DEWOLF AND ASSOCIATES

presents

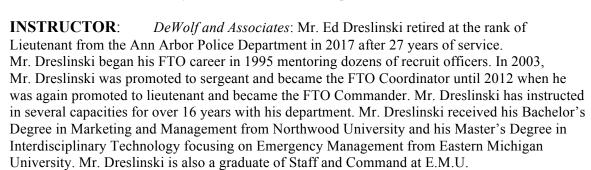
FIRST LINE SUPERVISION

TRANSITION TO ADMINISTRATION

FIRST LINE SUPERVISION: This is a three (3) day course designed for those newly promoted or soon to be promoted officers who now have the authority and responsibility to manage an organization, lead, motivate and promote positive discipline with their subordinates and ensure that the needs of the organization are satisfied.

COURSE OUTLINE:

- ⇒ Taking the First Step in the Transition to Administration
- ⇒ The Confusion about Management and Leadership
- ⇒ The Role of Supervision in Management
- ⇒ Making the Right Choice in Leadership Styles
- ⇒ Conflict in the Workplace
- ⇒ Building Trust for a Better Tomorrow
- ⇒ Coaching for Improved Work Performance
- ⇒ Legal and Liability Concerns for the First Line Supervisor
- ⇒ Incident Command System for the First Line Supervisor



DATE: January 16-18, 2024 (Tuesday- Thursday)

TIME: 8:30 a.m. to 4:30 p.m.

COST: \$ 595. (MCOLES Registered)

(SNC Approved: DDW 2020-921)

LOCATION: Washtenaw Community College - Morris Lawrence Rm 111

4800 E. Huron River Drive

Ann Arbor, MI 48105

REGISTRATION: DeWolf & Associates
www.DeWolfFTO.com

On - Line P.O. Box 815



