MAINTAIN YOUR MOMENTUM

2021-2022 STUDENT PLANNER



Our college strives to make a positive difference in people's lives through accessible and excellent educational programs and services.

wccnet.edu/about/policies/1050.php

MY WCC GOALS

Big Goal: What do I hope to achieve this year?

Action Items: What are the small, measurable goals I will take to achieve this goal?

Timeline: When do I reach this goal?

Success Coaching

Whatever you're aiming to achieve at WCC, your success coach can help you get there. Success coaches provide holistic, personalized, one-on-one support to students throughout their first year at WCC.

Your success coach can:

- Work with you to develop goals and be your accountability partner.
- Provide academic pro-tips for maximizing your college experience. Your success coach is dedicated to your success and can meet with you in-person, over the phone, or you can email them with a quick question.
- Connect you to campus services and resources.

Learn more: wccnet.edu/succeed/success-coach

Study Tips

The majority of students in school are not only attending classes, but are balancing their lives with other responsibilities such as family, friends and work. In general, for every one credit hour course, students need to spend three hours studying (a 3:1 ratio) per week.

- Look over your notes from each class period as soon as possible. Reviewing your notes shortly after class will help you remember the material.
- Tailor your study style to fit the subject. For example, while flashcards work best for subjects that require a lot of memorization (such as history or biology), you would want to work through practice problems for an algebra class.
- Instead of studying for long stretches of time, try breaking it up. Study for 50 minutes, then give yourself a 10-minute break. This helps you to retain the material and keeps your brain from becoming overwhelmed.
- CircleIn is the place where students study remotely, where they collaborate, where they chat, and where they stay productive. Students brainstorm together just like they would in a coffee shop, but online, and with a much larger community.

AREAS OF **STUDY**

COMPUTER TECHNOLOGIES AND BUSINESS

BUSINESS:

Accounting Business Business Enterprise Business Office Administration Digital Business Marketing and Sales Entrepreneurship and Innovation Human Resources Management Retail Operations and Management Software Applications Supply Chain Operations and Management

COMPUTER:

Applied Data Science Automotive Cybersecurity Computer Science Cybersecurity Information Systems Programming Systems and Networking Systems Technology

DIGITAL MEDIA ARTS:

3-D Animation Audio Production and Engineering Digital Video Production Graphic Design Photographic Imaging and Technology Web Design and Development

GENERAL STUDIES

Employment Pathway Transfer Pathway

HEALTH CARE

Computed Tomography (CT) Dental Assisting Health Administration Health Care Foundations Health Program Preparation Magnetic Resonance Imaging Mammography Medical Assisting Medical Billing and Coding Nursing Nursing Assistant Physical Therapist Assistant Radiography Sterile Processing Surgical Technology

HUMANITIES AND SOCIAL SCIENCES

BEHAVIORAL SCIENCES:

Addiction Studies Human Services Liberal Arts

EDUCATION:

Elementary Education Secondary Education

ENGLISH:

English as a Second Language Journalism Liberal Arts Technical Communication

FOREIGN LANGUAGE:

Global Studies Liberal Arts

HUMANITIES:

Broadcast Media Arts Film Studies Fine Arts Liberal Arts

PERFORMING ARTS:

Fine and Performing Arts

SOCIAL SCIENCES: Liberal Arts

MATH, SCIENCE AND ENGINEERING

SCIENCE AND MATH:

Engineering and Design Technology Environmental Science Exercise Science General Studies in Math and Science Math and Science Pre-Engineering Science

PUBLIC SERVICE CAREERS

CRIMINAL JUSTICE:

Criminal Justice Law Enforcement Police Academy

EARLY CHILDHOOD:

Child Development Early Childhood Education

LAW: Paralegal/Pre-Law Studies

TRADES AND RELATED TECHNOLOGIES

ADVANCED MANUFACTURING:

Electronics Technology Engineering Technology Manufacturing Fluid Power Machine Tool Technology Mechatronics (Robotic/Automated Equipment)

CONSTRUCTION:

Construction Management Construction Supervision

HEATING, VENTILATION,

AIR CONDITIONING AND

REFRIGERATION (HVACR): Commercial Residential

TRANSPORTATION TECHNOLOGY:

Auto Body Repair Automotive Service Technology Automotive Test Technician Custom Auto Body Fabrication/Chassis Design Motorcycle Service Powertrain Development Technician Transportation Technologies

WELDING AND FABRICATION:

Ironworkers Pre-Apprenticeship Welding

CAMPUS **RESOURCES**

Students should call before they come to campus as we are transitioning and offering limited in-person services. All services are still offered remotely.

Academic Advising, Counseling,

and Career Planning

Student Center building, second floor - room 206, 734-677-5102 wccnet.edu/succeed/advising

Career Transitions

Student Center building, first floor - room 112, 734-677-5155 wccnet.edu/succeed/prepare-find-job

Child Care Scholarships

Student Resource Center Student Center building, second floor - room 206, 734-677-5105 wccnet.edu/afford/financial-aid/scholarships/child-care.php

Dean of Students

Student Center building, second floor - room 275, 734-973-3328 wccnet.edu/succeed/dean-of-students

Dental Clinic

Occupational Education building, first floor - room 106 734-973-3332 wccnet.edu/engage/know-campus/dental-clinic.php

Entrepreneurship Center

Damon B. Flowers building - room 120, 734-249-5880 wccnet.edu/succeed/entrepreneurship-center

Financial Aid

Student Center building, second floor - room 205, 734-973-3523 wccnet.edu/afford/financial-aid

Help Desk

Student Center building, third floor - room 314, 734-973-3456 wccnet.edu/mywcc/faculty-staff/its/helpdesk.php help-desk@wccnet.edu

International Student Center Student Center building, second floor - room 287, 734-973-3300 wccnet.edu/succeed/international

Learning Commons Lab

Gunder Myran building, second floor - 734-973-3420 wccnet.edu/lc

Learning Commons Tutoring

Gunder Myran building, second floor - room 203, 734-973-3420 wccnet.edu/lc

Learning Support Services

Crane Liberal Arts and Science building, first floor - room 104 734-973-3342

wccnet.edu/succeed/disability

Public Safety

Parking Structure, second floor, northeast side of building Student Center building, second floor Dial 3411 from a campus phone or 734-973-3411 from a cell phone

wccnet.edu/public-safety

Richard W. Bailey Library

Gunder Myran building, first floor Reference Desk: 734-973-3431 Circulation Counter: 734-973-3429 wccnet.edu/library

Student Activities & Student Organizations Office

Student Center building, first floor - room 108, 734-973-3500 wccnet.edu/engage/student-life

Student Welcome Center

Student Center building, second floor lobby - 734-973-3543 wccnet.edu/start-now/student-welcome-center.php info@wccnet.edu

Student Resource Center

Student Center building, second floor - room 206, 734-677-5105 src.wccnet.edu

Success Coaching

Student Center building, second floor wccnet.edu/succeed/success-coach

Wadham's Veterans Center

Student Center building, second floor - room 206A, 734-477-8560 vetcenter.wccnet.edu

WCC Sports Office

Student Center building, first floor - room 116, 734-973-3720 wccnet.edu/engage/student-life/sports.php

WCC Student Newspaper, The Voice

Student Center building, first floor - room 109, 734-677-5405 wccnet.campuslabs.com/engage/organization/officeof-wcc-s-student-newspaper-the-washtenaw-voice

Writing Center

Crane Liberal Arts and Science building, third floor - room 355, 734-973-3552

wccnet.edu/learn/departments/engd/writing-center

INSTRUCTOR CONTACT INFO

NAME				
EMAIL				
PHONE	CLASS		ROOM	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
NAME				
EMAIL				
PHONE	CLASS		ROOM	
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PHONE	CLASS		ROOM	

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
		DOL	
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES		
SUNDAY			

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

FALL 2021 CLASS **SCHEDULE**

CLASS	DAY	TIME	ROOM

NOTES

AUGUST 2021

S	М	т	W	тн 🧹	F	S
1	2 Summer Semester Ends	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27 Student Success Conference 9:00am- 11:00am	28
29	30 Fall Semester Begins	31 WCC Sports Recruiting Day 11:00am- 2:00pm				

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
			CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

SEPTEMBER 2021

S	М	т	W	тн 🧹	F	S
			1 WCC Sports Recruiting Day 11:00am- 2:00pm	2	3	4
5	6 COLLEGE CLOSED Labor Day Holiday	7 No Credit Classes	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
	TEST	DOE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

OCTOBER 2021

S	М	т	W	тн 🧹	F	S
					1 FAFSA/Free Application for Federal Student Aid OPENS for the 2022-2023 Academic School Year	2
3	4	5	6	7	8	9
10	11	12	13 Winter Registration Begins for Current and Readmitted Students	14 Winter Registration Begins for New Students	15 Fall Virtual Career and Internship Fair	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MONDAY	ASSIGNMENT	DUE	CLASS		
TUESDAY					
WEDNESDAY					
	TEOT	DUE			
	TEST	DUE	CLASS		
THURSDAY					
FRIDAY					
SATURDAY					
	NOTES				
SUNDAY					

NOVEMBER 2021

S	М	т	W	тн 🧹	F	S
	1	2 Election Day	З	4	5	6
7	8	9	10	11	12	13
14	15 Student Resource Center Scholarship Deadline for Winter Student Resource Center Priority Deadline for Winter Child Care Scholarships	16	17	18	19	20
21	22	23	24 No Credit Classes	25 COLLEGE CLOSED Thanksgiving Day	26 COLLEGE CLOSED	27 No Credit Classes
28 No Credit Classes	29	30				

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

DECEMBER 2021

S	М	т	W	тн 🏑	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19 Fall Semester Ends	20	21	22	23	24 COLLEGE CLOSED	25 COLLEGE CLOSED
26 COLLEGE CLOSED	27 COLLEGE CLOSED	28 COLLEGE CLOSED	29 COLLEGE CLOSED	30 COLLEGE CLOSED	31 COLLEGE CLOSED	

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

WINTER 2022 CLASS **SCHEDULE**

NOTES

JANUARY 2022

S	М	т	W	тн	F	S
						1 COLLEGE CLOSED New Year's Day
2 COLLEGE CLOSED	3 COLLEGE CLOSED	4	5	6	7 Student Success Conference 9:00am- 11:00am Recharge Your Success Workshop 11:30am- 1:00pm	8
9	10 Winter Semester Begins	11 WCC Sports Recruiting Day 11:00am- 2:00pm	12 WCC Sports Recruiting Day 11:00am- 2:00pm	13	14	15
16	17 COLLEGE CLOSED Martin Luther King Holiday	18	19	20	21	22
23	24	25	26	27	28	
30	31					

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
THURSDAY			
HIORSDAT			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

FEBRUARY 2022

S	М	т	W	тн	F	S
		1	2	3	4	5
6	7	8	9	10 WCC Foundation Priority Deadline for Summer	11	12
13	14	15	16	17	18 Virtual Internship Fair	19
20	21	22	23	24	25	26
27	28					

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TECT		
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

MARCH 2022

S		М		т		W		тн		F		S
			1		2		3		4		5	
6	7	No Credit Classes	8	No Credit Classes	9	No Credit Classes	10	No Credit Classes	11	No Credit Classes	12	No Credit Classes
13	14		15	Presidential and Procassini Scholarship Deadline	16	Summer and Fall Registration Begins for Current and Readmitted Students	17	Summer and Fall Registration Begins for New Students	18		19	
20	21		22		23		24		25		26	
27	28		29		30		31					

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	>	
SUNDAY			

APRIL 2022

S	М	т	W	тн	F	S
					1	2
3	4	5	6 Professionals in the Classroom	7 Professionals in the Classroom	8 Spring Virtual Career and Internship Fair	9
10	11	12	13	14	 1.5 Student Resource Center Scholarship Deadline for Summer Tax Day Student Resource Center Priority Deadline for Summer Child Care Scholarships 	16
17 No Credit Classes	18	19	20	21	22	23
24	25	26	27	28	29	30

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
	TEST		CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

SUMMER 2022 CLASS **SCHEDULE**

CLASS	DAY	TIME	ROOM

NOTES

MAY 2022

S	М	Т	W	тн 🏑	F	S
1	2 Winter Semester Ends	З	4	5	6	7
8	9 Summer Semester Begins	10 Divisional Scholarship Deadline	11	12	13	14
15	16	17	18	19 Honors Convocation	20	21 Commencement
22	23	24	25	26	27	28
29	30 COLLEGE CLOSED Memorial Day Holiday	31				

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	ТГСТ		CLASS
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

JUNE 2022

S	М	т	W	тн 🧹	F	S
			1	2	3	4
5	6	7	8	9	10 WCC Foundation Priority Deadline for Fall	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30 Learning Disabilities Association Scholarship Deadline for Fall Burt Black Scholarship Deadline for Fall John Lynch Scholarship Deadline		

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	ТГСТ		CLASS
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

JULY 2022

S	М	т	W	тн 🧹	F	S
					1	2
З	4 COLLEGE CLOSED Independence Day	5	6	7	8	9
10	11	12	13	14	15 Excellence Scholarship Deadline for Fall Student Resource Center Scholarship Deadline for Fall Student Resource Center Priority Deadline for Fall Child Care Scholarships	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MONDAY	ASSIGNMENT	DUE	CLASS	
TUESDAY				
WEDNESDAY				
	TEST	DUE	CLASS	
THURSDAY				
FRIDAY				
FRIDAT				
SATURDAY				
	NOTES			
SUNDAY				

AUGUST 2022

S	М	т	W	ТН	F	S
	1 Summer Semester Ends	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Fall Semester Begins	30	31			

WEEKLY **PLANNER**

MONDAY	ASSIGNMENT	DUE	CLASS
TUESDAY			
WEDNESDAY			
	TEST	DUE	CLASS
THURSDAY			
FRIDAY			
SATURDAY			
	NOTES	5	
SUNDAY			

Where to Find Answers to Common Questions

Students should call before they come to campus as we are transitioning and offering limited in-person services. All services are still offered remotely.

Academic Questions

Where do I go if I ...

•••	need accommodations for my classes due to a disability? Learning Support Services Crane Liberal Arts & Science building, first floor - room 104	734-973-3342
•••	need help determining which classes I should take? Academic Advising, Personal Counseling, and Career Planning: Student Center building, second floor - room 206 wccnet.edu > Succeed > Advising and Career Guidance	734-677-5102
	want help choosing or changing my major or program of study? Academic Advising, Personal Counseling, and Career Planning Student Center building, second floor - room 206 wccnet.edu > WCC Gateway > Student Dashboard > MyWCC>Student Services Tab > Student Services Dashboard > "Request a Program Change" link	734-677-5102
	lf you receive financial aid: wccnet.edu > WCC Gateway > Student Dashboard > MyWCC > Student Services Tab > Student Services Dashboard > Financial Aid	
•••	want help with registration? Student Welcome Center Student Center building, second floor - room 203	734-973-3543
••••	want tutoring? Learning Commons Tutoring wccnet.edu/succeed/learning-commons Gunder Myran building, second floor - room 203	734-973-3420
••••	want to withdraw from a course or from school?	
	If you are receiving financial aid, withdrawing may affect your financial aid now or in future semesters, (you may owe money back). Check with the Financial Aid office first.	
	Financial Aid Office Student Center building, second floor - room 205	734-973-3523
	Academic Advising, Personal Counseling, and Career Planning Student Center building, second floor - room 206	734-677-5102
	Student Welcome Center Student Center building, second floor - room 203 wccnet.edu > WCC Gateway > Student Dashboard > MyWCC > Student Services Tab > Student Services Dashboard>Registration	734-973-3543
••••	want to determine if I meet graduation requirements? Use Degree Works to check your status: Watch a short video on how to use Degree Works: wccnet.edu> Gateway>Student Dashboard>Blackboard>Student Resources>DegreeWorks>Short Self-Help Videos	wcc
	For Access to Degree Works: wccnet.edu > WCC Gateway > Student Dashboard > MyWCC > Student Serv Services Dashboard > "Check your degree progress using Degree Works" link under Records section	ices Tab > Student
•••	need a free unofficial transcript of my grades? wccnet.edu > WCC Gateway > Student Dashboard > MyWCC > Student Services Tab > Student Services Dashboard > "View Your Academic Transcript" link under Records section	
•••	need an official transcript of my grades?	
	Student Welcome Center	
	Student Center building, second floor - room 203 wccnet.edu > WCC Gateway > Student Dashboard > MyWCC > Student Services Tab > Student Services D "Order Official Transcripts" link under Records section • If requested in person, the transcript is free.	

Where to Find Answers to Common Questions

Students should call before they come to campus as we are transitioning and offering limited in-person services. All services are still offered remotely.

Financial Questions

Where do I go if I ...

... need financial aid?

...

Financial Aid Office		
Student Center building, second floor - room 205	FinAid@wccnet.edu	734-973-3523
need to pay tuition?		
Cashier's Office		

Student Center building, second floor - room 200	. billing@wccnet.edu	734-973-7703
wccnet.edu > WCC Gateway > Student Dashboard > Pay Tuition		

... want to learn more about scholarships?

Check out available scholarships on our website at wccnet.edu/afford/financial-aid/scholarships/

Other Questions

Where do I go if I...

••••	need to report a change of name or address? Student Welcome Center Student Center building, second floor - room 203	734-973-3543
	want to purchase textbooks, buy Washtenaw Community College memorabilia, and sell back books at the end of the semester? WCC Barnes & Noble Bookstore Student Center building, first floor - room 142bkswashtenaw@bncollege.com	734-973-3594
•••	need information about housing and food? Student Resource Center Student Center building, second floor - room 206src@wccnet.edu	734-677-5105
••••	want to appeal my residency status? Student Welcome Center Student Center building, second floor - room 203	734-973-3543
••••	need to find supportive services to assist with managing my personal issues or stress? Personal Counseling See page 44 for more information.	
	am in recovery and looking for support? Collegiate Recovery Program	

See page 44 for more information.

Major Differences Between High School and College

	HIGH SCHOOL	COLLEGE
Teacher/Student Contact	Students interact with instructors each day of the school week.	Instructors are available a few hours a week (office hours) and by appointment.
Textbooks	Students are provided textbooks for each class.	Students are responsible for acquiring their own textbooks for each course.
Weekly Schedule	Students attend classes back-to-back and only have a few minutes between classes.	Students may have long breaks between classes and class lengths may vary throughout the day.
Course Selection	Students are placed in fairly standard classes based on grades in school.	Courses taken vary greatly from student to student based on major and year in school. Meeting with an advisor helps to clear up any confusion.
Academics	Good grades can often be obtained with minimum effort, and most assignments may be completed within short periods of time.	Minimum effort may result in poor grades. Most classes require several hours of homework each week to complete assignments and projects.
Grades	If students consistently turn in quality work on assignments for their class, their grades in that class may improve.	Assignments may be weighted differently. Large projects and tests often carry more weight. Students should refer to the course syllabus. Most faculty do not allow for extra credit to bring up grades.
Counseling/Dependence	Students can rely on parents, teachers, and counselors to help make decisions and give advice.	Students make their own decisions, and it is their responsibility to seek advice as needed.
Motivation	Students receive incentives for achievement or participation from parents, teachers, and counselors. They might also receive reminders of assignment due dates.	Students must be self-motivated, organized, set priorities, and manage their time. No one will remind students when assignments are due.
Distractions	There are distractions from homework through school and community activities, but this is somewhat regulated by the school and home.	There are many more temptations to neglect coursework and academic obligations. Students must balance their time.

Adapted from UWPlatt Counseling, ForsythTech, and NODA's Helping Your First-Year College Student Succeed.

Advisors by Success Team Advanced Technology and Health Sciences

Advanced Technology and Public Service Careers

Kandi Jurek kjurek@wccnet.edu 734-677-5102 SC 206

Niki Lee jnlee@wccnet.edu 734-973-3676 OE 102U

Jan Militello jmilitello@wccnet.edu 734-477-8507 SC 206

Business and Computer Technologies

Jim Bauer jdbauer@wccnet.edu 734-677-5102 SC 206J

Rhonda Gilmore rgilmore@wccnet.edu 734-973-3416 SC 206

Christie Pagel cpagel@wccnet.edu 734-677-5102 SC 206

Devin Streur dstreur@wccnet.edu 734-677-5128 SC 206S

Sandro Tuccinardi stuccinardi@wccnet.edu 734-973-3398 BE 214 Caleb Boswell csboswell@wccnet.edu 734-677-5002 SC 206V

Whitney Lee whlee@wccnet.edu 734-973-5232 SC 206L

Karolyn Lehn klehn@wccnet.edu 734-477-8561 TI 122AA

Sue Travis stravis@wccnet.edu 734-97-3666 TI 122A

Humanities, Liberal Arts & General Studies

Laura Beck labeck@wccnet.edu 734-677-5102 SC 206

Arnett Chisholm achisholm@wccnet.edu 734-973-3484 SC 206LL

Caitlyn Meszaros cameszaros@wccnet.edu 734-677-5102 SC 206 Math, Science and Engineering Technology

Jerrell McCowin jmccowin@wccnet.edu 734-677-5195 SC 206

Alexi McCracken aleximc@wccnet.edu 734-477-8519 SC 206

Speciality Cohorts

International Students Devin Streur dstreur@wccnet.edu 734-677-5128 SC 206S

Military and Veteran Students Jan Militello

jmilitello@wccnet.edu 734-477-8507 SC 206

STEM Scholars

Alexi McCracken aleximc@wccnet.edu 734-477-8519 SC 206

> For more information, visit wccnet.edu/ succeed/advising

Student Conduct

The Board of Trustee Policy 4095 provides information on overall Student Rights, Responsibilities, and Conduct Code including Academic Dishonesty:

Academic Dishonesty

All forms of academic dishonesty including but not limited to collusion, fabrication, cheating, and plagiarism will call for discipline.

Collusion is defined as the unauthorized collaboration with any other person in preparing work offered for individual credit.

Fabrication is defined as intentionally falsifying or inventing any information or citation on any academic exercise.

Cheating is defined as intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.

Plagiarism is defined as the appropriation of any other person's work and the unacknowledged incorporation of that work in one's own work offered for credit.

The full policy is available at: wccnet.edu/about/policies/4095.php

Sexual Misconduct/ Title IX Disclosure

Washtenaw Community College seeks to provide an environment free of sexual misconduct. If you are, or have been, the victim of sexual misconduct on campus or within a WCC educational program or activity – contact the Dean of Students office at **deanofstudents@wccnet.edu**.

Information on sexual misconduct prevention, awareness, reporting methods, and victim resources are available from the WCC website at:

wccnet.edu/succeed/personal/sexual-misconduct

Linda Blakey

EVP of Student and Academic Services & WCC Title IX Coordinator Iblakey@wccnet.edu

Tracci Johnson

Dean of Students tjohnson29@wccnet.edu

Information on all reporting options for issues of sexual assault, sexual misconduct, or gender discrimination (including confidential reporting options) is available at:

wccnet.edu/succeed/personal/sexual-misconduct

Accommodations

If you have a documented disability, contact Learning Support Services as soon as possible to discuss accommodations. Learning Support Services is located in room LA 104.

learningsupport@wccnet.edu

734-973-3342

wccnet.edu/succeed/disability

Pregnant Students

The College recommends that pregnant students be proactive in communicating their situation with their instructor and WCC support offices. Pregnant students should contact Joy Berry, Director of Student Affairs (joyberry@wccnet.edu) as soon as possible if they encounter medical situations that are impacting their ability to attend classes. Options for adjustments become limited with time.

Pregnant students should contact Learning Support Services at **learningsupport@wccnet.edu** to discuss accommodations, if needed, during their pregnancy. Additional information is available at:

wccnet.edu/succeed/student-parents/pregnant-student-rights. php

Lactation Rooms

In support of our students and employees who are nursing mothers, lactation rooms are available for your use. The rooms offer a secure and private place for the mother to express milk for their nursing children.

Students may make arrangements to use the lactation rooms by contacting: Student Resources Center (SRC) on the second floor of the Student Center building or via phone at 734-677-5105.

Additional information is available at:

wccnet.edu/succeed/student-parents/lactation-room.php

Smoke-Free Campus

As the dangers of exposure to secondhand smoke have become more apparent and the realization that creating a smoke-free environment is important to the health and economy of the college community, the Board of Trustees voted to establish a policy that created a smoke-free campus effective January 1, 2006. The Board of Trustees concluded that the college has an obligation to provide a healthy work and learning environment and that teaching and encouraging healthy lifestyles is an important role for this institution. The Smoke-Free Campus Policy (#8085) can be viewed online.

The intent of this policy is not to require you to stop smoking. The policy requires that you do not smoke on the college property. If you choose to stop smoking, we can provide cessation information and referrals.

Students caught smoking on campus may be sanctioned for violating college policy.

For more information, visit: wccnet.edu/about/policies/8085.php

Public Safety

Your safety and security are important to us. Here are some important safety tips for the upcoming semester. Also watch your WCC email for safety tips throughout the semester.

Emergency Notification Service: We encourage you to sign up for the Emergency Notification Service in MyWCC. You will receive timely notifications if the College is closed due to weather or other emergencies.

Fire: If there is a fire or other reason a building needs to be evacuated, the fire alarm will ring. Exit the building using the nearest stairway. Do not use elevators. Make sure you stay at least 150 feet from the building until the all clear signal is given.

Tornado: If a tornado warning is issued for the WCC campus area, the tornado siren will activate outside and an emergency message will broadcast throughout campus. Please seek shelter in the closest room/area designated as a tornado shelter. If you are unable to find a marked tornado shelter, seek shelter in an inner hallway or restroom away from exterior windows.

Property Security: Do not leave laptop computers, smart phones, tablets or other valuables unattended. If parking on campus, roll up your windows, lock your doors and keep personal belongings out of sight.

Call Public Safety 734-973-3411 or 3411 from a college phone to report any suspicious activity or safety concern.

wccnet.edu/publicsafety

Report a Concern

Any member of the Campus Community can report a concern through the Report a Concern form available on the home page or

wccnet.edu/report-concern

or use the *Report a Concern* link at the bottom of every page on the website.

SEE SOMETHING SAY SOMETHING

WCC Personal Counseling & Wellness Services

Life gets complicated and stressful for everyone at times, but it doesn't have to disrupt your academic performance. Our Licensed Professional Counselors are on hand Monday through Friday to provide support and counseling through these difficult times so you can continue to succeed in your classes. All sessions are private and confidential.

Free Personal Counseling to assist enrolled students with personal challenges such as:

- Academic concerns
- Career counseling
- Crisis intervention
- Personal issues

WCC counselors use a short-term, therapeutic, solutionfocused model, which typically includes four to eight weekly counseling sessions.

Services are confidential; no record of counseling appears on students' permanent academic record.

Collegiate Recovery Program

Sobriety support meetings every Wednesday 12:00pm–1:00pm

For more information contact the CRP Coordinator, Teresa Herzog at therzog@wccnet.edu

Free Student Wellness Series

to help students focus on their well-being and educational success. For more details, check the calendar.

How to schedule your initial appointment:

Contact the Counseling & Career Planning Office at 734-677-5102. We're located on the second floor of the Student Center building, room 206.

Office Hours

24-Hour Emergency Resources

Campus Assistance Program 866-227-3834 (toll free and available 24/7) www.caplife.hmsanet.com

Crisis Hotlines

UM 24-Hour Crisis Hotline 734-996-4747

Washtenaw Community Mental Health 734-544-3050

United Way 2-1-1 or 734-477-6211

The National Suicide Prevention Lifeline 1-800-273-TALK (8255)

Veterans Hotline 800-273-8255, press 1

Domestic Violence Hotline

Safe House Crisis Hotline 734-995-5444

Crisis Text Line Text HOME to 741741

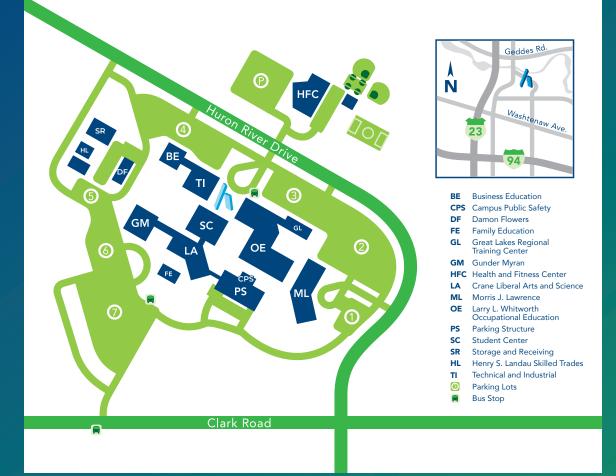
Serves anyone, in any type of crisis. A live, trained crisis counselor will respond quickly.











Washtenaw Community College does not discriminate on the basis of religion, race, color, national origin, age, sex, height, weight, marital status, disability, veteran status, or any other protected status as provided for and to the extent required by federal and state statutes. Nor does the college discriminate on the basis of sexual orientation, gender identity or gender expression.

Facility access inquiries: A.V.P. for Facilities and Grounds, PO 112, 734-677-5322

Employment compliance inquiries: A.V.P. for Human Resources, BE 120, 734-973-3497

Title IX or ADA/504 inquiries related to programs and services: E.V.P. for Student and Academic Services, SC 247, 734-973-3536

Washtenaw Community College is accredited by The Higher Learning Commission 230 South LaSalle Street, Suite 7-500 Chicago, Illinois 60604-1411 800-621-7440 hlcommission.org Contact 734-973-3300 for information about Washtenaw Community College.

The Student-Right-to-Know and The Crime Awareness & Campus Security Act of 1990 (also known as the Clery Act) of 1990 is a federal law that mandates the disclosure by all institutions of higher education of the rates of graduation, the number of incidents of certain criminal offenses, the type of security provided on campus, the pertinent policies regarding security on campus and policies that record and deal with alcohol and drug abuse. WCC is in full compliance and provides information annually through various means, including college publications, wccnet.edu or email. Inquiries concerning the Student Right to Know and Campus Security Act should be directed to Washtenaw Community College, Office of the Executive Vice President for Student and Academic Services, room SC 247, Student Center building, Ann Arbor, MI 48105-4800, 734-973-3536.

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