

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
July 27, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the June 16th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of
President and Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, JUNE 16, 2021

CALL TO ORDER

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:07 pm on June 16, 2021 in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau (*arrived at 6:07 p.m.*) and Trustee Diana McKnight-Morton

Absent: Vice Chair Angela Davis

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the agenda for the June 16th Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board approve the minutes of the May 25th Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President stated that there has been open conversation with the Administration on the return to “normal” for the Fall Semester. Lastly, she stated the WCCEA membership is committed to the future collaboration with the College and its many stake holders.

Public Comments

There were no public comments.

Written Communications

There was no communications received.

SPECIAL REPORTS

Mandatory Audit Communication

Mr. Gary Robb reminded the Board of the type and scope of professional services Andrews Hooper Pavlik offers to them. He also spoke about key audit communications, and new accounting pronouncements that may affect the College.

Call to order

Approval of Agenda (Action)

Approval of Minutes (Action)

CITIZEN PARTICPATION

WCC Education Association
WCC Education Association

Public Comments

Written Communications

SPECIAL REPORTS

Mandatory Audit Communication

Diversity and Inclusion Update

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs began the presentation by introducing to the Board Dr. Eric Reed, Dean of Student Success, Access, Equity and Inclusion. Dr. Reed spoke to the Board about the Diversity and Inclusion activities that have occurred over the past academic year. Lastly, he gave a brief overview of the 2021 - 22 strategies for upcoming academic next year.

REPORTS

Monthly Personnel Recommendations (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board approve the personnel recommendations as submitted. The motion was adopted.

2021-22 Appointment of the President and Chief Executive Officer (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board extend the appointment of Dr. Rose B. Bellanca as President and Chief Executive Officer to June 30, 2024 and that she be granted two additional weeks of vacation in each year of her contract term and that the Chair of the Board of Trustees be authorized to sign a contract with Dr. Bellanca on behalf of the Board.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2021-22 Independent Staff Salary Range Tables (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board approve the 2021-2022 Independent Staff Salary Range Table as submitted.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2021-22 Independent Salary Adjustments (Action)

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Board approve a 1.5% adjustment to the Independent Staff salary and wage rates for the 2021-22 fiscal year.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2021-22 Time Staff and Coaches Wage Rates (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board approve the 2021-2022 Part-Time Support Staff and Club Sports Coaches Salary as submitted.

Diversity and Inclusion Update

REPORTS

Monthly Personnel Recommendations (Action)

2021-22 Appointment of the President and Chief Executive Officer (Action)

2021-22 Independent Staff Salary Range Tables (Action)

2021-22 Independent Salary Adjustments (Action)

2021-22 Time Staff and Coaches Wage Rates (Action)

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2021-22 Time Faculty Wage Rates (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board approve the 2021-2022 Part-Time Faculty Wage Rates as submitted.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

2021-22 Department Chair Appointments (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board approve the 2021-2022 Department Chair appointments as submitted.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (May 2021) (Action)

It was moved by Treasurer DeVarti and seconded by Trustee Landau that the Board receive the Financial Reports for May 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Executive Vice President and CFO briefed the Board on the Morris Lawrence and Student Center buildings renovation projects

REMARKS

Remarks from Members of the Board of Trustees

Treasurer DeVarti thanked the administration for bringing forth the new wage floors of \$15 per hour.

Secretary Hatcher voiced her concern for the loss of the childcare center on campus. Additionally she stated her concern that the scholarships may not be enough.

Trustee McKnight-Morton spoke about the recent training she attending via ACCT on Robert's Rule of Order. She recommended each Trustee get a copy of the most recent version.

President's Remarks

President Bellanca declined to comment.

2021-22 Time Staff and Coaches Wage Rates (Action) (cont.)

2021-22 Time Faculty Wage Rates (Action)

2021-22 Department Chair Appointments (Action)

Financial Reports (May 2021) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

OLD BUSINESS

Crane Liberal Arts Building Roofing Restoration (Action)

It was moved by Treasurer DeVarti and seconded by Trustee McKnight-Morton that the Board approve a repair contract with Duke Roofing in the amount not to exceed \$349,500.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Business Educational Building Entryway Door Replacements (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board approve a contract with Calvin Glass in the amount not to exceed \$162,200.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Parking Lots 4 and 6 Resurfacing (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board approve a repair contract with Nagel in the amount not to exceed \$298,640.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

Approval of 2021-22 Faculty Sabbaticals

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs briefed the Board on the requested faculty sabbaticals for the 2021-22 academic year.

Adjournment of Monthly Meeting (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board move to adjourn the Monthly Meeting The motion was adopted. The meeting was adjourned at 7:28 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

OLD BUSINESS

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