**Washtenaw Community College**

**Joint Curriculum and Assessment Committee Minutes**

**Wednesday, June 26, 2019; 11:00 am – 12:30 pm; BE 282**

Curriculum Members: Lisa Veasey (Chair), Jennifer Baker, Marvin Boluyt, Joy Garrett, Kim Jones (absent), Rob Lowing, Kiela Samuels

Assessment Members: Shawn Deron (Chair), Jim Egan, Joy Garrett, Patricia Hill, Brandon Tucker (absent), Jason Withrow (absent), Tom Zimmerman

Guests: Kimberly Hurns, Lisa Nelson, Sera Bird

## Minutes from the 6/4/19 meeting were approved.

## Review agenda – no changes

## Announcements

## Discussion

1. Limited Review - Both
2. ASV 130 Automotive Maintenance (CC) – recommended approval\*
3. ASV 131 Automotive Electrical (3YR) – recommended approval with suggested changes\*
4. ASV 258 Engine Drivability (CC) – recommended approval with changes
5. CON 104 Construction Framing I (CC) – recommended approval with changes\*
6. CON 105 Construction Framing II (CC) – recommended approval\*
7. CON 108 Introduction to Construction Technology (CC) – recommended approval with changes\*
8. RAD 232 Digital Imaging in Radiography (3YR) – recommended approval with changes
9. CTDVPC Digital Video Production Certificate (PAP) – recommended approval with changes
10. CTSCO Supply Chain Operations Certificate (PAP) – recommended approval with changes
11. Full Review – Assessment
12. ASV 258 Engine Drivability (CAR) – good reflections, well done
13. CEM 140 Organic Biochemistry (CAR) – good job, great reflections; try to analyze outcomes 2 and 3 separately
14. DEN 131 Principles of Dental Specialties (CAR) – good analysis of data and reflection, well done
15. MBC 224 Medical Insurance and Reimbursement (CAR) – good work, a few changes suggested
16. PTA 198 Tissue Management (CAR) – well done, good reflections
17. PTA 220 Therapeutic Exercise I (CAR) – nice job
18. RAD 223 Sectional Anatomy (CAR) – well done, can we move suggested changes to Action Plan

\*The courses marked with an asterisk requested approval with reduced reading/writing levels of 5 and 3, respectively. VP Hurns was present to participate in the conversation with the Committees about reduced College Level Reading/Writing scores. Committee members expressed concerns about reducing the reading/writing levels on college-level courses from both a student success and a precedence perspective. WCC already has an approved certificate program, Sterile Processing, which will allow a student to earn a Certificate with a reading level of 5 and a writing level of 3.

These reduced levels for the submitted courses were recommended in the document Career Pathways Entry Classes – Basic Skills Evaluations. This project involved a member of the developmental task force (writing) and the mathematics department chair, working with faculty from Welding, Construction, Auto Body Repair, Auto Mechanics, Motorcycle Services, CNA, Child Care, Culinary Arts and HVAC to review course materials and determine a minimum reading, writing, and mathematics level that would still allow students to be successful.

These changes allow a small group of students to experience the program’s introductory course(s) even though they have not yet achieved college reading and writing levels. The discussion emphasized that reading writing levels of 6 are already prerequisites on the subsequent courses. This ensures that students who are graduating and receiving these degrees having achieved college-level reading and writing.

**Adjournment**