster, Student Resource Specialist II with four (4) years of service

Scott Malnar, Professional Faculty Industrial Tech with sixteen (16) years of service

Elizabeth Connors, Professional Faculty Surgical Tech with seven (7) years of service

LaDonna Caviness, Professional Faculty Medical Billing and Coding with two (2) years of service

Student & Academic Services

Part-Time New Hires

Independent Staff

Jessica Brown, C19 Temporary Public Safety Aid/Health Screener, \$14.94 hourly

Tasha Gorowski, C19 Temporary Public Safety Aid/Health Screener, \$14.94 hourly

Catherine Morris, Security Patrol Officer, \$14.94 hourly

Full-time Employment Ending

Kimberly Dosey, Recruitment and Outreach Specialist with nine (9) years of service

Amnesty Alston, Childcare Professional with nineteen (19) years of service

Sarah Carmichael, Childcare Professional with twenty-three (23) years of service

Kirsten Cunningham, Childcare Professional with twenty-three (23) years of service

Brittany Davis-Johnson, Childcare Professional with seven (7) years of service

Kristen Ellis, Childcare Professional with fourteen (14) years of service

Deborah Freeman, Childcare Professional with forty-nine (49) years of service

Julie Gardner, Childcare Professional with six (6) years of service

Andrea Maxwell, Childcare Professional with four (4) years of service

Jacquelyn Moilanen, Childcare Professional with three (3) years of service

Amanda Pieske, Childcare Professional with six (6) years of service

Gaye Wilt, Childcare Professional with twenty-seven (27) years of service

Workforce & Community Development

Part-Time New Hires

Professional Faculty

Bruce Hill, Public Service Training Professional Service, \$36.60 hourly

Stephen Locke, Public Service Training Professional Service, \$36.60 hourly

Alyssa Monnette, Public Service Training Professional Service, \$36.60 hourly

Kaitlin Turpin, Public Service Training Professional Service, \$36.60 hourly

Facilities Management

Full-Time New Hires

John Foster, Journey person Plumber, \$35.21 hourly

Replacement

Marketing and Communication

Full-Time New Hires

Kathleen Kvasnak, Marketing Manager, \$59,000 annual

Replacement

Economic & College Development

No Report

Human Resources

No Report

Advancement

No Report

Finance

No Report

President

No Report

Board of Trustees

Washtenaw Community College

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

ACTION

Subject
Financial Reports - April 2021

Date
May 25, 2021

RECOMMENDATION

That the Board of Trustees receive the Financial Reports for April 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: 
Rose B. Bellanca, President

Financial Narrative

April 2021

The financial narrative discusses the financial operating performance of Washtenaw Community College for fiscal year 2020-21, the ten months ended April 30, 2021.

Revenue

As of April 30, 2021, Total Revenues were \$102.1 million; Total Expenditures and Operating Transfers were \$83.9 million. Revenues in total are behind the expected budget for the first ten months by approximately \$3.0 million.

Spring Tuition revenue is ahead of the year-to-date budget by approximately \$334,000 with both headcount and credit hour enrollments exceeding budget assumptions. The Spring Tuition revenue amount includes 65% of the tuition revenue billed through April for the upcoming Spring/Summer term (an estimate of what will be earned in this fiscal year), along with \$1.7 million of tuition revenue that was earned for the prior 2020 Spring/Summer term. For fiscal year 2020-21 in total, tuition and fees remain approximately \$3.2 million below budget.

While the College budgeted for an approximate 10% decrease in its annual State Aid appropriation (similar to the decrease in fiscal year 2019-20), the State approved budget restored the College's annual appropriation to the pre-reduction levels of fiscal year 2019-20. The College will therefore show a growing positive variance to budget throughout fiscal year 2020-21. We expect this positive variance to grow to approximately \$1.5 million by the end of the fiscal year.

Receipts for Local Government Taxes are \$57.6 million through April, which represents 98 percent of the total budgeted revenue from property taxes. This is slightly ahead of the expected collections through the first ten months of the fiscal year and is a positive indication that we will meet, if not exceed, the budgeted amount of tax revenue for the year.

As noted on the accompanying Statement of Revenues and Expenditures, the Auxiliary Activities and Other sections of revenue are \$482,000 and \$526,000 under budget, respectively. The COVID-19 pandemic continues to have a significant impact on a number of other revenue areas for the College. Contract training and community enrichment courses have shifted to online class offerings when possible but enrollments have fallen behind budget for the first quarter. Additionally, conference center events remain cancelled.

Expenditures

Total Expenditures through April 30, 2021, represent 74 percent of the budgeted expenditures for the fiscal year. Overall expenditures are approximately \$7.0 million less than what was expected through the first ten months of the year. This variance is attributed to both personnel and non-personnel items. The positive personnel-related variance stems from vacancy savings in excess of budget as well as savings from part-time positions. Currently, the College is averaging 33 full time vacancies to budget. As the year progresses, the various divisions will show a positive variance to budget and the General Administrative category, which holds the budgeted vacancy savings, will reflect an over-budget condition. Part time personnel expenditures are running significantly below budget as the College continues to operate primarily in a remote environment with a very limited number of students on campus. Reduced on campus activities have similarly impacted Non-personnel expenditures, which are \$3.5 million below budget. At this time, we expect a large portion of these positive variances to be permanent.

Operating Transfers

The Health & Fitness Center revenue has been significantly impacted by the pandemic. The HFC was fully closed for July through mid-September and upon reopening over 4,500 members have either cancelled or bridged their membership. As a result, net revenue transfers to the College have been eliminated for the first ten months of operations.

Non-operating Transfers

As initially approved by the Board of Trustees in December 2019 and increased April 2021, the \$10 million Morris Lawrence Building Renovation Capital Project has been funded with a transfer from the general fund.

Washtenaw Community College
Revenues and Expenditures - General Fund
Statement as of April 30, 2021

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
REVENUES				
Tuition Fall	11,030,166	11,030,166	9,853,013	(1,177,154)
Tuition Winter	10,426,878	10,426,878	9,538,684	(888,194)
Tuition Spring	4,859,945	4,714,147	5,047,813	333,666
Student Fees	4,566,000	4,550,880	3,101,748	(1,449,132)
Total Tuition and Fees	30,882,989	30,722,071	27,541,257	(3,180,813)
Local Property Taxes	58,880,204	57,475,702	57,593,177	117,474
State Appropriations	14,045,232	11,552,693	12,691,687	1,138,994
Trade Partnerships	2,658,931	2,358,240	2,381,846	23,605
Investment Income	600,000	491,391	410,661	(80,730)
Other	1,930,845	1,710,068	1,184,556	(525,512)
Auxiliary Activities	786,850	763,409	281,549	(481,860)
Total Revenue	109,785,051	105,073,574	102,084,733	(2,988,841)
EXPENDITURES				
Humanities & Social Sciences	11,955,967	9,830,826	9,344,276	486,550
Math, Science & Engineering Technologies	9,639,811	7,778,232	7,626,741	151,492
Health Sciences	6,426,040	5,339,619	4,729,145	610,474
Business & Computer Technologies	7,679,318	6,353,374	5,627,840	725,534
Advanced Technologies & Public Service Careers	7,595,887	6,276,268	5,524,013	752,254
Continuing Education	734,874	542,389	312,980	229,408
Distance Learning	2,007,452	1,565,277	1,552,624	12,653
Instructional Support	14,939,323	12,074,640	10,099,087	1,975,553
Total Instruction	60,978,672	49,760,625	44,816,706	4,943,918
Student Services	9,822,982	7,519,536	6,108,914	1,410,622
Scholarships	1,474,458	1,187,365	1,143,687	43,678
Executive Management	2,133,753	1,707,944	1,397,705	310,239
General Admin - Institutional Services	4,217,019	3,214,089	5,473,759	(2,259,670)
MIS/Computer Services	8,614,540	7,322,502	7,071,749	250,753
Public Relations Development	3,074,475	2,539,269	2,031,335	507,934
Community Services	1,863,625	1,476,354	1,021,658	454,696
Physical Plant Operations	10,774,596	8,908,813	7,946,713	962,100
Utilities	2,089,700	1,610,708	1,601,988	8,720
Equipment	1,519,356	1,051,190	640,591	410,599
Total Non-Instruction	45,584,504	36,537,770	34,438,099	2,099,671
Total Expenditures	106,563,176	86,298,394	79,254,805	7,043,589
OPERATING TRANSFERS				
Repair & Maintenance	300,000	300,000	300,000	-
Technology Infrastructure Upgrade	1,450,000	1,450,000	1,450,000	-
Debt Retirement	1,221,875	1,225,675	1,225,675	-
Health & Fitness Center	(1,450,000)	(1,087,500)	-	(1,087,500)
Deferred Maintenance	1,500,000	1,500,000	1,500,000	-
Furniture	200,000	200,000	200,000	-
Total Operating Transfers	3,221,875	3,588,175	4,675,675	(1,087,500)
Total Expenditures and Operating Transfers	109,785,051	89,886,569	83,930,480	5,956,089
Operating Revenue Over Expenditures & Transfers	-	15,187,004	18,154,253	2,967,248
OTHER NON-OPERATING ACTIVITY				
Transfer to Plant Fund - Capital Projects	-	-	(10,000,000)	(10,000,000)
Unrealized Gain/(Loss) on Investment	-	-	(137,446)	(137,446)
Total Revenue over Expenditures & Transfers	-	15,187,004	8,016,806	(7,170,198)

Capital Fund
Project Summary
April 30, 2021

Project Category	Budget	Actuals	Commitment	Balance
Revenues				
State Appropriation CC - STEP Equipment	4,516,749	4,516,749	-	0
General Fund	16,055,178	16,055,178	-	0
Misc. Revenue		17,967		17,967
Total Revenues	\$ 20,571,927	20,589,894	-	17,967
Construction/Repair Projects				
MLB Building				
Renovations:				
MLB Renovations	10,000,000	375,362	-	9,624,638
Total MLB	10,000,000	375,362	-	9,624,638
Storage Receiving Building				
Renovations:				
SRB Addition	1,830,000	1,828,220	-	1,780
Total Storage Receiving Building	\$ 1,830,000	\$ 1,828,220	\$ -	1,780
Campus Wide				
System Improvements:				
Classroom & Lab access Control	570,802	570,742	-	60
CC - STEP Equipment	7,627,434	7,504,061	-	123,373
Campus Security System Upgrades	318,691	317,723	-	968
Classroom & Lab Access Control	225,000	224,080	-	920
Total Campus Wide	\$ 8,741,927	\$ 8,616,606	\$ -	125,321
Grand Total Construction/Repair Projects	\$ 20,571,927	\$ 10,820,189	\$ -	\$ 9,751,739
Revenue Over (Under) Expenditures		\$ 9,769,706		

Washtenaw Community College Deferred Maintenance Fund April 30, 2021

Since inception of fund:

General Fund Transfers	21,300,000	
Completed projects	(18,635,939)	
Projects in process	(2,266,513)	
Uncommitted Fund Balance	<u><u>397,548</u></u>	397,548

Completed Projects:

Final Cost

Projects completed in prior years	15,919,165
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Current year completed projects:

EC Boiler Control & Valve Repl	60,016
EC RPLC Campus Cooling Twr	1,302,974
GM Fire Alarm Upgrade	85,083
GM Library Lighting Replacement	67,133
Campus Wide Parking Lot Repairs	183,344
Campus Wide Concrete Repairs	84,210
Men' Hot Tub Replacement	163,056
HFC Pool Resurfacing	95,449
FE West Brick & Tuck Pointing Rprs	64,427
EC Chiller Maintenance Overhaul	181,098
LA Fire Alarm Upgrade	116,331

Total of FY21 completed projects < \$50,000 each	313,653
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Total Completed 18,635,939

Projects in Process or scheduled to begin:

Allocated Budget

	120,000
Campus Lighting Upgrades	137,857
Campus HVAC Repairs	265,656
ML Retention Pond Dredging	50,000
Campus Primary Heat Filtration	90,000
* GL Renovations	85,000
GM Garden Level Lighting Rplcmnt	90,000
Campus Wide LED Upgrades	80,000
Parking Lot 7 Lighting Replacement	50,000
Tunnel Lighting	50,000
* FY21 Campus Flooring Replacement	100,000
FE Lighting Replacement	100,000
ML Gun Range Roof Replacement	255,000
OE HVAC Replacements	180,000
GL Roof Restoration	343,000
SC - Mechanical Design	70,000
Restroom Renovation	

Total of other projects < \$50,000 each	200,000
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Total in Process 2,266,513

* Scheduled; no financial activity as of report date



**WCC Active Portfolio
Portfolio Management
Portfolio Summary
April 30, 2021**

Washtenaw Community College
4800 East Huron River Drive
Ann Arbor, MI 48105
(734)973-3300

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Federal Agency Coupon Securities	2,000,000.00	2,083,810.00	2,000,900.51	7.58%	2,317	719	2.282	2.314
Treasury Discounts -Amortizing	7,500,000.00	7,499,862.50	7,499,235.76	28.39%	170	58	0.064	0.065
State of Michigan Bonds	5,000,000.00	5,084,317.00	5,011,564.67	18.98%	2,216	1101	2.210	2.240
Municipal Bonds	11,840,000.00	12,401,592.40	11,898,865.65	45.05%	2,617	1261	2.507	2.542
	26,340,000.00	27,069,581.90	26,410,566.59	100.00%	1,823	848	1.740	1.764

Investments

Total Earnings	Month Ending 4/30/21	Fiscal Year 2020 - 2021 To Date	Month Ending 4/30/20	Fiscal Year 2019 - 2020 To Date
Current Year	38,314.15	390,664.29	48,433.96	520,870.98
Average Monthly Balance - Long Term Invested Balance		26,417,891.24		26,362,435.82
Effective Rate of Return - Long Term Invested Balance		1.77%		2.37%

	6 Month	1 Year	5 Year	10 Year	20 Year
Treasury Yield Curve 4/30/2021	0.03%	0.05%	0.86%	1.65%	2.19%

Reporting period 04/01/2021-04/30/2021

Washtenaw Community College

Office of Facilities Management

FACILITIES DEVELOPMENT REPORT MAY 2021

Capital Projects Update

Morris Lawrence Renovation Project

- Bid award approved by Board – P.O. written to Stenco Construction
- Construction December 2021 – June 2022

Student Center HVAC Renovation Project

- Continue with design/Field Investigation
- Design meetings continuing
- HVAC selections have been made
- Existing infrastructure investigations on going

Deferred Maintenance Project Update

1	GM Garden level lighting upgrades <i>FY21 \$85,000 replacing lighting and ceiling tiles</i>	Ongoing
2	SC Restroom Renovations <i>FY21 \$70,000 Update public area restrooms</i>	Design in Process
3	Parking Lot Lighting Repairs <i>FY21- ph1 \$80,000 – Replace lights with new LED fixtures</i>	Design in Process
4	Campus Wide Lighting upgrades (2% plan) <i>FY21 \$90,000 – Replace fluorescent lighting fixtures</i>	Ongoing
5	EC Tunnel Water Proofing repairs <i>FY21 \$30,000 – Utility tunnel is leaking ground water</i>	Phase 2 In progress
6	BE – Entry Door Replacement <i>FY21 \$180,000 – Replace all doors & closers</i>	Award in progress
7	Campus Flooring Replacement <i>FY21 \$50,000 Replace floors in various areas</i>	Award in progress
8	Campus Transformer Replacement <i>FY21 \$40,000 Replace transformers in lot 7 and DM flowers bldg</i>	Design in progress
9	EC Tunnel Lighting <i>FY21 \$50,000 Replace light fixtures with LED</i>	Construction in progress
10	Campus – primary heat loop filtration <i>FY21 \$50,000 – install side stream filtration on heat loops</i>	Construction in progress
11	OE HVAC upgrades <i>FY21 \$255,000 Replace HVAC units in auto lab</i>	Design in progress
12	ML Gun Range Roof Replacement <i>FY21 \$100,000 – Replace / Repair identified areas from IR study</i>	Awaiting Start Date
13	GL Roof Renovation <i>FY21 \$170,000 – Replace / Repair identified areas from IR study</i>	Awaiting Start Date

14	Campus Wide HVAC Repairs due to Recommissioning <i>FY20/21 \$145,000 – Replace failed components identified by Siemens</i>	Ongoing
15	L.A. Fire Alarm Panel Upgrades <i>FY21 \$80,000 / replace outdated fire control panels</i>	Complete
16	MLB Retention Pond Dredge & Treatment <i>FY21 \$260,000 – drainage issues</i>	Complete. Restoration work in Spring 2021.
17	Campus Wide Roof Fall protection Study <i>FY21 \$30,000 – Rooftop safety improvements</i>	Material on order
18	Parking lot 4 & 6 Repairs <i>FY22 \$298,640 – Mill and Cap</i>	Board Review

Campus Repair & Maintenance Projects Update

1	SEMOG Non-Motorized Pathway <i>FY21 \$191,000 – WCC cost to support new grant funded pathway along HRD</i>	Complete
2	Campus Emergency Lights – wall packs <i>FY21 \$55,000 – replace nonfunctional emergency and outdated lights</i>	Ongoing
3	Campus Wide Elevator Upgrades <i>FY21 \$435,000 – upgrade safety controls in numerous elevators</i>	Equipment on order
4	GM HVAC Controls Migration to DDC <i>FY21 \$255,000 – update controls from outdated pneumatic</i>	Complete
5	TI Window Replacement – south / east side of building <i>FY21-22 \$550,000 – Replace windows and repair walls</i>	Construction in progress
6	Campus wide lock updates <i>FY21 \$20,000 – Replace outdated locks to standardize locks</i>	Material on order
7	SC Bird netting install <i>FY21 \$20,000 – Install bird netting various areas of SC building</i>	Complete
8	SC Kitchen folding gate replacement <i>FY21 \$14,000 – Install / Replace new security gate</i>	Design in progress
9	Landscape improvements – campus wide <i>FY21 \$20,000 – Replace dead or dying shrubs / trees</i>	Ongoing
10	SC – Kitchen are folding gate replacement <i>FY21 \$14,000 – Replace folding security gate on 2nd floor kitchen area</i>	Design in progress

Construction Contracts issued in the past 30 days exceeding \$20,000

- BNE Services; TI Concrete Cleaning/Caulking Services; \$23,814
- Hobbs + Black Associates, Inc.; GL Renovation Design; \$89,890
- Hobbs + Black Associates, Inc.; Maintenance Garage Renovation Design; \$39,500
- International Test & Balance; GM Air Testing, Adjusting & Balancing; \$24,000
- Siemens Industry, Inc.; Fire Sprinkler System Assessment; \$20,434

Board of Trustees Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject:
Explorance\Blue Experience Management Platform Contract

Date:
May 25, 2021

BACKGROUND

In 2016 Washtenaw Community College sought a solution for replacing the Student Opinion Questionnaire (SOQ) online. The College had a homegrown solution for delivering SOQs online for distance learning courses and campus courses were being manually evaluated by a paper process. The homegrown software was unreliable and the response rate for online courses was low. The College desired to replace the SOQs for all sections but needed to overcome the response rate challenges. The homegrown software had limited features for encouraging student responses.

The Center for Interactive Teaching and Learning (CiTL) collaborated with Institutional Research to conduct an RFP in late December 2016. Explorance Blue (Blue) was the only vendor that could offer a platform that had Blackboard integration and the features to improve response rates. In winter 2017, the College piloted Blue software with Distance Learning sections and response rates immediately increased to 86%. In fall 2017, the College fully executed online SOQs in all course sections. The success of placing the SOQs fully online saved the college labor time and supply/printing costs.

The College has expanded the use of the software to make data integration with other systems more seamless with an add-on product, Data Integrity Gateway (DIG). Some of the most valuable feedback from students is the qualitative text analyzed using the tool Blue Text Analytics. In 2020, CiTL collaborated with Human Resources to implement performance appraisals online using Blue. The college has also leveraged the use of the software to administer internal surveys to faculty and staff.

RECOMMENDATION

That the Board of Trustees approve a 3-year contract for Explorance Blue feedback/course evaluation software not to exceed \$152, 048.19 (\$50,682.73 billed annually) with annual renewal options.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Dr. Kimberly Hurns
Title: Executive Vice President of
Instruction & Academic Affairs

Recommended by: 
Rose B. Bellanca, President

Board of Trustees

Washtenaw Community College

ACTION4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Award of Dining Services Contract**Date**
May 25, 2021

Background

The College has been under contract with Aramark to provide dining services on the first floor of the Student Center Building since 2013. The College's contract with Aramark is structured under a profit and loss model whereby the College is guaranteed a minimum annual commission and any gross margin over a specified percentage threshold is split evenly between the College and Aramark. Any and all risk of loss is bore by the vendor. While some years did result in a modest profit margin, in most years the vendor was operating with a break-even goal in mind. Several factors have made this break-even goal increasingly difficult to achieve including, a growing percentage of our students choosing online classes (leaving a smaller population requiring on campus food options), rising food costs combined with the College's desire to keep costs low for its students, and the College's desire to maintain hours of operation consistent with its on-campus class offerings. While these discussions between the College and Aramark started prior to the onset of the pandemic, COVID-19 has only exacerbated the underlying problems.

Proposal

The College released an RFP for Dining Services in December 2020 and received three proposals in response to its request. The RFP Committee was comprised of Faculty Members Terry Abrams and Khaled Mansour, VP & CFO Bill Johnson, Controller Ben Hunholz, Manager of Student Accounting and Auxiliary Services Kailey Phelps, Transcript Evaluator and OPT Member Andrea Wilseck, WCC Student Sabrina Lanker, and WTMC Student Ashley Samu. The RFP Committee reviewed the responses received, evaluating the proposals on several criteria, including but not limited to: provider background, vision for the food service program, engagement with the campus community, sustainability, menu pricing and financial considerations (please find enclosed the RFP Bid Summary for your review). All three of the responses received proposed a subsidy business model in which the College and the vendor would agree upon program offerings, pricing, etc., and based upon separate financial projections of each of the vendors, the College would be responsible for the net loss of the program including a fixed management fee provided to the vendor.

Two of the three firms that submitted proposals were invited to respond to the committee's follow-up inquires via an on campus interview. Taking into consideration the initial proposal submitted and the interview response, it is the committee's recommendation that the WCC Board of Trustees appoint the firm Creative Dining Services (CDS), located in Zeeland Michigan,

as the College's dining service provider for the next five years along with one optional five year renewal.

Key attributes about CDS that formed the foundation for the RFP Committee's recommendation included:


- CDS currently serves six Michigan Colleges and Universities, including Macomb and Grand Rapids Community Colleges
- They have a strong commitment to sustainability practices
- Student employment opportunities will be strong
- CDS has developed a mobile ordering app that will allow for remote ordering, paying and food pick up across campus
- While the proposed subsidy for WCC in the first full year of operations is estimated at \$200,000, subsidy levels at similarly sized institutions have been managed to the \$100,000 level and below
- CDS has proposed a robust menu with competitive pricing which will suit the campus community well
- Campus engagement is a core value of CDS

RECOMMENDATION

That the Board of Trustees appoint Creative Dining Services as the provider of dining services on the first floor of the Student Center Building for period of June 1, 2021 through May 31, 2026 with one optional five-year renewal.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: 
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
DTE MiGreen Power Contract

Date
May 25, 2021

Background

WCC has been aggressively pursuing a campus wide environmental sustainability plan over the past decade, with the stated intent of achieving a carbon neutral footprint by 2060. In recognition of the worsening environmental conditions, organizations throughout the US and across the world have stepped up their sustainability efforts, with the new goal of carbon neutrality by 2030. In fact, the City of Ann Arbor recently declared a climate emergency and has set a community wide goal to be carbon neutral by 2030.

At the Winter Faculty In-Service session, WCC's Sustainability Committee provided an update on the College's Climate Action and Sustainability Plan. Included in this presentation was an update on the College's sources of greenhouse gas emissions. As seen in the below table, WCC's electric power consumption, as sourced through fossil fuels is the single largest contributor of the Colleges carbon footprint.

Table 1. Percent WCC Greenhouse Gas Emissions by Source - 2018

Source of Greenhouse Gas Emissions	% of Total
Purchased Electricity	37.64%
Student Commuting	29.54%
On-Campus Stationary (natural gas for heating)	21.45%
Staff Commuting	4.22%
Faculty Commuting	2.61%
Electrical Transmission & Distribution Losses	1.77%
Co-generation Steam (natural gas for micro-turbine)	0.77%
Co-gen Electricity (natural gas for micro-turbine)	0.67%
Direct Transportation (on-campus vehicles)	0.63%
Directly Financed Travel - Air	0.52%
Directly Financed Travel - Ground	0.22%
Solid Waste (landfill methane recovery)	-0.03%

WCC has developed a two-part plan to eliminate our electric consumption carbon footprint:

- Reduce electric consumption 20% over a ten-year period
- Phase in the power source for WCC's remaining electric consumption from fossil fuels to renewable energy supply over the same 2021 -2030 period

The College has developed a 10-year plan to reduce electric power consumption over the 2021 – 2030 period. Many of these energy conservation efforts will be integrated with planned deferred maintenance projects. A summary of these projects and their estimated energy conservation savings are:

	Annual Electric Usage Conservation (Kwh)	Normal Maintenance Cost	Incremental Energy Conservation Capital Cost	Annual Electric Cost Savings
Light Fixture Replacements	2,658,000	490,000	710,000	243,739
Lighting Control Improvements	77,000	-	50,000	7,061
Building HVAC System Replacements	586,000	10,470,000	245,000	53,736
Building HVAC System Operating Efficiencies	212,500	165,000	50,000	19,486
Building Component Replacements	82,500	1,620,000	250,000	7,565
	• 3,616,000	12,745,000	1,305,000	331,587

WCC explored three options to source it's remaining electric load requirement through renewable energy supply sources:

- Pursue solar array installations on WCC's campus
- Outsource solar array installations to 3rd party investors/operators
- Purchase renewable electric power from our current utility company – DTE

WCC contracted with GEM Energy to study the viability of Solar Car Ports installations above our parking lots



- Using Lot #7 as a prototype, the following was estimated:
 - 1.4 million kw capacity
 - \$3.2 million cost to build
 - PPA would cost WCC 15cents/kWh + 2% escalation/year & 25-year contract
- Based upon the Lot #7 assessment, WCC would need 10x the parking lot coverage to support our electric energy requirements and at an estimated cost of \$30 – 35 million.
- Using the PPA model, our average purchased power cost would be 15 cents/kWh versus our current utility rate of 10 cents/kWh, or a 5 cent/kWh increase to support on premise renewable power generation
- Based upon the high cost structure of the first two options, WCC then pursued the assessment of DTE's MiGreen Power renewable electric power supply alternative

Summary Contract Provisions:

- DTE's next available renewable energy resources will come online in 2023. These solar power assets will be located in southern Washtenaw and northern Monroe counties.
- WCC would commit to an initial purchase of 25% of its electric power needs from these renewable power assets, commencing in 2023 and then increase an incremental 10% per year through 2029. As a result, by 2030, 100% of WCC's electric power needs will be sourced through renewable power resources.
- The contract price structure is comprised of a contractual surcharge that will not exceed 5.2 cents/kWh. Then each month, this surcharge rate will be offset by the market commodity value of this incremental power supply, which is expected to average a credit of 4.2 cents/kWh. As a result, WCC's incremental cost/kWh for this renewable power source will average 1 cent/kWh

Analysis and Proposal

The average cost of 1 cent/kWh is approximately a 10% premium on our current electric utility rates. However, this 1 cent premium favorably compares to the on-campus solar array PPA costs of 5 cents/kWh or the estimated 3-4 cents for WCC invested on campus solar array facilities.

	Estimated Electric Cost Savings from Conservation	Estimated Incremental MiGreen Power Cost	Conservation Electric Cost Savings NET of MiGreen Power Cost
FY 2021	52,556	-	52,556
FY 2022	118,450	-	118,450
FY 2023	216,900	32,052	184,848
FY 2024	269,266	65,238	204,028
FY 2025	321,503	67,776	253,726
FY 2026	373,036	80,390	292,645
FY 2027	382,926	104,339	278,586
FY 2028	391,850	131,228	260,621
FY 2029	400,547	136,257	264,290
FY 2030	409,107	123,827	285,279
	2,936,139	741,109	2,195,030

WCC's ongoing Deferred Maintenance Plan, coupled with its upcoming ML and SC Renovation projects will provide the necessary funding to achieve this electric energy conservation plan.

Based upon above analysis, the College recommends that we enter into a 10-year MiGreen Power agreement with DTE to source WCC's electric power requirements through renewable power resources. This contract would commence in 2023, with the College purchasing 25% of its power needs through the MiGreen Power agreement. Each year thereafter, the College would increase its renewable power purchases by 10%, with the plan that by 2030, 100% of WCC's electric power requirements will be sourced by renewable power resources. The average incremental cost of 1 cent/kWh will be more than offset by the electric conservations savings achieved over the same 10 year period.

RECOMMENDATION

That the Board of Trustees approve a 10-year contract with DTE Energy to purchase renewable electric power through DTE's MiGreen Power agreement, commencing in 2023 with terms and provisions as outlined to the Board.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

Board of Trustees

Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of the Proposed 2021-22 Budget

Date
May 25, 2021

RECOMMENDATION

That the Board of Trustees approve the 2021-22 Budget Plan as submitted.

2021-22 GENERAL FUND OPERATING BUDGET

REVENUE	Budget 2021-22	EXPENDITURES	Budget 2021-22
Tuition and Fees	\$29,470,130	Personnel	\$78,769,036
Local Property Taxes	\$61,263,407	Non-Personnel	\$19,974,173
State Appropriations	\$15,480,882	Utilities	\$2,399,700
Investment Income	\$600,000	Trade Partnerships	\$2,162,038
Trade Partnerships	\$3,308,452	Institutional Initiatives	<u>\$1,336,000</u>
Other Miscellaneous	\$1,723,851	Total Expenditures	\$104,640,947
Auxiliary Activities	<u>\$357,200</u>	Operational Transfers	\$2,312,975
		Deferred Maintenance	\$3,500,000
		Technology Infrastructure	<u>\$1,750,000</u>
Total Revenue	\$112,203,922	Total Expenditures and Transfers	\$112,203,922

Operational Revenue Over Expenditures **\$ 0**

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: Rose B. Bellanca, E.D.
Rose B. Bellanca, President

Board of Trustees

Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject	Date
Resolution to Approve the 2021-22 Tax Levy Rate for General Operations	May 25, 2021

RECOMMENDATION

That the Board of Trustees approve the 2021-22 Tax Levy of 3.3759 mills for operations, as submitted. The 3.3759 mills will generate approximately \$63,491,587 of tax revenue.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by:

Rose B. Bellanca Ed.D.
Rose B. Bellanca, President

WASHTENAW COMMUNITY COLLEGE
Office of Vice President and CFO

Washtenaw Community College
2021-22 Tax Levy Resolution

The tax levy resolution, based on detailed analysis of operational needs and debt needs, includes a rate of 3.3759 mills for operations, which is the currently maximum millage rate.

	<u>Tax Rate</u>	<u>2021 Taxable Value</u>	<u>2022 Gross Revenue Generated</u>
General Fund	<u>3.3759</u>	<u>\$18,751,871,817</u>	<u>\$63,491,587</u>

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees has examined the financial circumstances of the Community College for fiscal year 2021-22, including estimated revenues, estimated expenditures, and the state equalized valuation of property located within the county, and determined that the levy of the total authorized millage rate will be necessary for the sound management and operation of the College; and
2. For 2021-22, the total operating millage rate of 3.3759 shall be levied upon property located within Washtenaw County boundaries.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, the undersigned, Secretary of the Board of Trustees of Washtenaw Community College, Ann Arbor, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees, Washtenaw Community College, Ann Arbor, Michigan, at its regular meeting held on May 25, 2021, the original of which is part of the Board's minutes.

Ruth A. Hatcher,
Secretary, Board of Trustees

Board of Trustees
Washtenaw Community College

DISCUSSION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject:
Crane Liberal Arts Building Roofing Restoration

Date:
May 25, 2021

BACKGROUND

This project seeks to perform identified repairs and to install new EDPM rubber membrane to the roof of the Crane Liberal Arts Building.

Summer of 2020 WCC had contracted Tremco to conduct a complete roofing survey of all building on campus. One of the roofs that required repairs was the LA building (original portion, not the addition).

This project will remove and replace all identified "wet" areas (areas where water is getting below the built-up roof and membrane). It also included the install of new built up roof materials then coat the entire roof with a new 20-year warranty membrane. Funds exist within the Deferred Maintenance Fund to execute this project.

RECOMMENDATION

It is the recommendation that the Board of Trustees approve this repair contract with Duke Roofing in the amount not to exceed \$349,500.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: Rose B. Bellanca E. V.
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

DISCUSSION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject:
Business Education Building Entryway Door Replacements

Date:
May 25, 2021

BACKGROUND

This project seeks to replace both exterior entryway (store front) doors as well as the interior entryway fire doors for the B.E. building. All these entryway doors are original to the B.E. building and are requiring more frequent repairs. The frame and thresholds over the years have decayed causing the doors at times not to securely close. The funding requested will replace the doors, thresholds, framing, glazing, hardware and closers for better functionality, improve security and fire safety.

RECOMMENDATION

It is the recommendation that the Board of Trustees approve this replacement contract with Calvin Glass in the amount not to exceed \$162,200.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: 
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

DISCUSSION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject:
Parking Lots 4 and 6 Resurfacing

Date:
May 25, 2021

BACKGROUND


This project seeks to resurface (Mill and overlay) Parking lot 4 and the remaining portion of Parking lot 6 (the first half of lot 6 was resurfaced in 2020). Other than crack fills, Lot 4 and the 2nd half of lot 6 have had no improvements or repairs since 2008. This project would mill 2 inches off the top of each asphalt lot and then reapply a new 2-inch top layer to each lot. The base of each of these parking lots are in good condition with no expected repairs needed. Each parking lot will be restriped and any damaged curbs will be repaired in and around these lots. Funds exist within the Deferred Maintenance Fund to execute this project.

RECOMMENDATION

It is the recommendation that the Board of Trustees approve a repair contract with Nagel in the amount not to exceed \$298,640.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: Executive Vice President of Finance
and CFO

Recommended by: 
Rose B. Bellanca, President

Board of Trustees

Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Revision to 2021 Schedule of Monthly Board Meetings

Date

May 25, 2021

RECOMMENDATION

That the Board of Trustees revise their 2021 Schedule of Monthly Board Meetings and hold the June Monthly Meeting on June 16, 2021 at 6:00 p.m. in Towsley Auditorium.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Larry Barkoff

Title: General Counsel

Recommended by:

Rose B. Bellanca, Ed.D.

Rose B. Bellanca, President
