

Washtenaw Community College Comprehensive Report

UAT 313 Creating Future Leaders (UA 2104) Effective Term: Spring/Summer 2021

Course Cover

Division: Advanced Technologies and Public Service Careers

Department: United Association Department

Discipline: United Association Training

Course Number: 313

Org Number: 28200

Full Course Title: Creating Future Leaders (UA 2104)

Transcript Title: Creating Future Leaders 2104

Is Consultation with other department(s) required: No

Publish in the Following:

Reason for Submission: New Course

Change Information:

Rationale: New United Association Course

Proposed Start Semester: Spring/Summer 2021

Course Description: In this course, students will develop leadership skills through professional development and committee involvement. Best practices related to increasing motivation and improving accountability will be explored using role-play techniques. Additionally, students will engage in organizing and hosting committees using online platforms. Resources for creating and updating organizational bylaws and charters as well as the procedures for establishing a not-for-profit organization will also be discussed. Limited to United Association Instructor Training program participants.

Course Credit Hours

Variable hours: No

Credits: 1.5

The following Lecture Hour fields are not divisible by 15: Student Min ,Instructor Min

Lecture Hours: Instructor: 22.5 Student: 22.5

The following Lab fields are not divisible by 15: Student Min, Instructor Min

Lab: Instructor: 1.5 Student: 1.5

Clinical: Instructor: 0 Student: 0

Total Contact Hours: Instructor: 24 Student: 24

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

Requisites

General Education

Degree Attributes

Below College Level Pre-Reqs

Request Course Transfer

Proposed For:

Student Learning Outcomes

1. Demonstrate motivational leadership techniques in a supervisor role.

Assessment 1

Assessment Tool: Interactive Role Play Demonstration

Assessment Date: Spring/Summer 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Rubric

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

2. Organize and host committee meetings using virtual platforms.

Assessment 1

Assessment Tool: Interactive Role Play Demonstration

Assessment Date: Spring/Summer 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Rubric

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

3. Recognize and interpret key components of organizational bylaws/charters.

Assessment 1

Assessment Tool: Skill development activity worksheet

Assessment Date: Spring/Summer 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Rubric

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

4. List the steps involved in establishing a not-for-profit organization.

Assessment 1

Assessment Tool: Outcome-related quiz

Assessment Date: Spring/Summer 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

Course Objectives

1. Discuss the fundamental concepts of motivation.
2. Identify and describe motivational leadership methods.
3. Apply communication and strategic negotiation skills to role-play scenarios.
4. Discuss the meaning of consensus and its implications in decision making.
5. Facilitate online meetings using virtual platforms.
6. Demonstrate the ability to utilize social media to expand and organize groups.
7. Identify and analyze meeting pitfalls and potential disruptions that hinder motivation and group cohesion.
8. Demonstrate the ability to create bylaws and a charter.
9. Create a committee meeting agenda.
10. Compare and contrast formal and informal meetings.
11. Discuss potential funding sources for a not-for-profit organization.
12. Explain the process of obtaining a Federal Tax ID number.
13. Examine the IRS form 1030.
14. Identify the process and regulations of becoming a non-profit organization.

New Resources for Course

Course Textbooks/Resources

Textbooks
Manuals
Periodicals
Software

Equipment/Facilities

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Tony Esposito</i>	<i>Faculty Preparer</i>	<i>Nov 16, 2020</i>
Department Chair/Area Director: <i>Marilyn Donham</i>	<i>Recommend Approval</i>	<i>Nov 29, 2020</i>
Dean: <i>Jimmie Baber</i>	<i>Recommend Approval</i>	<i>Dec 01, 2020</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Jan 29, 2021</i>
Assessment Committee Chair: <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Feb 10, 2021</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Feb 10, 2021</i>