

Washtenaw Community College Comprehensive Report

UAT 144 Legal Issues and Fiduciary Responsibilities (UA 9003) Effective Term: Fall 2020

Course Cover

Division: Advanced Technologies and Public Service Careers
Department: United Association Department
Discipline: United Association Training
Course Number: 144
Org Number: 28200
Full Course Title: Legal Issues and Fiduciary Responsibilities (UA 9003)
Transcript Title: Legal Iss & Fiduc Respon 9003
Is Consultation with other department(s) required: No
Publish in the Following: College Catalog
Reason for Submission: Course Change
Change Information:

Consultation with all departments affected by this course is required.

Outcomes/Assessment

Objectives/Evaluation

Rationale: Updated United Association course

Proposed Start Semester: Fall 2020

Course Description: In this course, students will examine the legal and fiduciary responsibilities that exist when operating a jointly-managed United Association (UA) training program. Discussions will be held on trust documents, legal documentation, prohibited transactions, and limited usage of grants. Other topics covered will include state and federal employment laws, Civil Rights Act, discrimination and harassment, and the Americans with Disabilities Act, which relate to apprenticeship program operation. Limited to United Association program participants.

Course Credit Hours

Variable hours: No

Credits: 1.5

The following Lecture Hour fields are not divisible by 15: Student Min ,Instructor Min

Lecture Hours: Instructor: 22.5 Student: 22.5

The following Lab fields are not divisible by 15: Student Min, Instructor Min

Lab: Instructor: 1.5 Student: 1.5

Clinical: Instructor: 0 Student: 0

Total Contact Hours: Instructor: 24 Student: 24

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

Requisites

General Education

Degree Attributes

Below College Level Pre-Reqs

Request Course Transfer

Proposed For:

Student Learning Outcomes

1. Identify the sources of regulations that affect the administration of Apprenticeship Programs.

Assessment 1

Assessment Tool: Outcome-related written exam questions

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

2. Define fiduciaries, and identify the responsibilities of fiduciaries in accordance with Taft-Hartley Funds.

Assessment 1

Assessment Tool: Outcome-related written exam questions

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

3. Identify and explain the legally recommended Joint Apprenticeship Training Committee (JATC) policies and procedures as well as identify deficiencies that may exist in the student's Training Center.

Assessment 1

Assessment Tool: Presentation

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

4. Identify Department of Labor (DOL) guidelines and prohibited transactions as is applies to United Association Training.

Assessment 1

Assessment Tool: Outcome-related written exam questions

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All
 Number students to be assessed: All
 How the assessment will be scored: Answer key
 Standard of success to be used for this assessment: 80% of the students will score 80% or higher.
 Who will score and analyze the data: U.A. instructors

Course Objectives

1. Compare and contrast each student’s individual apprenticeship program and fiduciary responsibilities.
2. Identify JATC policy and procedure deficiencies that may exist in the student's local program.
3. Locate sources needed for regulations that affect administration of apprenticeship programs.
4. Review Tart-Hartley funds with special attention to the fiduciary responsibility and insurance issues when operating a United Association Training Program.
5. Identify Department of Labor guidelines and CFR 29 and 30 (Equal Employment Opportunity in Apprenticeship and Training) as it applies to the United Association Apprenticeship application process.
6. Identify trust documents and legal documentation procedures necessary for JATC meetings as required.
7. Review federal and student specific state employment laws, Civil Rights Act, discrimination and harassment policies, and the Americans with Disabilities Act, relating to apprenticeship program operations.
8. Discuss how to adjust and finance adaptation of standards to local training program deficiencies.
9. Discuss the roles of fiduciaries and the responsibilities of trustees of the JATC.
10. Discuss "Party-In-Interest."
11. Navigate DOL resources and guidance memos.
12. Discern situations to identify prohibited transactions.

New Resources for Course

Course Textbooks/Resources

Textbooks
 Manuals
 Periodicals
 Software

Equipment/Facilities

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Tony Esposito</i>	<i>Faculty Preparer</i>	<i>May 05, 2020</i>
Department Chair/Area Director: <i>Marilyn Donham</i>	<i>Recommend Approval</i>	<i>May 07, 2020</i>
Dean: <i>Jimmie Baber</i>	<i>Recommend Approval</i>	<i>May 27, 2020</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Jun 19, 2020</i>
Assessment Committee Chair: <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Jun 23, 2020</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Jul 06, 2020</i>