**Standard Signature Template:**

***First Last***

**Title**

Building, Room XXX

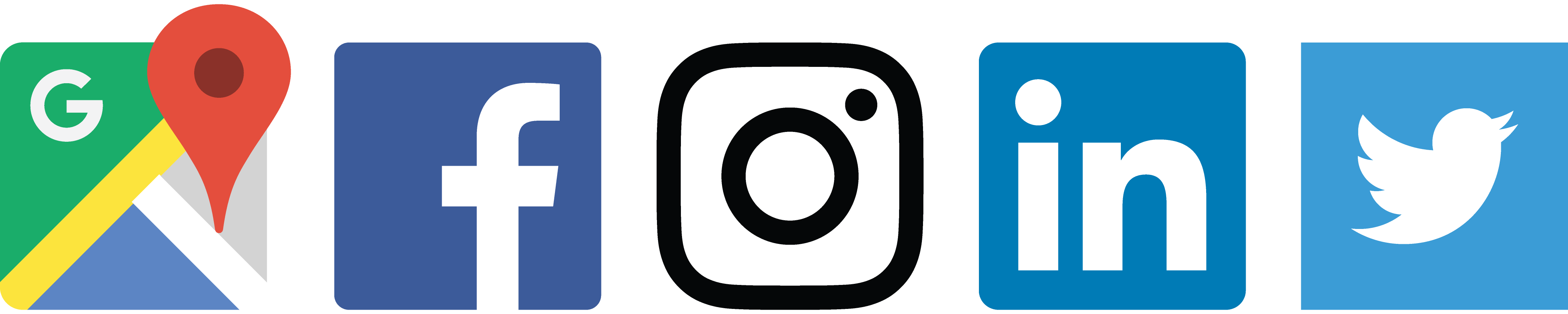
4800 E. Huron River Drive, Ann Arbor, MI 48105

**P: 734.XXX.XXXX  F: 734.XXX.XXXX**

[youremail@wccnet.edu](mailto:youremail@wccnet.edu)

[Washtenaw Community College logo](https://www.wccnet.edu/)

[*WCC Mission*](https://www.wccnet.edu/about/mission.php)*:* Our college strives to make a positive difference in people’s lives through accessible and excellent educational programs and services.

[](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wccnet.edu%2Fabout%2Fbrand%2Fsocial-media.php&data=02%7C01%7Ccovilla%40wccnet.edu%7Ca5e2e5d7817a4b0f5a9c08d7c4f3c711%7Cec4c99b641114ea0bd5a735a0ae10394%7C0%7C0%7C637194423604816963&sdata=lTMefLbYW%2BKxrCQiEb7YbOWgF4IF%2FM8JP66KFm5Rs3A%3D&reserved=0)

Washtenaw Community College does not discriminate on the basis of religion, race, color, national origin, age, sex, height, weight, marital status, disability, veteran status, sexual orientation, gender identity, gender expression, or any other protected status in its programs and activities. The following office has been designated to handle inquiries regarding non-discrimination policies, Title IX or ADA/504 inquires: Executive Vice President of Student & Academic Services, SC 247, 734-973-3536