Washtenaw Community College Comprehensive Report

CCP 122 Essentials of Early Care and Education - I
Effective Term: Winter 2014

Course Cover
Division: Advanced Technologies and Public Service Careers
Department: Public Service Careers
Discipline: Child Care Professional
Course Number: 122
Org Number: 15400
Full Course Title: Essentials of Early Care and Education - I
Transcript Title: Essentials of Child Care - I
Is Consultation with other department(s) required: No
Publish in the Following: College Catalog , Time Schedule , Web Page
Reason for Submission: Course Change
Change Information:
 Consultation with all departments affected by this course is required.
 Course title
 Course description
 Pre-requisite, co-requisite, or enrollment restrictions
 Change in Grading Method
 Outcomes/Assessment
 Objectives/Evaluation
Rationale: The CDA Council has changed the requirements for the national child care credential (CDA - Child Development Associate), and there are new state requirements to meet Quality Rating Scale requirements, necessitating changes in our courses.
Proposed Start Semester: Winter 2013
Course Description: This course provides an overview of the basic components of early child care and education. Students gain knowledge of six of the CDA competency standards: safety, health, learning environment, families, program management and professionalism. Enrollment restrictions per state child care regulations. Student must be 18 years of age with a high school diploma/GED or concurrently enrolled in a state approved vocational high school child care program to register for this course. Concurrent enrollment in CCP 132 is required. The title of this course was previously Child Development Credentialing I.

Course Credit Hours
Variable hours: No
Credits: 4
Lecture Hours: Instructor: 60 **Student:** 60
Lab: Instructor: 0 **Student:** 0
Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 60 **Student:** 60
Repeatable for Credit: NO
Grading Methods: Letter Grades
Audit
Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing
College-level Reading & Writing

College-Level Math
No Level Required

Requisites
Corequisite
CCP 132
and
Prerequisite
Consent Required
and
Level II Prerequisite
The national CDA certificate requires reflective assignments on current work with children for a total of 480 hours of direct work with children ages 5 and younger.

General Education
Request Course Transfer
Proposed For:
Central Michigan University
Eastern Michigan University
Grand Valley State University
Jackson Community College
Michigan State University
Western Michigan University
Other :

Student Learning Outcomes

1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
   Assessment 1
   Assessment Tool: multiple choice tests
   Assessment Date: Fall 2013
   Assessment Cycle: Every Three Years
   Course section(s)/other population: every section
   Number students to be assessed: all enrolled students
   How the assessment will be scored: electronically scored using departmentally-developed answer key
   Standard of success to be used for this assessment: 80% of students will score 70% or higher on each of the six sub-tests.
   Who will score and analyze the data: Members of the CCP Advisory Committee or their designees will analyze the data.

2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
   Assessment 1
   Assessment Tool: Reflective statements on own teaching practices
   Assessment Date: Winter 2014
   Assessment Cycle: Every Three Years
   Course section(s)/other population: A randomly selected sample of one third of student papers
   Number students to be assessed: Select random sample of students enrolled, with a minimum of 10 samples
   How the assessment will be scored: The papers will be evaluated using a departmentally-developed rubric that meets national CDA requirements.

Standard of success to be used for this assessment: At least 60% of the sample papers will be scored as 8 - 10 on a ten point scale where 1 is lowest and 10 is highest.
Who will score and analyze the data: Members of the CCP Advisory Committee or their designates will score the papers using the rubric and make recommendations to the program.

3. Compile specific resource items for a Professional Portfolio.
   Assessment 1
   Assessment Tool: Professional Portfolio of teaching resources
   Assessment Date: Fall 2014
   Assessment Cycle: Every Three Years
   Course section(s)/other population: all sections
   Number students to be assessed: Select random sample of one third of students enrolled in all sections with a minimum of ten students
   How the assessment will be scored: departmentally-developed rubric for each of the eight items submitted
   Standard of success to be used for this assessment: 60% of items will score an 8 - 10 on a ten point scale (10 being highest and 1 the lowest rating) for each of the eight resources.
   Who will score and analyze the data: Members of the CCP Advisory Committee or their designates will blind-score the sampled items using the rubric for each of the five resource items and make recommendations to the program.

4. Collect and reflect upon family opinions of the child care professional.
   Assessment 1
   Assessment Tool: Reflection Paper
   Assessment Date: Winter 2014
   Assessment Cycle: Every Three Years
   Course section(s)/other population: all
   Number students to be assessed: one third of randomly selected students, minimum of ten
   How the assessment will be scored: departmentally developed rubric
   Standard of success to be used for this assessment: 75% of samples will score 4 or 5 on a five point scale (4 = excellent and 5 = professional/superior).
   Who will score and analyze the data: Members of the CCP Advisory Committee or their delegates will evaluate samples and make recommendations to the program.

5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.
   Assessment 1
   Assessment Tool: philosophy statement
   Assessment Date: Fall 2014
   Assessment Cycle: Every Three Years
   Course section(s)/other population: all
   Number students to be assessed: one third of randomly selected students, minimum of ten
   How the assessment will be scored: departmentally developed rubric
   Standard of success to be used for this assessment: 75% of students will score 4 or 5 on a five point scale, 4 = excellent and 5 = professional.
   Who will score and analyze the data: Members of the CCP Advisory Committee or their designees will score and analyze the results to make suggestions to the program staff.

Course Objectives
1. Identify, describe and reflect upon how to provide a safe environment to prevent and reduce injuries. CDA functional area 1 - safety
   Matched Outcomes

1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
3. Compile specific resource items for a Professional Portfolio.
4. Collect and reflect upon family opinions of the child care professional.
5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.

2. Identify, describe and reflect upon how to promote good health and nutrition and establish an environment that contributes to the prevention of illness. CDA functional area 2 - healthy

Matched Outcomes

1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
3. Compile specific resource items for a Professional Portfolio.
4. Collect and reflect upon family opinions of the child care professional.
5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.

3. Identify, describe and reflect upon how to use space, relationships, materials and routines as resources for constructing an interesting, secure and enjoyable environment that encourages play, exploration and learning. CDA functional area 3 - learning environment

Matched Outcomes

1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
3. Compile specific resource items for a Professional Portfolio.
5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.

4. Compile resource materials for use in working with children and families in all areas related to content of this course: safety, healthy practices, working with families, program management and professionalism.

Matched Outcomes

3. Compile specific resource items for a Professional Portfolio.

5. Identify, describe and reflect upon how to maintain an open, friendly, and cooperative relationship with each child's family, encourage family involvement in the program and support the child's relationship with the family.

Matched Outcomes

1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
3. Compile specific resource items for a Professional Portfolio.

4. Collect and reflect upon family opinions of the child care professional.
5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.

6. Identify and describe resources used to ensure an effective program operation, organization strategies, planning and assessment tools, and recordkeeping, and reflect upon own practices in the workplace.
   Matched Outcomes
   1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
   2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
   3. Compile specific resource items for a Professional Portfolio.
   4. Collect and reflect upon family opinions of the child care professional.
   5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.

7. Identify, describe and reflect upon professionalism in the work place, ethics, and growth in the profession.
   Matched Outcomes
   1. Identify appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management, and professionalism.
   2. Describe appropriate practices for a child care professional in the six CDA functional areas covered in the course: safety, health, learning environment, families, program management and professionalism and reflect upon how the adult's actions impact children.
   3. Compile specific resource items for a Professional Portfolio.
   4. Collect and reflect upon family opinions of the child care professional.
   5. Write a professional philosophy statement which summarizes his/her viewpoint about early care and education.

New Resources for Course
copies of the new CDA materials, PQA assessment instrument and copies of the COR and Creative Curriculum GOLD will be needed for staff
additional budget to engage students in active learning: to demonstrate appropriate practices and for students to practice skills; requesting $ 2000 in supplies and equipment
windows for natural light or grow lights on a timer in the classroom

Course Textbooks/Resources
Textbooks
   Bronson Day, Carol. *Essentials for the Child Development Associate Working with Young Children*, 3 rd ed. Council for Professional Recognition (CDA Council), 2013
Manuals
Periodicals
Software
Equipment/Facilities
Level III classroom
Data projector/computer
Other: Classroom/laboratory large enough to demonstrate and practice activities; classroom needs sinks and access to microwave oven to demonstrate and practice healthy practices; need access to large space to share with CCP 113 (Fall semesters offered both on same evening) or other classes (including high school classes) to do cooperative activities multiple times (had previously requested adjoining rooms with opening partition to allow easy and frequent access.

Reviewer	Action	Date
Faculty Preparer:		
Sally Adler	*Faculty Preparer*	*Mar 15, 2013*
Department Chair/Area Director:		
Ruth Walsh	*Recommend Approval*	*Mar 18, 2013*
Dean:		
Marilyn Donham	*Recommend Approval*	*Mar 19, 2013*
Vice President for Instruction:		
Bill Abernethy	*Approve*	*Jun 24, 2013*