Washtenaw Community College Comprehensive Report

COR 101 Local Corrections Officer Academy
Effective Term: Spring/Summer 2018

Course Cover
Division: Advanced Technologies and Public Service Careers
Department: Public Service Careers
Discipline: COR
Course Number: 101
Org Number: 15400
Full Course Title: Local Corrections Officer Academy
Transcript Title: Local Corrections Officer Acad
Is Consultation with other department(s) required: No
Publish in the Following: College Catalog, Web Page
Reason for Submission: New Course
Change Information:
Rationale: This academy will be the foundation of the Corrections Officer program.
Proposed Start Semester: Spring/Summer 2018
Course Description: This is a 160-hour Local Corrections Office Academy, approved by the Michigan Sheriff's Coordinating and Training Council (MSCTC) and designed for correctional personnel supervising inmates in Michigan county jails. It is open to all in-service Corrections Officers as well as all pre-service personnel looking for a career as a professional corrections officer in Michigan. For information about the pre-service training please see the MSCTC website at http://misctc.org/index.html.

Course Credit Hours
Variable hours: No
Credits: 10
Lecture Hours: Instructor: 150 Student: 150
Lab: Instructor: 0 Student: 0
Clinical: Instructor: 0 Student: 0
Other: Instructor: 10 Student: 10

Total Contact Hours: Instructor: 160 Student: 160
Repeatable for Credit: NO
Grading Methods: Letter Grades
Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing
College-level Reading & Writing

College-Level Math
No Level Required

Requisites
Enrollment Restrictions
Consent of the WCC Academy Director is required to ensure students meet all MSCTC hiring requirements.
General Education

Request Course Transfer
Proposed For:
Eastern Michigan University

Student Learning Outcomes

1. Recognize the components of a legal and safe intake and booking procedure.
   Assessment 1
   Assessment Tool: Multiple choice test
   Assessment Date: Winter 2018
   Assessment Cycle: Every Three Years
   Course section(s)/other population: All sections
   Number students to be assessed: All
   How the assessment will be scored: Answer key
   Standard of success to be used for this assessment: 85% of students will score 70% or above
   Who will score and analyze the data: Faculty and Academy Director

2. Identify and apply laws relevant to custodial correctional settings.
   Assessment 1
   Assessment Tool: Multiple choice test
   Assessment Date: Winter 2018
   Assessment Cycle: Every Three Years
   Course section(s)/other population: All sections
   Number students to be assessed: All
   How the assessment will be scored: Answer key
   Standard of success to be used for this assessment: 85% of students will score 70% or above
   Who will score and analyze the data: Faculty and Academy Director

3. Identify the various types of diversity within the inmate population and the factors which define inmate subcultures.
   Assessment 1
   Assessment Tool: Multiple choice test
   Assessment Date: Winter 2018
   Assessment Cycle: Every Three Years
   Course section(s)/other population: All sections
   Number students to be assessed: All
   How the assessment will be scored: Answer key
   Standard of success to be used for this assessment: 85% of students will score 70% or above
   Who will score and analyze the data: Faculty and Academy Director

4. Recognize factors that contribute to a safe institution, as well as those factors that compromise institutional safety and security.
   Assessment 1
   Assessment Tool: Multiple choice exam
   Assessment Date: Winter 2018
   Assessment Cycle: Every Three Years
   Course section(s)/other population: All sections
   Number students to be assessed: All
   How the assessment will be scored: Answer key
   Standard of success to be used for this assessment: 85% of students will score 70% or above
5. Identify the components of professionalism as it relates to the corrections profession.

**Assessment 1**
- Assessment Tool: Multiple choice exam
- Assessment Date: Winter 2018
- Assessment Cycle: Every Three Years
- Course section(s)/other population: All sections
- Number students to be assessed: All
- How the assessment will be scored: Answer key
- Standard of success to be used for this assessment: 85% of students will score 70% or above
- Who will score and analyze the data: Faculty and Academy Director

6. Improve communication skills to better interact with the inmate population.

**Assessment 1**
- Assessment Tool: Pre/Post IPC Training Evaluation, consisting of 25 questions
- Assessment Date: Winter 2018
- Assessment Cycle: Every Three Years
- Course section(s)/other population: All sections
- Number students to be assessed: All
- How the assessment will be scored: Answer key provided by IPC, Department of Justice
- Standard of success to be used for this assessment: students will meet the standard of success by one of two methods: - earn a post-test score of 20 (80%) - earn a minimum post test score of 12 and have improved their skills by at least 5 points
- Who will score and analyze the data: Faculty and Academy Director

7. Recognize inmate behaviors that present a potential danger to the staff, inmate population and the institution.

**Assessment 1**
- Assessment Tool: Multiple choice exam
- Assessment Date: Winter 2018
- Assessment Cycle: Every Three Years
- Course section(s)/other population: All sections
- Number students to be assessed: All
- How the assessment will be scored: Answer key
- Standard of success to be used for this assessment: 85% of students will score 70% or above
- Who will score and analyze the data: Faculty and Academy Director

8. Demonstrate appropriate self-defense techniques, as well as offensive techniques utilized in the management of inmates, and recognize when the use of force is legal and necessary.

**Assessment 1**
- Assessment Tool: Multiple choice test
- Assessment Date: Winter 2018
- Assessment Cycle: Every Three Years
- Course section(s)/other population: All sections
- Number students to be assessed: All
- How the assessment will be scored: Answer key
- Standard of success to be used for this assessment: 85% of students will score 70% or above
- Who will score and analyze the data: Faculty and Academy Director

**Assessment 2**
- Assessment Tool: Student performance
- Assessment Date: Winter 2018
Assessment Cycle: Every Three Years
Course section(s)/other population: All sections
Number students to be assessed: All
How the assessment will be scored: Faculty-developed pass/fail rubric
Standard of success to be used for this assessment: 85% of students will demonstrate proficiency in the use of force
Who will score and analyze the data: Faculty and Academy Director

Course Objectives
1. List and understand the Constitutional rights of inmates.
2. Recognize when the law allows for the use of force and understand the appropriate use of force.
3. Understand the relevant employment law applicable to the management of a correctional facility.
4. Articulate the types of remedial legal actions imposed by courts for crimes and torts committed by and against inmates.
5. Effectively communicate with a diverse inmate population.
6. Recognize items considered to be contraband.
7. Identify the guidelines for searching inmates' cells and person.
8. List the relevant procedures for completing safe inmate movement.
9. Recognize the appropriate response to a fire or severe weather incident.
10. Recognize the most common ethical challenges confronting a corrections officer.
11. Identify the effects of stress and identify stress-mitigating responses.
12. Define and identify sexual harassment and other factors that create a hostile working environment.
13. Identify the three basic components of the IPC model (Interpersonal Communications) and know how to utilize them.
14. Respond appropriately to disruptive inmates.
15. Identify the proper procedures at intake, such as property inventory and medical screening.
16. Identify the proper procedures for inmate release.
17. Recognize some basic symptoms of mental as well as physical illness.
18. Identify some potential symptoms of depression.
19. Identify the 3 phases of incarceration shock.
20. Identify some behaviors/symptoms of a potentially suicidal inmate.
21. Identify the procedures to follow in responding to a potential or attempted inmate suicide.
22. List the three stages of a fire and a CO's appropriate response to each stage.
23. List the five major components of a fire safety system in a jail.
24. Identify the necessity for conducting medical screenings and clearances at intake.
25. Demonstrate a proper pat-down search.
26. Understand how to do a proper inventory of inmate property.
27. Explain the different classifications of prisoners and the importance of appropriate classification.
28. Understand the different types of release procedures.
29. Know how and when to utilize PP Control techniques (Pressure Point Control).

New Resources for Course

Course Textbooks/Resources
Textbooks
Manuals
Periodicals
Software

Equipment/Facilities
Other: Police Academy Classroom and mat room.
<table>
<thead>
<tr>
<th>Reviewer</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Faculty Preparer:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruth Walsh</td>
<td>Faculty Preparer</td>
<td>Sep 20, 2017</td>
</tr>
<tr>
<td><strong>Department Chair/Area Director:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruth Walsh</td>
<td>Recommend Approval</td>
<td>Sep 22, 2017</td>
</tr>
<tr>
<td><strong>Dean:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brandon Tucker</td>
<td>Recommend Approval</td>
<td>Sep 28, 2017</td>
</tr>
<tr>
<td><strong>Curriculum Committee Chair:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lisa Veasey</td>
<td>Recommend Approval</td>
<td>Nov 06, 2017</td>
</tr>
<tr>
<td><strong>Assessment Committee Chair:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michelle Garey</td>
<td>Recommend Approval</td>
<td>Nov 07, 2017</td>
</tr>
<tr>
<td><strong>Vice President for Instruction:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kimberly Hurns</td>
<td>Approve</td>
<td>Nov 07, 2017</td>
</tr>
</tbody>
</table>