

rotation due to incomplete requirements. If this occurs, a student will be without placement and unable to meet course requirements. Dismissal from the course will be the consequence. If it is a second dismissal/failure, the student will be dismissed from the program.

H. DRUG FREE ENVIRONMENT

The WCC Nursing program has a zero tolerance for illicit drug and substance abuse or misuse in the practice lab, classroom, and clinical locations. Being under the influence of a drug or alcohol is strictly prohibited and may result in dismissal from the program. Refer to Board of Trustees Policy 4095: <http://www.wccnet.edu/trustees/policies/4095/>

- **Admission Requirements to the WCC Nursing Program**

All accepted and alternate applicants must pay for an initial criminal background check and 10 panel urine drug screen using an outside vendor. Any student who is found to have a positive drug screen upon admission without medical documentation will not be admitted into the nursing program.

If you have been convicted of a crime, it is your responsibility to determine if your criminal background will prohibit you from being licensed and able to work in nursing. The Michigan Department of Community Health (MDCH) will not evaluate a conviction. The MDCH will only review the conviction at the time of application for licensure. You must admit on the application for licensure even if the charges were dismissed or expunged any misdemeanor or felony. Failure to admit will automatically disqualify you for licensure.

If you need assistance with interpreting this statute, contact legal counsel; WCC staff/counselors are not able to provide legal advice.

- **Random “For Cause” Drug Screens will be Performed Among All Nursing Students**

At any time during classroom, lab, or clinical portions of the nursing program, if a student is suspected of being under the influence of drugs or alcohol, the program faculty or clinical facility personnel may require the student to be tested for drugs and/or alcohol at the student’s expense. If the clinical facility has the capability of doing the screen on site, the facility may use that service. If a student must be dismissed from the clinical facility during a clinical assignment to undergo testing and/or for inappropriate behavior due to possible drug or alcohol influence, the student will be responsible for providing contact information for someone to provide transportation for the student to be taken away from the site and, as necessary, to the college-designated testing agency. Failure by the student to comply with this policy is grounds for dismissal from the nursing program in which the student is enrolled. A positive drug or alcohol test is also grounds for dismissal from the nursing program.

J. EMERGENCY CLOSING PROCEDURES

When the college is closed or classes are canceled on WCC’s main campus, all extension center classes are canceled as well. This includes clinical sites and other practicum sites, except when the agreement with the clinical site specifies that the clinical must be held.

* If there is more than one (1) cancelled clinical in a semester, provisions will be made for scheduling a make-up week/day after the end of the semester. This make-up week will be identified at the start of the semester, so that students can plan accordingly. The Course Coordinator will determine how the clinical time will be made up.

Detailed closing information will be placed on:

1. School Closing Information line at (734-677-5288)

2. WCC home page at <http://www.wccnet.edu/>
3. WCC Alert which is the College Emergency Notification Service at:
<http://sites.wccnet.edu/publicsafety/clery/emergency-notifications/>

K. HEALTH REQUIREMENTS

1. Abilities statement

At the time of application to the Nursing Program, students are required to sign an *Abilities Statement*, which is a contingency for admission. This document verifies that the student is aware of and possesses specific physical and cognitive abilities to perform safely in the clinical setting. Changes to a student's health status that inhibits student's ability to perform these stated abilities may lead to dismissal from the program.

2. Physical examination and immunizations

a. Health requirements are mandated by the agencies where students have clinical practice to comply with current State and Federal Public Health regulations and are subject to change. Students are not permitted to attend clinical practice unless all requirements are met. Students will be notified should any of these regulations change. Documentation of the following are required at the student's expense:

- 1) A physical examination done before the start of any clinical courses that demonstrates good physical health without restrictions.
* The student will be required to have a repeat physical examination for re-entry into the program and/or clinical courses if:
 - a) the student is "inactive" in the Nursing Program for more than two (2) core semesters (i.e. fall and winter semester). "Inactive" is defined as no enrollment in NUR courses.
 - b) the student is restricted from any clinical course due to a change in health status.
- 2) A negative 2-step TB skin test (Mantoux), repeated annually, or negative chest X-ray upon admission, with documentation of annual symptom follow-up.
- 3) MMR immunization, two doses, unless born before 1957. Positive titers or antibody tests for Rubella and Rubeola will be accepted.
- 4) Varicella zoster immunization, two doses; or written statement by student's healthcare provider (HCP) stating that the student has had the disease, along with the date of the disease. Positive antibody titers with lab report will be accepted.
- 5) Heptavax, three doses, or waiver signed by student and HCP, or positive Hepatitis B antibody titer with lab report.
- 6) Tetanus, diphtheria, and pertussis immunization (T-dap) with a booster every ten years.
- 7) Certification of Basic Life Support (BLS) for Healthcare Providers. Recertification is required prior to expiration and within the renewal window required by the nursing program.
- 8) Influenza immunization is required annually by October 1 or the next business day in the event October 1 falls on a weekend or holiday.

Failure to show proof of influenza immunization by the timeline will result in loss of a clinical placement and possible program dismissal.

- b. All students must provide proof of health care insurance coverage before being allowed to attend clinical practice. The student is responsible for paying the cost of any medical care that might be necessary if the student is injured or becomes ill as a result of clinical practice activities. The college does not provide insurance coverage for such situation and must maintain health care insurance coverage during their enrollment in the Nursing Program. The student is responsible for maintaining current health insurance throughout the time in the Nursing Program.
- c. Liability Insurance: you are covered by the college in a “blanket policy.”

3. **Student responsibilities**

It is the student’s responsibility to maintain current health records in the college nursing office. The student is expected to maintain a satisfactory level of mental and physical stability to enable a safe and competent level of functioning. Any student who does not comply with this regulation will be denied entrance to the clinical area.

a. **Pre-Program Entry (New Students):**

- 1) The pre-clinical physical examination and annual TB and BLS for Healthcare Providers verification must be updated during the following timeframe and will not be accepted outside of these dates:
 - a) **Fall Admits:** between May 31 and July 14 only or the next business day.
 - b) **Winter Admits:** between November 15 and January 4 only or the next business day.

Failure to complete by the timeline will result in loss of a clinical placement and possible program dismissal.
- 2) Proof of current health care insurance coverage. Any changes occurring during the academic year must be reported to the nursing department.
- 3) The student must submit copies of their health documentation to CastleBranch.
- 4) Failure to submit health documentation by the deadline date provided at student orientation and specified in the CastleBranch Tracker will result **in closure of your student file for** admission into the nursing program or loss of a clinical placement which may result in program dismissal. Exception: The influenza vaccination for Fall entry students will be October 1 or the next business day.

b. **Continuing Eligibility (Current Students):**

- 1) Annual health updates, after program admission include the following:
 - a) TB skin test (**must be renewed between May 15 and July 14, regardless of expiration date**)
 - b) CPR recertification (**every two years and cannot expire between July 14 and May 15**)
 - c) Proof of current health insurance coverage
 - d) Yearly Influenza vaccination
- 2) All updates must be done between May 15 and July 14, and submitted by July 14 or the next business day, with the exception of the influenza vaccination. This update will be due by October 1 or the next business day. Any updates done outside of this timeframe will not be accepted and **may result in loss of clinical placement or program dismissal.**
- 3) Failure to submit health documentation by the deadline date of July 14 or the next business day, will result in delayed progression in the Nursing Program until the beginning of the next semester or **not being accepted into the nursing program.** Re-entry will be based on space availability and cannot be guaranteed.

- c. **Provisional Registration**
Students are granted provisional registration, which means that although students are able to register online, they may be removed from related class lists if they have not fulfilled their health requirement obligations by the designated deadlines.
Please note: Registration in any NUR course is NOT final until all health records have been received, reviewed, and approved.

4. **Recommendations for clinical experience restrictions**

- a. Recommendations for clinical experience restrictions usually apply to temporary conditions that a student may experience during clinical courses. It is expected that the student informs the instructor whenever such situations exist. (See *Guidelines for Infection Control in Health Care Personnel* below.)
- b. Nursing program advisors can advise you of the additional guidelines available for pregnant students and nursing mothers in class and in clinical rotations.
- Please refer to The WCC Pregnant Student Rights web page:
<http://www.wccnet.edu/services/ombudsman/pregnant-student-rights/>
 - Please refer to services for nursing mothers:
<http://www.wccnet.edu/services/ombudsman/lactation-room/>
- c. **Mental Health Nursing clinical site restrictions:**
The clinical agencies used for the Mental Health Nursing have requested the following restrictions:

If a student or a family member receives treatment at any of the clinical sites used for the Mental Health Nursing clinical rotation, the student will not be allowed to use this site for a clinical placement. (For example: Community Supports and Treatment Services (CSTS), the Behavioral Health inpatient or outpatient departments of the Veteran's Affairs Hospital system.)

Please inform the Department Chair and the Clinical Coordinator during NUR 128 if this restriction applies, so that you can be given an appropriate mental health clinical placement.

Guidelines for Infection Control in Health Care Personnel

Table 3. Summary of suggested work restrictions for health care personnel exposed to or infected with infectious diseases of importance in health care settings, in the absence of state and local regulations (modified from ACIP recommendations⁹)

Disease/problem	Work restriction	Duration	Category
Conjunctivitis	Restrict from patient contact and contact with the patient's environment	Until discharge ceases	II
Cytomegalovirus infections	No restriction		II
Diarrheal diseases			
Acute stage (diarrhea with other symptoms)	Restrict from patient contact, contact with the patient's environment, or food handling	Until symptoms resolve	IB
Convalescent stage, <i>Salmonella</i> spp.	Restrict from care of high-risk patients	Until symptoms resolve; consult with local and state health authorities regarding need for negative stool cultures	IB
Diphtheria	Exclude from duty	Until antimicrobial therapy completed and 2 cultures obtained \geq 24 hours apart are negative	IB
Enteroviral infections	Restrict from care of infants, neonates, and immunocompromised patients and their environments	Until symptoms resolve	II
Hepatitis A	Restrict from patient contact, contact with patient's environment, and food handling	Until 7 days after onset of jaundice	IB
Hepatitis B			
Personnel with acute or chronic hepatitis B surface antigenemia who do not perform exposure-prone procedures	No restriction*; refer to state regulations; standard precautions should always be observed		II
Personnel with acute or chronic hepatitis B e antigenemia who perform exposure-prone procedures	Do not perform exposure-prone invasive procedures until counsel from an expert review panel has been sought; panel should review and recommend procedures the worker can perform, taking into account specific procedure as well as skill and technique of worker; refer to state regulations	Until hepatic B e antigen is negative	II
Hepatitis C	No recommendation		Unresolved issue
Herpes simplex			
Genital	No restriction		II
Hands (herpetic whitlow)	Restrict from patient contact and contact with the patient's environment	Until lesions heal	IA
Orofacial	Evaluate for need to restrict from care of high-risk patients		II
Human immunodeficiency virus	Do not perform exposure-prone invasive procedures until counsel from an expert review panel has been sought; panel should review and recommend procedures the worker can perform, taking into account specific procedure as well as skill and technique of the worker; standard precautions should always be observed; refer to state regulations		II
Measles			
Active	Exclude from duty	Until 7 days after the rash appears	IA
Post-exposure (susceptible personnel)	Exclude from duty	From 5 th day after 1 st exposure through 21 st day after last exposure and/or 4 days after rash appears	IB
Meningococcal infections	Exclude from duty	Until 24 hours after start of effective therapy	IA

Disease/problem	Work restriction	Duration	Category
Mumps			
Active	Exclude from duty	Until 9 days after onset of parotitis	IB
Post-exposure (susceptible personnel)	Exclude from duty	From 12 th day after 1 st exposure through 26 th day after last exposure or until 9 days after onset of parotitis	II
Pediculosis	Restrict from patient contact	Until treated and observed to be free of adult and immature lice	IB
Pertussis			
Active	Exclude from duty	From beginning of catarrhal stage through 3 rd wk after onset of paroxysms or until 5 days after start of effective antimicrobial therapy	IB
Post-exposure (asymptomatic personnel)	No restriction, prophylaxis recommended		II
Post-exposure (symptomatic personnel)	Exclude from duty	Until 5 days after start of effective antimicrobial therapy	IB
Rubella			
Active	Exclude from duty	Until 5 days after rash appears	IA
Post-exposure (susceptible personnel)	Exclude from duty	From 7 th day after 1 st exposure through 21 st day after last exposure	IB
Scabies	Restrict from patient contact	Until cleared by medical evaluation	IB
<i>Staphylococcus aureus</i> infection			
Active, draining skin lesions	Restrict from contact with patients and patient's environment or food handling	Until lesions have resolved	IB
Carrier state	No restriction, unless personnel are epidemiologically linked to transmission of the organism		IB
Streptococcal infection, group A	Restrict from patient care, contact with patient's environment, or food handling	Until 24 hours after adequate treatment started	IB
Tuberculosis			
Active disease	Exclude from duty	Until proved noninfectious	IA
PPD converter	No restriction		IA
Varicella			
Active	Exclude from duty	Until all lesions dry and crust	IA
Post-exposure (susceptible personnel)	Exclude from duty	From 10 th day after 1 st exposure through 21 st day (28 th day if VZIG given) after last exposure	IA
Zoster			
Localized, in healthy person	Cover lesions; restrict from care of high-risk patients†	Until all lesions dry and crust	II
Generalized or localized in immunosuppressed person	Restrict from patient contact	Until all lesions dry and crust	IB
Post-exposure (susceptible personnel)	Restrict from patient contact	From 10 th day after 1 st exposure through 21 st day (28 th day if VZIG given) after last exposure or, if varicella occurs, until all lesions dry and crust	IA
Viral respiratory infections, acute febrile	Consider excluding from the care of high risk patients‡ or contact with their environment during community outbreak of RSV and influenza	Until acute symptoms resolve	IB

* Unless epidemiologically linked to transmission of infection

† Those susceptible to varicella and who are at increased risk of complications of varicella, such as neonates and immunocompromised persons of any age.

‡ High-risk patients as defined by the ACIP for complications of influenza.

Appendices

APPENDIX H

WCC NURSING PROGRAM TRANSPORTATION WAIVER OF LIABILITY

I understand that I have been advised to provide my own transportation for a community-based clinical experience in connection with the Washtenaw Community College Nursing Program. I understand that I may, of my own choice, accept transportation from an agency staff person in his/her private vehicle or in an agency vehicle, but that such acceptance is not required by the College nor is it in any way a part of the course requirements.

If I choose to accompany the agency staff person in a private or agency vehicle, I understand and agree that the choice is mine, in my sole discretion, and is completely voluntary on my part.

IN THE CASE OF INCIDENT, ACCIDENT, OR INJURY OF ANY KIND, I UNDERSTAND THAT WASHTENAW COMMUNITY COLLEGE AND ANY AND ALL PERSONS OFFICIALLY CONNECTED WITH THE COLLEGE ARE NOT RESPONSIBLE FOR ANY AND ALL INJURIES OR DAMAGES SUSTAINED OR HEALTH CARE COSTS INCURRED. I HEREBY FULLY RELEASE WASHTENAW COMMUNITY COLLEGE, ITS FACULTY, STAFF, EMPLOYEES, TRUSTEES, REPRESENTATIVES, AND AGENTS AND ANY OTHER PERSON ACTING ON BEHALF OF THE COLLEGE FROM ANY AND ALL LIABILITY ARISING OUT OF MY TRANSPORTATION IN THE AGENCY STAFF PERSON'S VEHICLE.

STUDENT'S NAME (print neatly): _____

STUDENT'S SIGNATURE: _____

DATE: _____