

Use and Finance Bi-Annual Reporting Form

Reporting Period: January 1, 2021 through June 30, 2021

University/College: Washtenaw Community College

Number of Projects to Report: 1

Estimated Impact on Tuition and Fee Rates:¹ N/A

Project Description	Project Timeline	Project Costs	Funding Sources																												
<p>1. Morris Lawrence Building Renovation: The Morris Lawrence Building was built in 1990 as the Jobs Skills and Campus Events Building and during the past 29 years has received three small building additions and numerous minor deferred maintenance upgrades. As the primary location for external campus events, it welcomes over 96,000 visitors and guests each year. The building is the public face of the College and is the primary destination of campus visitors not enrolled in college credit courses.</p> <p>The primary purpose of this project is to provide the first major upgrades to the building's public spaces since the building was built and enhance the overall</p>	<p>Start Date: 5/6/21 Completion: 6/30/22</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Property Acquisition</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Remodeling</td> <td style="text-align: right;">\$ 10,000,000</td> </tr> <tr> <td>Additions</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Landscaping/Roads</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Other (explain)</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$ 10,000,000</td> </tr> </table>	Property Acquisition	\$ _____	Remodeling	\$ 10,000,000	Additions	\$ _____	Landscaping/Roads	\$ _____	Equipment	\$ _____	Other (explain)	\$ _____	Total:	\$ 10,000,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Tuition</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Millage</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Bond Proceeds</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Federal</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Other (explain)</td> <td style="text-align: right;">\$ 10,000,000</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$ _____</td> </tr> </table> <p>Other: The College will use its General Fund reserve.</p>	Tuition	\$ _____	Millage	\$ _____	Bond Proceeds	\$ _____	Donations	\$ _____	Federal	\$ _____	Other (explain)	\$ 10,000,000	Total:	\$ _____
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¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

<p>experience of visitors and guests. This will be accomplished by:</p> <ol style="list-style-type: none"> 1. Replacing the deteriorating plastic skylight system 2. Replacing the manual horizontal moveable wall system Replace the lighting throughout the public areas. 3. Replace all finishes throughout the public areas including wall and flooring materials. 4. Replace failing exterior brick and precast concrete at the entrances. 5. Address a number of deferred maintenance projects related to the building infrastructure, including HVAC and Electrical Systems. 																															
2.	<p>Start Date: Completion:</p>	<table border="0"> <tr><td>Property Acquisition</td><td>\$ _____</td></tr> <tr><td>Remodeling</td><td>\$ _____</td></tr> <tr><td>Additions</td><td>\$ _____</td></tr> <tr><td>Landscaping/Roads</td><td>\$ _____</td></tr> <tr><td>Equipment</td><td>\$ _____</td></tr> <tr><td>Other (explain)</td><td>\$ _____</td></tr> <tr><td>Total:</td><td>\$ _____</td></tr> </table>	Property Acquisition	\$ _____	Remodeling	\$ _____	Additions	\$ _____	Landscaping/Roads	\$ _____	Equipment	\$ _____	Other (explain)	\$ _____	Total:	\$ _____	<table border="0"> <tr><td>Tuition</td><td>\$ _____</td></tr> <tr><td>Millage</td><td>\$ _____</td></tr> <tr><td>Bond Proceeds</td><td>\$ _____</td></tr> <tr><td>Donations</td><td>\$ _____</td></tr> <tr><td>Federal</td><td>\$ _____</td></tr> <tr><td>Other (explain)</td><td>\$ _____</td></tr> <tr><td>Total:</td><td>\$ _____</td></tr> </table>	Tuition	\$ _____	Millage	\$ _____	Bond Proceeds	\$ _____	Donations	\$ _____	Federal	\$ _____	Other (explain)	\$ _____	Total:	\$ _____
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Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office ***on or before June 30 and December 31 of each year***. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of ***self-funded projects costing in excess of \$1,000,000.00***. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. ***Penalties:*** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a