

PROGRAM ASSESSMENT PLAN CHANGE FORM

Program Code: CFDAC	Program Title: Dental Assisting	Effective Term: Fall 2022
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List the outcome(s) to be revised, and identify changes (add rows as needed):

Goal 1: Provide a curriculum that prepares dental assistant students to function as integral members of the dental team							
Learning outcomes to be assessed	Assessment tool	How the assessment will be scored and evaluated	Standard of Success	When assessment will take place	Faculty Responsible	Course/other populations	Number of students to be assessed
Recognize and perform intraoral functions and procedures as outlined in the Administrative Rules of the Michigan Board of Dentistry.	#1 - Outcome related final exam questions #2 - Clinical portion of the final exam	#1 - Outcome related final exam questions are scored through BlackBoard. #2 - The clinical final exam is scored on a pass/fail basis using the Michigan Board of Dentistry RDA Exam criteria.	80% of the students will pass on their first attempt.	Data is collected and analyzed after the completion of each offering of DEN 204. An assessment report will be submitted every three years.	Program director and faculty responsible for related courses	All DEN 204 students	All students that complete the assessment tools.

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Practice efficient chairside, laboratory, and business office skills necessary for employment as a dental assistant.	#1 – Clinical Evaluation for DEN 202 (Pathway I students) #2 - Clinical evaluation for DEN 230 (Pathway II students)	Clinical evaluations are rated with numerical scores. Scores are added to obtain a total.	All students will achieve 85% on performance in clinical evaluation	Data is collected and analyzed after the completion of each offering of DEN 202 and 230. An assessment report will be submitted every three years.	Program director and faculty responsible for related courses	All DEN 202 and 230 students	All students that complete the assessment tools
Goal 2: Provide the community with clinical competent dental assistants.							
Learning outcomes to be assessed	Assessment tool	How the assessment will be scored and evaluated	Standard of Success	When assessment will take place	Faculty Responsible	Course/other populations	Number of students to be assessed
Students enrolled in the DA program will complete the program.	Enrollment/ completion rates	Numbers of students that start the program will be compared to those that complete the program.	80% of the students enrolled in the program will complete the program.	Data is collected and analyzed yearly during a faculty meeting. An assessment report will be submitted every three years.	Program Director	Students enrolled in DEN 102 and DEN 204	All program students.

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<p>Students, faculty, and members of the Advisory Committee will rate the program as providing adequate preparation for dental assistant positions.</p>	<p>#1 – End of program survey #2 - Graduate Follow-up survey #3 – Faculty Survey #4 – Advisory Board Survey</p>	<p>Questions regarding whether students are being adequately prepared for dental assistant positions will be evaluated.</p>	<p>90% of the respondents will express satisfaction with the program</p>	<p>Data is collected and analyzed yearly during a faculty meeting. An assessment report will be submitted every three years.</p>	<p>Program Director</p>	<p>Graduates, Faculty, and Advisory Board members</p>	<p>All graduates, faculty and advisory board members will be surveyed. All responses will be evaluated.</p>
<p>Graduates will obtain or maintain employment as dental assistants.</p>	<p>Online Graduate Follow-up Survey</p>	<p>Questions regarding employment status are evaluated.</p>	<p>90% of the Graduates who respond to the survey will be employed as dental assistants within six months of graduation.</p>	<p>Data is collected and analyzed yearly during a faculty meeting. An assessment report will be submitted every three years.</p>	<p>Program Director</p>	<p>All Pathway I and II graduates are surveyed six months after graduation.</p>	<p>All program graduates will be surveyed. All responses will be evaluated.</p>
<p>Employers, clinical site supervisors, patients, and dental students will rate WCC DA students/ graduates as satisfactory.</p>	<p>#1 – Employer survey #2 – Clinical site survey #3 – WCC Dental Clinic Patient Survey #4 – U of M Dental Student survey</p>	<p>Questions relating to student performance questions are evaluated.</p>	<p>90% of the respondents will express satisfaction with WCC DA students/ graduates</p>	<p>Data is collected and analyzed yearly during a faculty meeting. An assessment report will be submitted every three years.</p>	<p>Program Director and faculty responsible for related courses</p>	<p>DEN 230 employers/clinical supervisors, DEN 130 and 202 clinical supervisors, WCC Dental Clinic patients and University of Michigan Dental School students</p>	<p>All supervisors, patients and dental students will be surveyed. All responses will be evaluated.</p>
<p>Goal 3: Prepare students to acquire the knowledge and skills required to obtain state licensure as a Registered Dental Assistant.</p>							

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Learning outcomes to be assessed	Assessment tool	How the assessment will be scored and evaluated	Standard of Success	When assessment will take place	Faculty Responsible	Course/other populations	Number of students to be assessed
Program graduates will pass the Registered Dental Assistant Exam (RDA).	Michigan Department of Licensing and Regulatory Affairs (LARA) RDA exam.	Scoring is performed by LARA. Results are broken down into written exam, amalgam and temporary crown for WCC and overall across the state.	85% of those students who elect to take the RDA exam will pass.	Data is analyzed when LARA sends results after each exam (three times per year). This data is shared with faculty and Advisory Board members at next meeting after receiving the results. An assessment report will be submitted every three years.	Program Director	All graduates that took the RDA exam.	All

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally-developed rubric, answer key, checklist, other). Please attach rubric if available.

See above table

2. Indicate the standard of success to be used for this assessment:




See above table

3. Indicate who will score and analyze the data:

See above table

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Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Kristina Sprague		7/19/22
Department Chair	Kristina Sprague		7/19/22
Division Dean/Administrator	Shari Lambert	/s/ Shari Lambert	9/29/22
Curriculum Committee Chair	Randy Van Wagnen	Randy Van Wagnen	1/3/22
Assessment Committee Chair	Shawn Deron		1/23/2023

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Reviewed by C&A Committees 10/13/22

PROGRAM ASSESSMENT PLANNING FORM

Program to be assessed:

Title: Dental Assisting

Division: MSH

Department: DEN

Program Code: CFDAC

Type of Award:

A.A.
 Cert.

A.S.
 Adv. Cert.

A.A.S.
 Post-Assoc. Cert.

Cert. of Completion

Assessment plan:

Goal 1: The DA program prepares students to acquire the knowledge and skills required to obtain state licensure as a Registered Dental Assistant.						
Student Outcomes	Assessment Tool	Benchmark	Assessment date	Faculty Responsible	Describe population to be assessed	Number of students to be assessed
Program graduates will pass the Registered Dental Assistant Exam (RDA).	Michigan Department of Licensing and Regulatory Affairs (LARA) Registered Dental Assistant Exam	85% of those students who elect to take the Registered Dental Assistant Exam will pass.	Data is collected in February, July, and October; analyzed during October each year	Program Director	All graduates that took the RDA exam.	All
Goal 2: The DA program provides a curriculum that prepares dental assistants to function as integral members of the dental team.						
Student Outcomes	Assessment Tool	Benchmark	Assessment date	Faculty Responsible	Describe population to be assessed	Number of students to be assessed
Recognize and perform intraoral functions and procedures as outlined in the Administrative Rules of the Michigan Board of Dentistry.	Multiple choice and performance sections of DEN 204 final exam.	All students will achieve at least 80% on multiple choice section of final exam. All students will achieve passing scores on the performance portion of the final exam.	Data collected at end of each semester; analyzed during October each year	Program Director and faculty	All DEN 204 students.	All
Practice efficient chairside, laboratory, and business office skills as necessary for employment as an entry-level dental assistant.	Clinical evaluation for DEN 202 (Pathway I students), and DEN 230 (Pathway II students).	All students will achieve 85% on performance in clinical evaluation.	Data collected at end of each semester analyzed during August each year	Program Director and faculty	All students enrolled in either DEN 202 or DEN 230.	All
Goal 3: The DA program provides the community with dental assistants who have entry-level knowledge and skills.						

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Student Outcomes	Assessment Tool	Benchmark	Assessment date	Faculty Responsible	Describe population to be assessed	Number of students to be assessed
Students enrolled in the DA program will complete the program.	Enrollment/graduation data: retention rates	80% of students enrolled in the program will complete the program.	Data collected and analyzed yearly during Fall semester	Program Director WCC Registrar Director, Curriculum and Assessment	Students enrolled in DEN 102 and DEN 204.	All
Students, faculty, and members of the Advisory Committee will rate the program as providing adequate preparation for entry-level dental assistant positions.	WCC Graduate Follow-up Survey DA Survey PROE student, faculty, and Advisory Committee surveys	90% of graduates, faculty, and members of the Advisory Committee who respond to the survey will express satisfaction with the program	Data collected and analyzed yearly during Fall semester PROE data collected in 5 year cycle	Program Director Director, Institutional Research Director, Curriculum and Assessment	Graduates, Faculty, and Advisory Committee members.	All alumni, faculty and Advisory Committee members will be surveyed. All responses will be evaluated.
Graduates will obtain or maintain employment as dental assistants.	WCC Graduate Follow-up Survey	90% of graduates who respond to the survey will be employed as dental assistants within six months of graduation.	Data collected and analyzed yearly during Fall semester	Program Director Director of Institutional Research Director, Curriculum and Assessment	All graduates are surveyed six months after graduation.	All graduates will be surveyed. All responses will be evaluated.
Employers, clinical site supervisors, patients, and dental students will rate WCC DA students/graduates as satisfactory.	Employer Survey Patient Survey Dental Students Survey	90% of employers, clinical site supervisors, patients, and dental students who respond to the survey will indicate satisfaction with WCC DA students/graduates.	Data collected and analyzed at end of Fall semester	Program Director	WCC Dental Clinic patients, University of Michigan Dental School students, and DEN 230 employers/supervisors.	All patients, dental students and employers/supervisors will be surveyed. All responses will be evaluated

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Scoring and analysis of assessment:

- 1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.
See above chart
- 2. Indicate the standard of success to be used for this assessment.
See above chart
- 3. Indicate who will score and analyze the data (data must be blind-scored).
See above chart
- 4. Explain the process for using assessment data to improve the program.
The program faculty, along with the advisory committee members will discuss and review the results to determine any program changes that need to be made.

Submitted by:

Name: Kathy Weber and Kristina Sprague *Kathy Weber Kristina Sprague*
 Print/Signature

Dept. Chair: Connie Foster *Connie Foster*
 Print/Signature

Dean: Marty Showalter *Marty Showalter*
 Print/Signature

Date: *Sept. 6, 2013*

Date: *9/9/13*

Date: *9/11/13*

Please return completed form to the Office of Curriculum & Assessment, SC 257.

PROGRAM ASSESSMENT PLANNING FORM

Program to be assessed:

Title: Dental Assisting
 Division: HAT

Department: DEN

Code: CFDAC

Type of Award: A.A. A.S A.A.S.
 Cert. Adv. Cert. Post-Assoc. Cert. Cert. of Completion

Assessment plan:

Learning outcomes to be assessed	Assessment tool	When assessment will take place	Describe population to be assessed	Number of students to be assessed
Perform aseptic technique according to OSHA and CDC guidelines	RDA Exam	After the release of the Michigan RDA Exam results currently offered in May, July and December	All graduates taking the RDA Exam	All graduates taking the RDA Exam
Understands dental radiographic procedures and principles of radiation protection	RDA Exam	After the release of the Michigan RDA Exam results currently offered in May, July and December	All graduates taking the RDA Exam	All graduates taking the RDA Exam
Perform intraoral functions and procedures as outlined in the Administrative Rules of the Michigan Board of Dentistry and identify the purpose of each.	RDA Exam	After the release of the Michigan RDA Exam results currently offered in May, July and December	All graduates taking the RDA Exam	All graduates taking the RDA Exam
Practices efficient chairside skills necessary for employment	Graduate Survey	6 months following graduation	All graduates	All graduates

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide. External evaluation performed by the RDA licensing board with results broken down into the following four categories: written, dental dam, temporary crown and amalgam.
2. Indicate the standard of success to be used for this assessment. For the RDA exam, achievement of an 85% average on the exam statistics would be deemed successful. With results from the graduate survey, we would deem success as student employability.
3. Indicate who will score and analyze the data (data must be blind-scored). DA faculty

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4. Explain the process for using assessment data to improve the program.
The faculty will review the results and allocate additional classroom/clinical experience as needed.

Submitted by:

Name: Kathleen Lecher Date: 11/28/06
Print/Signature
Dept. Chair: Marie Fiske Date: 11/28/06
Print/Signature
Dean: Paul W. [Signature] Date: 11/28/2006
Print/Signature

Please return completed form to the Office of Curriculum & Assessment, SC 247.