



MEMORANDUM OF UNDERSTANDING

BETWEEN

ROWAN UNIVERSITY DIVISION OF GLOBAL LEARNING AND PARTNERSHIPS

AND

WASHTENAW COMMUNITY COLLEGE

A. Purpose

THIS MEMORANDUM OF UNDERSTANDING (this "MOU") permits union members who have successfully completed the courses for the Washtenaw Community College's ("WCC") Construction Supervision Associate in Science Degree, expedited access and entry to Rowan University's Bachelor of Arts in Construction Management online degree program, administered by the Rowan University Division of Global Learning & Partnerships and the Rowan University College of Engineering.

The education program developed by WCC provides comprehensive, industry-specific, technical education. Rowan University is a comprehensive public research university, offering undergraduate, graduate, doctoral, medical, certificate, and online programs.

Credit Assessment of WCC Program

WCC is entering into the MOU so that eligible members who have successfully completed their training program can continue their education with an online Construction Management degree. Most General Education and Construction Management courses required for degree completion will be offered by Rowan University.

WCC classes can be applied along with Apprenticeship Training and any nationally recognized college credits to the Rowan University Construction Management online program (Appendix A). Rowan University's Bachelor of Arts Degree requires a total of 120 required credits.

The courses under the current agreement are the WCC Apprenticeship courses found in Appendix A. The 38 credits are accepted towards the Bachelor of Arts in Construction Management Degree that requires a total of 120 credits (Appendix A). Rowan University will recognize all national curriculum delivered by WCC that adhere to standards set by the Council on Occupational Education (COE).

B. Admission

This MOU will serve to support and encourage the matriculation of WCC students and graduates. Rowan University will designate a point-of-contact to serve as primary liaison. Rowan University will also offer informational conference calls and in-person information sessions for WCC audiences.

In addition to these credits, students may (consistent with University transfer credit policies) apply credit from previously completed post-secondary study toward the Rowan University undergraduate Construction



Management degree. Specifically, graduates may transfer and apply additional credit hours to the degree for a total of 84 advanced standing credits. Students must complete a minimum of 36 credit hours earned through Rowan University.

WCC students must meet the following requirements to be eligible for credit:

1. Complete a Rowan University Application.
2. Submit an official WCC transcript.
3. If applicable, submit official transcripts from any previously attended college/university.
4. Include two letters of recommendation.
5. Submit a copy of a valid union card for tuition deduction if applicable.

C. Enrollment

1. **Two enrollment options will be available to WCC students:**
 - a. Part-time enrollment with credits less than 12 semester hours.
 - b. Full-time enrollment with credits at or above 12 semester hours.

2. Current WCC Students

WCC students currently enrolled at Rowan University will be grandfathered into this agreement.

D. Partnership Support

Highlighting and informing students about the WCC/Rowan University partnership will include:

1. WCC development/inclusion of partnership information in educational materials.
2. Rowan University development of WCC-specific informational insert(s) (paper & electronic).
3. Rowan University attendance/participation with WCC conferences/meetings as appropriate.
4. Rowan University offered program conference calls and/or information sessions for WCC audiences.
5. Rowan University will review transcripts and award successful college-level transfer course equivalents.
6. Tuition fees will be reduced to \$419 per credit hour regardless of in-state or out-of-state residency.

E. Partnership Terms and Agreement

1. **WCC will send to Construction Supervision Associate in Science Degree graduates information about Rowan's B.A. in Construction Management online program.**
 - a. WCC will inform graduates of upcoming Rowan University Global Information Sessions or equivalent outreach events.
 - b. Rowan University will not share or sell this information to any third party.



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- c. WCC shall assure that it has the proper permissions to provide the above-noted information to Rowan University and Rowan University shall not be liable for any claims brought due to WCC's provision of unauthorized information to Rowan University.
2. WCC certifies its Curriculum accurately reflects the training (hours of study, evaluation, on-the-job training) currently offered. WCC will inform Rowan University of curriculum change(s) as it occurs and within two weeks of adoption. Any curricular change will be reviewed by Rowan University within one month with corresponding adjustments to credit assessments.
3. The term of this MOU is September 1, 2019 through September 1, 2022. Partnership review and refinement will be performed on a continuous as-needed basis under mutual agreement. Either party may withdraw from the partnership by providing a six-month written notice of intent to withdraw from the partnership. The MOU may be renewed on an annual basis thereafter upon mutual agreement of the parties.
4. Both WCC and Rowan University agree to appoint designated staff to administer the MOU. These persons are charged with coordinating the work of the partnership, facilitating review of the MOU, and working collaboratively to address any and all administrative and academic issues that arise during the partnership period.
5. WCC and Rowan University will obtain prior written permission from each other before using the name, symbol and/or marks of the other in any form of publicity in connection with this Agreement. This shall not include legally required disclosure by WCC or Rowan University that identifies the existence of this agreement.

F. Transfer Credits

Rowan University will accept free elective credits with a letter grade of "D-" or better from regionally accredited educational institutions & credit transferring entities such as ACE and National College Credit Recommendation Service (NCCRS). The acceptance of free elective credits is contingent upon the approval of the appropriate Rowan University academic department.

H. Additional Items of Consideration

1. Rowan University is an agency of the State of New Jersey, USA. Any agreement signed on behalf of the State of New Jersey by a State official shall be subject to all of the provisions of the New Jersey Tort Claims Act (N.J.S.A. 59:1-1 et seq.), the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 et seq.), and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligation of the State to be responsible for tort claims against its employees is covered under the terms and provisions of the New Jersey Tort Claims Act.
2. Neither party shall assume any liabilities of or pertaining to the other.



3. The parties to this Agreement are independent contractors. It is not intended that an employment, joint venture, or partnership agreement be established by this Agreement.
4. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officer, directors, or agents, to the extent permitted by law.
5. Rowan University in its programs and services adheres to the State's non-discrimination policy for Affirmative Action and Equal Employment Opportunity. In accordance with that policy, discrimination based upon race, creed, color, national origin, ancestry, age, sex, marital status, familial status, affectional or sexual orientation, atypical heredity cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability, will not be tolerated.
 - a. Sexual harassment, which is a form of unlawful gender discrimination, likewise will not be tolerated. While in performance of this Agreement, WCC certifies that it does not discriminate on these grounds either.
6. Notices, requests, and other communications required pursuant to this Agreement shall be in writing and shall be sent by first-class mail or overnight service (e.g., Federal Express) to each party as follows:

If to Rowan University:

Anthony Lowman, Ph.D.
Provost & Senior Vice President for Academic Affairs
Rowan University
201 Mullica Hill Road
Glassboro, New Jersey 08028

With a Copy to:

Kathy Campsen
Administrative Assistant
Division of Global Learning & Partnerships (Rowan Global)
Rowan University
Enterprise Center 225, Rowan Boulevard
Glassboro, New Jersey 08028

If to Washtenaw Community College:

Marilyn Donham, Ed.D.
Dean, Skilled Trade Training
Washtenaw Community College
4800 E. Huron River Drive
Ann Arbor, MI 48105-4800

With a Copy to:

Joy Garrett
Director of Curriculum and Assessment
Washtenaw Community College
4800 E. Huron River Drive
Ann Arbor, MI 48105-4800



7. This Agreement may be revised or modified by a written amendment signed by authorized representatives of both parties.
8. This Agreement and its Exhibit(s) represent the entire understanding of the parties with respect to the subject matter covered herein and supersedes and nullifies any previous agreements between the parties.
9. This Agreement shall be construed in accordance with the laws of New Jersey.

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SIGNATURES ON FOLLOWING PAGE



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Program Guide

Washtenaw Community College		Rowan University	
General Education Requirements			
1. A Course in English Composition		Composition	
ENG 111 Composition I <i>Recommended</i>	4	COMP 01111 College Composition I	3
2. A Second Course in English Composition or Communication		Composition	
ENG 226 Composition II <i>Recommended</i>	3	COMP 01112 College Composition II	3
3. A Course in Mathematics		Science (lab) and Mathematics	
Select one of MTH 125, 160, 169, 176, 191, 192, 293 <i>Recommended</i>	4 - 5	Math Elective	3 - 4
4. Two Natural Science courses from different disciplines (one with a lab)			
BIO 101 Concepts of Biology, BIO 104 Biology of Exercise, GLG 100 Introduction to Earth Science or GLG 114 Physical Geology <i>Recommended</i> AND WCC Michigan Transfer Agreement (MTA) approved science course from a different discipline	7 - 8	Lab - Science Elective	4
<i>NOTE: Rowan University will accept a maximum of four (4) transfer credits for the Lab - Science Elective. The remaining 3 - 4 credits may transfer as a free elective. Please consult with the Rowan University advisor for additional information.</i>			
5. Two Arts and Humanities courses from different disciplines		History, Humanities and Language Elective	
Select one of PHL 101, HUM 150, HUM 160 <i>Recommended</i>	3	History, Humanities and Language Elective	3
Select one of ART 130, FLM/HUM 150, FLM/HUM 160, HIST 202, MUS 180, SPN 111, SPN 122 not selected above <i>Recommended</i>	3	History, Humanities and Language Elective	3
6. Two Social and Behavioral Science courses from different disciplines		Social and Behavioral Science	
Select two of PSY 100, SOC 100 or PLS 112 <i>Recommended</i>	6	Social and Behavioral Science	6
7. Two Non-Program Courses		Non-Program Courses	
Select two of BMG 207, COM 200 <i>Recommended</i>	6	Non-Program Courses	6
Total Credits	36-38	Total Credits	31-32



WCC Program Requirements		Rowan University	
Title	Credits		Credits
UAS 111 Construction Supervision I: Motivating Employees	3	Free Elective	3
UAS 122 Construction Supervision II: Supervisory Skills	3	Free Elective	3
UAS 210 Construction Supervision III: Legal and Personnel Aspects	3	Free Elective	3
UAS 222 Construction Supervision IV: The Construction Project	3	Free Elective	3
UAS 230 Construction Supervision V: Scheduling and Project Management	3	Free Elective	3
Union Approved Apprenticeship (UAE/UAF/UAP/UAR)	19 - 23	Free Elective	19 - 23
Total Credits	34 - 38	Total Credits	34 - 38

Rowan University Experience Requirements and electives that can be completed at either WCC or Rowan Global

Washtenaw Community College		Rowan University	
Rowan Experience Requirements			
COM 101 Fundamentals of Speech	3	CMS 04205 Public Speaking	3
ENG 170 Introduction to Literature: Short Story and Novel, ENG 181 African-American Literature or ENG 200 Shakespeare	3	Broad-based Literature Elective	3
Select one of ART 130, HUM 150, HUM 160 MUS 180	3	Artistic & Creative Experience Elective	3
PHL 101	3	Multicultural/Global Elective	3
Maximum Transferrable Credits			84

Students may wish to consult the Rowan University Transfer Credit Equivalent Database prior to selecting elective courses: <https://sites.rowan.edu/registrar/transferring-credits/transfer-credit-evaluation-database.html>.



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B.A. in Construction Management – Rowan University		
Course Number	Course Title	Credits
CM 01301	Fundamentals of the Const. Industry I	3
CM 01302	Fundamentals of the Const. Industry II	3
CM 01304	Project Administration	3
CM 01305	Construction Cost Account, Estimating, and Finance	3
CM 01303	Project Building Systems	3
CM 01306	Construction Project Planning and Scheduling	3
CM 01408	Industry Relations in the Construction Industry	3
CM 01410	Building Construction Systems and Codes	3
CM 01409	Building Energy Systems for Construction Managers	3
CM 01411	Construction Safety & Loss Prevention	3
CM 01407	Advanced Leadership and Communication	3
CM 01412	Capstone Course – Writing Intensive (WI)	3
Total Number of Credits		36
Total Number of Required Credits for B.A. Degree		120