

2019 FALL IN-SERVICE

Sustainability



Mission Statement

*Our college strives to make a
positive difference in people's lives
through accessible and excellent
educational programs and services.*

Washtenaw Community College

Fall 2019 In-Service

Tuesday, August 20, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
8:00am – 9:00am	ML Lobby	All Faculty & Staff Breakfast
9:00am – 9:50am	ML – Towsley	All Faculty & Staff Fall 2019 Kick-Off (President Rose Bellanca) Welcome Back!
10:00am – 11:50am Teaching	SC 105 For Nursing Faculty Only	Stop the Bleed – Train the Trainer (Matthew Budd, MSN, RN, AGCNS-BC) Stop the Bleed is a national campaign that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency before professional help arrives.
10:00am – 10:50am Workplace Effect.	ML 121	Faculty & Financial Aid (Lori Trapp, Director of Financial Aid) Do you have questions about the intersection of financial aid and academics? We will discuss how federal regulations impact financial aid students in the classroom. Topics include: attendance, academic progress, and courses in a program of study.
10:00am – 10:50am Workplace Effect.	ML 105	WCC Care Team (Linda Blakey, Vice President of Student & Academic Services) The mission of the WCC Care Team is to promote a safe and effective learning environment. We invite you to attend this session and find out how the Care Team supports the campus community to best address students of concern.
10:00am – 10:50am Teaching	LA 238	Student Opinion Questionnaires (SOQs) at WCC: What, When, How, & Why! (Gloria Eccleston, Director of Online Learning & Services) WCC's summative assessment, or our SOQs (Student Opinion Questionnaires) have a new look for Fall although we are using the same online tool to gather the student feedback. What do these end-of-semester surveys look like, how can students access them, and how can I see the response rates and results? Find out the answers to these questions and how you can support our surveys during this session with WCC's SOQ Administrator. Bring your questions so we can talk through them together as time permits.
10:00am – 11:20am Workplace Effect.	SC 318	Excel 2016: Tips and Tricks This workshop will cover a variety of tips and tricks to help participants use Excel 2016 more efficiently. Navigate the workbook using multiple techniques, apply conditional formatting, format data into tables, sort and filter data, and apply visual filters (slicers). Registration is <u>required</u> for this session.
10:00am – 11:50am Workplace Effect.	LA 275	Active Threat Training (WCC Public Safety) ALICE is the leading training solution that increases an organization's and individual's odds of survival during a violent intruder event. ALICE, which stands for Alert, Lockdown, Inform, Counter, and Evacuate, is a post-Columbine, Virginia Tech, and Sandy Hook strategy that goes beyond the conventional lockdown.
10:30am – 11:30am Leadership	BE 172	Hiring: Getting it Right (Megan Keefer, HR Generalist) As a hiring manager you are faced with the challenge and opportunity to hire the 'perfect' employee from application to interview. Whether it's your first time hiring or you just need a review, there are a few key things you need to know to streamline the hiring process and hire the right person the first time.
11:00am – 11:50am Teaching	LA 272	Education for Sustainability: Listening Session (WCC Faculty) Join the Education for Sustainability committee for refreshments and conversation. Learn more about their project and help develop the definition of sustainability that will guide their work. Facilitated by Hava Levitt-Phillips, Elizabeth Connors, Smita Malpani, Dale Petty, and Don Werthmann. All faculty and staff are welcome.
11:00am – 11:50am Workplace Effect. Information Tech.	LA 375	Information Security @ WCC (Bill Ouchark, IT Services) Higher education institutions rank among the top targets for cyber security threats, and the risks are considerable. To properly protect information assets, including student records, financial records, and employee data, colleges and universities today are required to elevate awareness and maintain safeguards to comply with a host of regulatory and statutory requirements. Protecting these assets is a responsibility we share as employees Please join us at this informative session to ensure you are best prepared and able to do your part.

Fall 2019 In-Service

Tuesday, August 20, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
11:30am – 1:00pm	Community Park	LUNCH – United Way All Staff Picnic
1:00pm – 2:50pm FT Faculty Required	Various Rooms GL 202 LA 355 BE 160 TI 131 GM 118 LA 375	Division Meetings Advanced Technology & Public Service (Dean Tucker) Arts & Humanities (Dean TBD) Business & Computer Technologies (Dean Samulski) Health & Applied Technologies (Dean Greaves) Learning Resources (Exec. Director, Joyce Hommel) Math & Sciences (Dean TBD)
3:00pm – 4:00pm Wellness	WCC Nature Trail (meet at Big Rock near Children's Cntr)	Take a Walk on the Wild Side (David Wooten, Faculty) Washtenaw Community College's campus is fortunate to be surrounded by acres of natural habitat, ponds and wildlife. Come join David Wooten for an informative and fun hike on the WCC Nature Trail. Weather contingent, please wear appropriate clothing and shoes.
3:00pm – 4:00pm Workplace Effect.	SC 318	Explore WCC's File Sharing & Data Storage Options WCC provides a variety of resources for storing & sharing work related files: <ul style="list-style-type: none"> • WCC Network Drives • OneDrive for Business, and • Google Drive (dependent upon your needs & the type of data you need to store & share) Seating is limited. Please cancel your registration or let us know (its.training@wccnet.edu) if you cannot make it, so we can release your seat. Registration is required for this session.
3:00pm – 4:00pm Workplace Effect. Wellness	LA 242	Mental Illness & Suicide Awareness Discussion (Kristy Norris, Faculty) Mental Illness and Suicide Awareness Discussion topics include: <ul style="list-style-type: none"> • Facts and statistics • Causes and treatments for mental illness • Suicide facts, statistics, myths, and warning signs • How to respond • WCC and community resources
3:00pm – 4:00pm Teaching	LA 274	Examity – WCC's Virtual Proctoring for Online Classes: The Basic, the Tactics, & the Policies with Q&A (Gloria Eccleston, Director of Online Learning & Services) Examity is WCC's Virtual Proctoring Solution for tests and exams in our Online (DL) classes. This session will cover the basics of using Examity from A to Z, including pairing your Blackboard course site, accessing the Examity dashboard, selecting the appropriate proctoring level, setting up the exam's parameters and rules, checking the settings, effectively communicating the information to your students, and monitoring the results. The Online Proctoring Policies and Best Practices are essential and ALL faculty who are using Examity this Fall should attend this session.

WORKSHOP SERIES

Bb Blackbelt @ WCC

Blackboard Learning Management System (LMS)

MASTER YOUR LMS

EARN YOUR BELTS

Each Workshop Awards a Different Belt. Complete 4 Workshops to Earn Your Bb Blackbelt.



Overview & Organization



Interaction & Assignments



Grade Center



Retention Center & Reports

Fall 2019 In-Service

Tuesday, August 20, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
3:00pm – 4:00pm Workplace Effect. Diversity & Inclusion	LA 276	Learn to Blend Well Together (Nichole Cullin, Adjunct Faculty) Gold, Orange, Blue, Green. Using color has always been an effective way of dividing people into groups; as well as, and more importantly recognizing a beautiful, new color when they come together. Through this workshop you will learn what your dominate color (personality type) is, the positive attributes and challenging traits you bring to a situation, and the knowledge of understanding personality traits different from yours.
3:00pm – 6:00pm Workplace Effect.	ML 101	Final Master Plan Proposal Drop-In Session (Albert Kahn Associates) Faculty and staff are invited to this informal drop-in session to see the final Master Plan proposals. Representatives from our Master Plan partner, Albert Kahn Associates will be in attendance to answer your questions.
3:30pm – 4:30pm Teaching	LA 238	How to Collaborate for a Successful Program/Discipline Review (Dr. Kimberly Hurns, Vice President for Instruction) Come learn about changes and expectations for WCC's biennial Program/Discipline Review Process. The program review process launched in Fall 2017 informed key resource allocation decisions, program changes/de-activations as well as collaborations to improve program management and student experiences. The process has been adjusted for 2019. The Higher Learning Commission requires that the college "maintains a practice of regular program reviews". Program review is focused on analyzing a variety of program/discipline data to inform decision making. Program review is NOT focused on assessment of student learning. Program/Discipline Review is about ensuring the quality of academic programs and disciplines at WCC. This process works best when the entire department collaborates. Come learn about the process, the resources available and the timeline for completion.




WED AUG 21ST

**ONLINE
INSTRUCTORS
LUNCH N'
LEARN**

12-1:20pm LA 242

Share some lunch with colleagues
and leave with the latest research in
online learning!



**APPETIZERS
WITH ADVISORS**

GARRETT'S RESTAURANT

WED., AUGUST 21, 12-1 P.M.

COME MEET OUR COUNSELING & CAREER PLANNING
ADVISORS/COUNSELORS/LSS SPECIALISTS/CASE
MANAGERS/ATP DIVISIONAL ADVISOR &
SUCCESS COACHES.

HEAR ABOUT OUR SERVICES AND HOW WE WORK WITH
STUDENTS TO KEEP THEM SUCCESSFUL IN THEIR COURSES
AND PROGRAMS OF STUDY.

Fall 2019 In-Service

Wednesday, August 21, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
8:00am – 9:00am	ML Lobby	WCCEA Unity Breakfast – Invitation only
9:00am – 9:50am Workplace Effect.	LA 170	<p>Climate Emergency: Commit to Action (Dale Petty, Faculty)</p> <p>The scientific evidence for climate change is clear, the effects of climate change on weather are already having big consequences, governments (and colleges) move slowly...What can we do as individuals, NOW?</p> <p>Join concerned WCC faculty, staff and students to discuss how you can individually make a difference by reducing your own, and WCC's, carbon footprint. Make a public commitment to take immediate action. All faculty, staff, and students welcome.</p>
9:00am – 9:50am Teaching	LA 238	<p>Interaction & Assignments in Blackboard (Nancy Collison, Innovation Technologies Mgr)</p> <p>This session will help you to select tools to develop test pools, tests, and assignments. Understand how these are integrated into the Grade Center and in some cases trigger the 'Needs Grading' notification symbol and tool.</p> <ul style="list-style-type: none"> • Deploy tests and select appropriate settings, e.g. randomization, time limits, number of attempts, and extended time • Using rubrics for grading • Check student submission receipts • Student view for file uploads • Feedback and annotations • Assign points to a Discussion post
9:00am – 10:50am Teaching	TI 244	<p>Curriculum & Assessment Drop-In Work Session (Joy Garrett, Director of Curriculum & Assessment)</p> <p>Bring your curriculum and assessment work and join members of the Curriculum and Assessment Committees as you complete master syllabus updates, course or program assessment reports or general education assessment tasks. This is a time dedicated to working on your tasks. Committee members will be available for assistance.</p>
9:00am – 10:50am Workplace Effect.	LA 275	<p>Active Threat Training (WCC Public Safety)</p> <p>ALICE is the leading training solution that increases an organization's and individual's odds of survival during a violent intruder event. ALICE, which stands for Alert, Lockdown, Inform, Counter, and Evacuate, is a post-Columbine, Virginia Tech, and Sandy Hook strategy that goes beyond the conventional lockdown.</p>
9:30am – 10:50am Workplace Effect.	SC 318	<p>Productivity Tips using Outlook 2016</p> <p>This session will cover a variety of tips to help participants use Outlook more efficiently. Participants will be introduced to features such as Quick Steps and Quick Parts, Conditional Formatting, Search Folders, Advanced Search techniques, and the Scheduling Assistant.</p> <p>Registration is <u>required</u> for this session.</p>
10:00am – 11:00am Wellness	BE 172	<p>Retirement Planning: Pension/DC Plans 101 (MARSP Retirement Planning Services)</p> <p>To RSVP: Log into KALPA, open the attached flyer and click on the appropriate link.</p> <p>Pension Seminar Series</p> <ul style="list-style-type: none"> • Do you know the NEW laws? • How will they affect you? • Investing in your future! <p>Pension 101: Targeted to newer school employees, ones that started working for a public school on or after July 1, 2010 who need to understand their plan, which contains both defined benefit and defined contribution components, and focus on creating the habits necessary to accumulate a retirement savings plan.</p>

Fall 2019 In-Service


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TIME	LOCATION	TOPIC/PRESENTER(S)
10:00am – 10:50am Teaching	LA 242	Transformations that Sustain (Hava Levitt-Phillips, Faculty) Join colleagues for a panel discussion about the transformative connections that sustain us as we support our students. Transformation is the essence of education – the moments when we see a student suddenly realize her own agency and power, when a group of students becomes a community of colleagues, when we notice that we've leveled up as practitioners. Be part of the conversation and get inspired about the transformations ahead in the fall term.
10:00am – 10:50am Teaching	LA 238	Writing Rubrics (Teresa Laszlo, Online Teach & Learn Architect) A recent study found that using robust discussion board grading rubrics saves, on average, 6 hours and 24 minutes each week of your time! Well-designed rubrics not only save you grading time, they also help students understand your expectations. Bring an assignment, project, and/or current rubric and collaborate with colleagues to write a robust rubric during this session. Best practices and examples provided. Save Time by Using a Rubric Check out the session "Interaction and Assignments in Blackboard" at 9am if you want to learn how to build rubrics in Blackboard.
11:00am – 11:50am Teaching	BE 160	Did You Ever Wonder...? (Joyce Hommel, Executive Director of the Library) Did you ever wonder how you can enhance interdisciplinary connections through your coursework and still stay on track with everything that needs to be covered in the semester? Rethink an assignment during this lively discussion. Together, we will be sharing ideas for looking at your assignments to enhance interdisciplinary thinking and help students make real-life connections. Have one that's been bugging you? Bring it - this is the moment to gain some outside perspectives.
11:00am – 11:50am Workplace Effect.	LA 274	Old-School Classrooms – What to Do? (Anne Heise, Faculty) Many instructors now teach without lecturing much, using techniques ranging from flipped classrooms to problem-based instruction. But what if, for whatever reason, you mostly lecture during class time? This session will explore strategies to help you and your students get maximum benefit from a lecture-based class. Please come with your ideas and experiences to share.
11:00am – 11:50am Teaching	LA 272	Using a Rubric in Blackboard for Performance Assessment (Deanna Gapp & Melina Roberts, Faculty) This practical, hands-on workshop will describe how to use a check-list rubric in Blackboard for performance assessment. Participants will describe the advantages and disadvantages of online rubrics and apply this knowledge to their field of study.
12:00pm – 1:00pm		LUNCH – on your own
12:00pm – 1:00pm Workplace Effect. Professionalism	Garrett's (SC)	Meet & Greet with Counseling & Career Planning (Liz Orbits, Dean of Support Services) Come meet, greet, mingle, and have some snacks with the counselors, advisors, success coaches and case managers that provide awesome student-centered services to our WCC students. Learn about our services and college/community partnerships that help support faculty and students. Learn more about our services at: http://wccnet.edu/services/advising/counseling/ http://src.wccnet.edu/ http://sites.wccnet.edu/international/
12:00pm – 1:20pm Teaching	LA 355	Strolling Lunch & Teaching Lightning Talks (Mary Mullalond, Faculty) Join your colleagues for an afternoon of strolling lunch and Teaching Lightning Talks! Faculty from across divisions will provide brief, 10 minute, presentations on teaching strategies as you stroll around sampling food at each presentation! Brought to you by your Faculty Professional Development Committee.

Fall 2019 In-Service

Wednesday, August 21, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
12:00pm – 1:20pm Teaching	LA 242 For Online or Blended faculty only	Online Instructor's Latest Research Lunch n' Learn (Teresa Laszlo, Online Teach & Learn Architect) This year's latest research in online learning will be revealed. Let's discuss explanations, applications, and implications. Come have some lunch with colleagues and leave with the latest research in online learning! For Online/Blended faculty ONLY. Please register if you want lunch!
12:00pm – 2:50pm Workplace Effect.	LA 238	Community-Based Learning: Students in "Real Life" (Various Faculty Members) Are you interested in learning about and including more community-based learning in your courses? Want to get your students involved in real, community-based learning projects? This workshop will introduce some of the values of community-based learning (CBL). A joint panel of UM and WCC faculty will share best practices and challenges, as well as syllabi and assignments from their own CBL courses. You'll have the opportunity to work on and develop your own CBL-inspired assignments and syllabi. To get the most out of this workshop, you are encouraged to bring ideas and/or drafts of your syllabi and assignments.
12:00pm – 2:50pm Teaching	LA 138/146 Required for PHY 222 Instructors	Physics (PHY 222) New Lab and Equipment Training (Danette Bull, Faculty) <u>Required In-Service training for all PHY 222 instructors</u> to learn the new labs and equipment used in PHY 222. Training will take place in both LA 138 and LA 146, but please meet in LA 138 to start.
1:00pm – 1:50pm Workplace Effect. Wellness	TI 205	Defibrillator Training (Sherry MacDonald & Hope Delecke, Faculty) Learn the basics of securing and working a defibrillator. The use of a defibrillator can increase survival from cardiac arrest. Gain the confidence to act quickly and effectively.
1:00pm – 2:30pm Wellness	BE 172	Retirement Planning: Pension 301 (MARSP Retirement Planning Services) To RSVP: Log into KALPA, open the attached flyer and click on the appropriate link. Pension Seminar Series <ul style="list-style-type: none"> • Do you know the NEW laws? • How will they affect you? • Can you afford to retire? • Investing in your future! Pension 301: Targeted to those employees who are recognizing they are in the last few years of their career and want to know the specific details of what lies ahead as a public school retiree, including healthcare, pension benefits and managing lifetime income.
1:00pm – 3:00pm	President's Suite	Meet & Greet with The President (Dr. Rose Bellanca) All faculty and staff are invited to drop in and ask questions or discuss ideas. Light snacks will be served.



WCC Foundation EMERGENCY FUND

The WCC Foundation Student Emergency Fund helps WCC students with financial assistance to overcome unforeseen expenses so they can stay in school.

For more information

about the Emergency Fund, or how to contribute to it:

Washtenaw Community College Foundation
 Student Center Building, Suite 304
 4800 East Huron River Drive
 Ann Arbor, MI 48105-4800
 734-973-3705
SEF@wccnet.edu • www.wccnet.edu/give

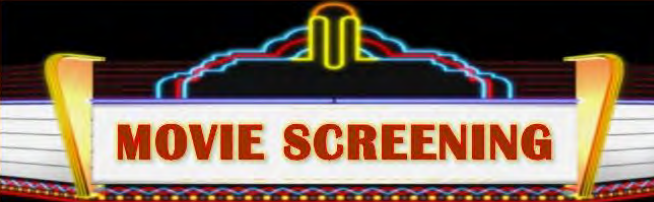
Washtenaw Community College: Our net resources to the good of others, may be secured only by the free, honest, unselfish, and virtuous character of its people. The college offers no financial aid to students who are not members of the college community. The college is not responsible for the actions of its students. The college is not responsible for the actions of its students. The college is not responsible for the actions of its students.

Washtenaw Community College: Our net resources to the good of others, may be secured only by the free, honest, unselfish, and virtuous character of its people. The college offers no financial aid to students who are not members of the college community. The college is not responsible for the actions of its students. The college is not responsible for the actions of its students. The college is not responsible for the actions of its students.

Fall 2019 In-Service

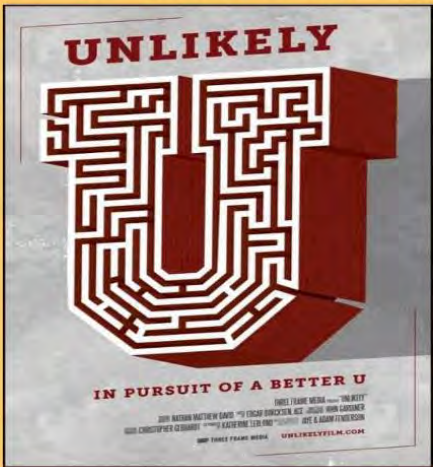
Wednesday, August 21, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
1:30pm – 2:50pm Teaching	LA 340	Inclusion Practices in Our Classrooms (Mary Mullalond, Faculty & Zac Baker, WCC Staff) How are you creating an inclusive classroom for your LGBTQIA+ students? How are your colleagues? Learn from a panel of faculty from diverse disciplines how they incorporate inclusive practices into their courses. Following the panel, you'll have an opportunity to workshop inclusive first day handouts, information cards, assignments, and lecture slides and discuss best practices in small groups.
2:00pm – 2:50pm Workplace Effect. Wellness	TI 205	Defibrillator Training (Sherry MacDonald & Hope Deleck, Faculty) Learn the basics of securing and working a defibrillator. The use of a defibrillator can increase survival from cardiac arrest. Gain the confidence to act quickly and effectively.
2:00pm – 2:50pm Wellness	Webinar	Estate Planning: Financial Basics It's never too early to start thinking about estate planning. Join us to learn about trusts and wills and how they can bring peace of mind. To RSVP or Join a webinar: <ol style="list-style-type: none"> 1. Go to: RSVP here (or log into KALPA and use the link in the description) 2. Type 'WCC' in the box on the left 3. You will see the list of webinars, click on the links to RSVP or to Join the webinar 4. If you are a first time visitor, you will need to click on that link to create an account. Otherwise, log in with your WCC email address. Enjoy! To receive Professional Development credit If you complete a CIGNA webinar, please email your Certificate of Completion to Andrea Hemphill at ahemphill@wccnet.edu .
3:00pm – 5:00pm FT Faculty Required	Various Rooms	Department Meetings



MOVIE SCREENING

Join us to learn more about our higher education system and what we can do to increase access and graduation rates for all students in America.



UNLIKELY

IN PURSUIT OF A BETTER U

Thursday, August 22, 2019
11am-1pm ☼ **ML 101-121**
Lunch Provided



PERSONAL COUNSELING

SC203 | 734-677-5102 | wccnet.edu/counseling

DURING OFFICE HOURS
Mon-Thur: 8:00am-7:00pm
Fri: 8:00am-5:00pm

FREE and confidential personal counseling available to currently enrolled students.

Schedule an appointment with a WCC counselor:

- Call **Counseling & Career Planning** at 734-677-5102, or
- Stop by **Counseling & Career Planning (SC 206)** on the second floor of the Student Center

Speak with a CAP counselor at any time: **866-227-3834**

24/7 EMERGENCY RESOURCES

STUDENT COUNSELING ASSISTANCE PROGRAM
866-227-3834
(toll free and available 24/7)

CRISIS HOTLINES

St. Joseph Mercy Hospital
.....**734-712-2762**

UM Psychiatric Hospital
.....**734-936-5900**

Suicide Prevention Lifeline
.....**800-273-TALK (8255)**

Safe House (Domestic Violence)
.....**734-995-5444**

Veterans Hotline
.....**800-273-8255**, press 1



Part-Time & Adjunct Faculty Institute

a teaching & learning community

Fall 2019 Kick-Off

Thursday, August 22, 1-3pm

The Writing Center in LA 355

The Faculty Professional Development committee is excited to offer the Part-Time & Adjunct Faculty Institute for Fall 2019. This kick-off event will help prepare you for the beginning of the semester with a focus on building relationships with your students, setting clear expectations, and being sustainable in your classroom and teaching!

Attendees will receive a \$50 stipend.



Washtenaw
Community College

**TEACHING AND
LEARNING CENTER**



Faculty Professional Development
Supporting Faculty

Fall 2019 In-Service

Thursday, August 22, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
8:00am – 8:50am	Garrett's (SC 132)	Donuts with the Deans
9:00am – 10:45am FT Faculty Required	ML 101-121	<p>General Faculty Meeting – Welcome by VPI Kimberly Hurns featuring Guest Speaker, Dr. Mark Villegas (Assist. Professor in American Studies at Franklin & Marshall College)</p> <p>Hip Hop Aesthetics as High Impact Pedagogy</p> <p>According to many observers, hip hop culture will be celebrating its 47th birthday next year. Hip hop, therefore, has captured our imagination for almost a half century and for the past few decades has been utilized in K-12 and college curricula. Understanding that hip hop has different connotations for different generations of college students (for ex., today's students will likely not be familiar with Outkast, Missy Elliot, or the Universal Zulu Nation).</p> <p>Dr. Villegas applies a teaching method that utilizes hip hop culture's inherent multidimensional aesthetics and worldviews. Instead of simply teaching rap for its rich lyrical critique, he embraces hip hop's larger sensibilities as modes of effective communication, cultural literacy, and a platform to critique structures of power, such as white supremacy, anti-blackness, heteropatriarchy, and colonialism.</p> <p>He believes students' academic learning can be greatly enhanced by engaging their innate knowledge of contemporary media and technology. As he will show in his presentation, his methods include designing record albums, movie trailers, and comic book covers in order to inspire wide range problem solving and knowledge curation.</p>
10:00am – 11:00am Wellness	BE 172	<p>Stress Management 101 (Dr. Linda Sircus)</p> <ul style="list-style-type: none"> • Learn the definition, dangers, and symptoms of stress • Examine the sources of stress in your life • Discover strategies for managing stress in a healthy way
10:30am – 11:50am Workplace Effect. Information Tech.	SC 318	<p>20 Time Saving Office 2016 Tips</p> <p>Are you a self-taught Microsoft Office user? Have you ever thought, "There has to be an easier way."? Well, there may just be! Stop by and explore some of the top time-saving tips/features that can help increase your efficiency.</p>
11:00am – 11:50pm Workplace Effect. Professionalism	LA 242	<p>Review Updates to Conference Travel Procedures (Ken Mohrlock, Accts Payable Mgr)</p> <p>This session will be to review the current conference travel procedures, provide examples of completed pre- and post-conference travel forms and answer questions.</p>
11:00am – 1:00pm Leadership Diversity & Inclusion	ML 101/121	<p>"Unlikely" Movie Screening and Lunch</p> <p>A feature documentary from Three Frame Media filmmakers Jaye and Adam Fenderson, "Unlikely" investigates America's college dropout crisis and the barriers students face in their pursuit of an education and meaningful career.</p> <p>In the US less than 50% of students who start college ever finish, making America's college completion rates among the worst in the world. Now there are more than 35 million Americans who started college but never finished, leaving them saddled with debt, and behind their peers in earning power.</p> <p>Set in the cities of Akron, Atlanta, Boston and Los Angeles, five individuals failed by the higher education system fight for a second chance at opportunity.</p> <p>Join us to learn more about our higher education system and what we can do to increase access and graduation rates for all students in America.</p> <p>* Box Lunch will be served</p>
12:00pm – 1:00pm		LUNCH – on your own
1:00pm – 1:50pm Wellness	Community Room (SC 105)	<p>Meditation (George Valenta, Faculty)</p> <p>Mindfulness practice has been shown to promote positive class community and enhanced concentration, focus, and retention. Beginning with guided meditation, we will define, explore, and experience an easily followed daily meditative practice using the mind/body connection.</p>

Fall 2019 In-Service

Thursday, August 22, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
1:00pm – 1:50pm Teaching	LA 378	Teaching Environmental Science Labs (Smita Malpani, Faculty) This event is open to environmental science faculty who teach either ENV 101 or ENV 105 and want to better understand new labs slated for ENV 101 in the fall, the longer term plan for labs, and other updates that will help ENV instructors have a cohesive teaching strategy.
1:00pm – 2:20pm Meeting	LA 138	Curriculum & Assessment Meeting (Joy Garrett, Director of Curriculum & Assessment) The Curriculum and Assessment Committee will meet to review course and program work submitted over the summer.
1:00pm – 2:20pm Workplace Effect. Wellness	TI 209	CPR (Hira Dedhia, Faculty / Nursing Dept.)
1:00pm – 2:50pm Teaching	LA 355	Part-Time & Adjunct Faculty Institute Kick-Off (Mary Mullalond, Faculty) The Faculty Professional Development committee is excited to offer the Part-Time/Adjunct Faculty Institute for Fall 2019. The goal of the institute is to support a learning community for part-time and adjunct faculty at WCC and provide opportunities for quality professional development. This kick-off event will help prepare you for the beginning of the semester with a focus on building relationships with your students, setting clear expectations, and being sustainable in your classroom and teaching! Attendees will receive a \$50 stipend.
1:30pm – 2:50pm Teaching	TI 246	Connect Training for BIO 109/111 Instructors (Susan Dentel, Faculty) This is a hands-on training session offered for any interested BIO 109/111 instructors who want to learn more about utilizing MacGraw Hill Connect for their courses.
2:00pm – 2:50pm Teaching	GM 118	Ramp Up Your Student Research Assignments (WCC Librarians) Learn how to incorporate research-related learning outcomes into your next assignment to improve the quality and success of student research in your course. Explore concrete examples in a variety of disciplines during an active lightning round showcase and walk away with research-specific learning outcomes directly tied to an upcoming assignment in your course.
2:00pm – 2:50pm Teaching	LA 276	Goals Tool – Alignment & Assessment in Blackboard (Nancy Collison, Innov Technologies Mgr) Discover the capabilities within Blackboard to align outcomes with course tasks, tests, test questions, etc. Find out how these are loaded and aligned and how reports are generated to show completion performance.
2:00pm – 3:00pm Wellness	BE 172	Managing Your Healthcare Costs: Becoming a Smarter Consumer (Chris Mihaly & Andrea Hemphill, Human Resources) Are you looking for a way to better manage your healthcare costs? We have some answers for you and a list of resources and tools to help you better navigate the system and the associated costs. <ul style="list-style-type: none"> • Maximize your HSA funds • Find lower costs for care and medications • Learn about Virtual Visits and 24/7 Hotlines • Learn how Preventative Care(100% free) can help you manage costs • Discover Health & Wellness Discounts and Incentives for WCC Employees



Fall 2019 In-Service

Thursday, August 22, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
3:00pm – 4:50pm	Various Room	Part-Time Faculty Department Meetings
	OE 144	Advanced Manufacturing Technology (T. Penird)
	OE 142	Allied Health (T. Sprague)
	LA 238	Behavioral Sciences (S. Burke)
	BE 160	Business (D. Waters)
	SC 132	Culinary & Hospitality Management (D. Anders, Jr)
	ML 105/121	Communication, Media & Theatre Arts (A. Fournier)
	BE 250	Computer Information Systems (C. Millns & K. Mansour)
	GM 102	Digital Media Arts (I. Ankerson & D. Werthmann)
	TI 207	Health Sciences (R. Stark)
	OE 103	Heating, Ventilation & Air Conditioning (B. Martindale)
	LA 340	Humanities, Language & Arts (M. Garey & J. Jepsen)
	LA 242	Life Sciences (A. Heise)
	GM 201	Mathematics & Engineering Studies (L. Manoukian)
	TI 101	Nursing (T. Bucy)
	LA 146	Physical Sciences (S. Albach)
	GM 300 GG	Public Services Careers (R. Walsh)
		Social Services (G. Heidebrink)
	OE 156	Transportation Technology (A. Day & J. Morningstar)
	OE 139	Welding & Fabrication (G. Kay II)
5:00pm – 7:00pm	LA 1 st Floor Atrium	Part-Time Faculty Orientation (Hosted by Dr. Kimberly Hurns, VP for Instruction)
		All Part-Time Faculty are invited to attend! During orientation you'll learn about the services and support available for faculty and students. This is a great opportunity to network with other faculty and staff, tour the campus, meet your Dean, and jump-start the semester. Light snacks will be served.



Using WCC's Student Resource Center Emergency Food Pantry

To be eligible to receive items from the emergency food pantry, students must be currently enrolled in credit classes at Washtenaw Community College. **Currently enrolled students can receive two bags of food, twice a semester. At that time, the student will also be provided a current list of active food banks and hot meal availability in the community.**

How to get started using the pantry:

During your initial visit, make an appointment to see a Student Resource Center (SRC) Case Manager for a later time (To review eligibility for other resources/scholarships-tuition, books, childcare assistance, and bus tokens,) **complete the pink-colored SRC-WCC Emergency Food Pantry Sign-Out form**, and collect your two bags of food. For subsequent visits to the food pantry, attending the initial appointment with case manager and completion of the pink form each time is required.

NOTE: Please note students are not allowed to pick out their own food. Please be prepared to let our staff know your food/dietary preferences. By accepting food stuffs and hygiene items from the Student Resource Center Emergency Food Pantry and Washtenaw Community College, I am agreeing to waive, on my behalf and on behalf of any of my family members, any and all claims of liability against WCC, its trustees and employees, for any injury or any form of loss which may result from the use of the food pantry.

Hours

Monday-Friday: 8 a.m. to 5 p.m.

Location

Student Center Building, 2nd Floor, Counseling & Career Planning (SC 206)

BY FACULTY, FOR FACULTY

Faculty Collaboration Lab

Innovations in Teaching & Learning



KICK-OFF SESSION
FRIDAY, 8/23 11AM-12:50PM
LA 355

Have you been wanting to start a project or solve a problem – embedding assessment in your program's courses, supporting FTIAC students in your classes, maybe refreshing the assignments for a class you've been teaching forever? This event will connect you with colleagues within and across disciplines & divisions who want to collaborate to find solutions.

Come learn about this exciting new initiative, eat lunch, and discuss your ideas with your colleagues.

Register on KALPA!

Faculty who choose to commit to the Faculty Collaboration Lab will meet throughout the 2019/2020 year to work on their projects together.
FPD will provide support & resources & snacks :)

If you participate throughout the year, you can earn up to 10 Professional Development Hours.

Fall 2019 In-Service

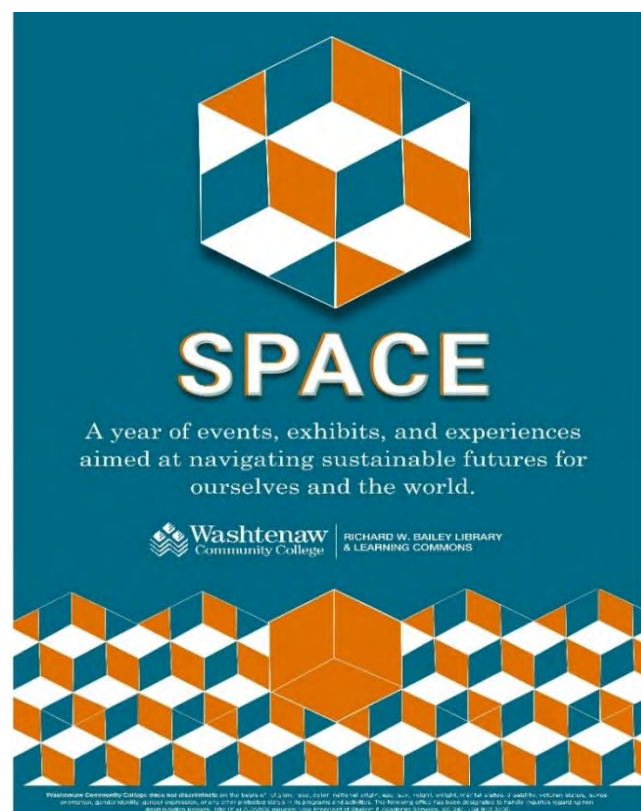
Friday, August 23, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
9:00am – 9:50am	LA 238	Creating a TLC Session (Kristy Norris, Faculty) Join Faculty Professional Development members for an informational session on conducting TLC sessions that count for Professional Development (PD) credit. This session will: <ul style="list-style-type: none"> • Provide information on the process of creating an event through the TLC • Discuss various formats for presenting a session • Help you brainstorm sessions that would be beneficial for faculty PD credit
9:00am – 9:50am	LA 138	What is the Phi Theta Kappa Honors Society & Why Should I Care (Veronica Bosissoneau) How does Phi Theta Kappa benefit students? Many students you work with have received invitations to join Phi Theta Kappa Honor Society but may not understand the benefits of what we do, and how joining can positively impact their time in higher education. We encourage you to learn more about our chapter and discover some of the initiatives we are taking part in to continue to help students thrive.
9:00am – 9:50am Teaching	LA 242	Using WCC Design Standards to Organize Your Course (Blair Stamper, Online Learning Creative Mgr) During this session, you will learn how to organize your course using the WCC Design Standards. These standards, used for building online courses, can help you create a course orientation, chunk your content, organize assignments, and upload/update files in one easy step. This session is perfect for new Blackboard users who want to start using the LMS in a face-to-face or who are new to Blackboard and are teaching online.
9:00am – 12:00pm Teaching	ML 150	Apple Orchard Project I (Emily Thompson, Faculty) This is a two-part workshop to facilitate the "greening" of the WCC curriculum. In Part I, you'll hear about sustainability instruction from several colleagues across the curriculum. Then you'll brainstorm ways to get sustainability into your classes while getting inspiration from the beautiful WCC campus. Come learn at this relaxing and informative workshop that takes place partly in the old apple orchard. We request sign-up 48 hours in advance.
9:00am – 12:00pm Communication & Collaboration	BE 171	Managing Up: The Do's and Don'ts of Working Well for Others (Robin Sober) IMPORTANT NOTE: Full-time staff will have priority registration for this event. Effectively working with your manager to achieve mutual success can benefit your own job satisfaction, your career and your value-add contributions to your team. Managing Up looks at ways to better understand your manager's style and needs, so that you can flex to better anticipate and take action, while ensuring you have tools to better communicate your own accomplishments and needs. You will benefit by: <ul style="list-style-type: none"> • Understanding the impact of managing up • Determining what role you take in enhancing a positive working relationship • Seeing how helping your manager succeed will help you succeed • Better anticipating your manager's needs and taking action so that your manager sees you as their advocate • Having tools to communicate your own work challenges and needs
10:00am – 10:50am Leadership	LA 274	Learning Beyond The Classroom: A Focus Group Discussion (Victoria Bennett, Director of Learning Commons) As the mission of the Learning Commons grows, we would like to hear from faculty how your students can best engage with the learning resources and support networks necessary to be successful. This round table, guided discussion is designed as a listening session to inform the future direction of tutoring, supplemental instruction, and resources support.

Fall 2019 In-Service

Friday, August 23, 2019

TIME	LOCATION	TOPIC/PRESENTER(S)
10:00am – 10:50am Teaching	LA 276	A Multi-National Investigation of the Barriers to Adopting the PI Approach in Computing Courses (Jing Bai, Faculty) The use of Peer Instruction (PI) has grown in recent years. Studies have shown the effectiveness of using PI. This event will show you what we found about PI. The good, the bad, and the barriers.
10:00am – 12:00pm Leadership	BE 160 Invitation Only	STEM Mentor and Training (Susan Dentel, Faculty) STEM Mentor Pre-Semester meeting.
10:00am – 11:00am Wellness	BE 172	Navigating Eldercare: A Compass for Caregivers (Dr. Linda Sircus) <ul style="list-style-type: none"> Review tips for determining your elder's needs Explore different approaches to living arrangements Learn how to plan legally, medically and financially Discuss the importance of connection Recognize your needs as a caregiver
11:00am – 12:50pm Teaching	LA 355	Faculty Collaboration Lab Kick-Off (Mary Mullalond & Jessica Hale, Faculty) Have you been wanting to start a project or solve a problem – embedding assessment in your program's courses, supporting FTIAC students in your classes, maybe refreshing the assignments for a class you've been teaching forever? This event will connect you with colleagues within and across disciplines and divisions who want to collaborate to find solutions. Come learn about this exciting new initiative, eat lunch, and discuss your ideas with your colleagues.
12:00pm – 1:00pm		LUNCH – on your own
12:00pm – 2:00pm	ML 160	WCCEA Board Retreat – Lunch Meeting Please look for your invitation from David Fitzpatrick.



Have you seen this graphic and wondered what it means? Make Sure They Match lets students know that their declared program in MyWCC (Banner) needs to be the program they are actually pursuing. In many instances, students may initially select a program at the time of application and later change their mind to pursue a different program without submitting the program change in MyWCC.

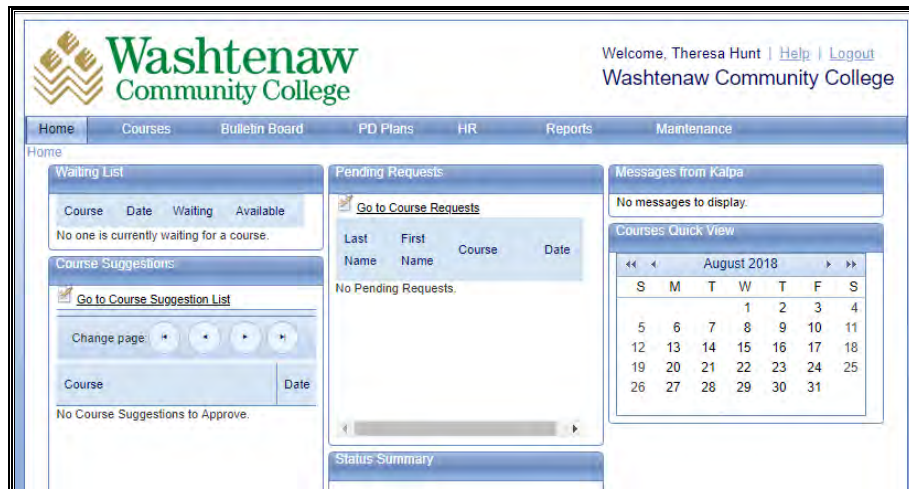
It is important that the program on file matches what the student is pursuing for a few reasons:

- Degree Works (the degree audit system) is based on the student's selected program. If the student is not in the correct program, the course listings will be wrong and communications to the student on program options, time to graduation, etc. will be incorrect.
- Starting in Fall 2019, Federal regulations for financial aid, which dictate that only courses required to complete a program can be used to determine a student's eligibility, will impact students receiving financial aid. For instance if a student enrolls in 4 classes (12 credits) but only 3 classes (9 credits) are listed in the program of study, the student's financial aid will be calculated using the 9 credits (3/4 time) instead of the 12 credits.

Please encourage students to verify their program of study in MyWCC and submit a change if needed.

Thank you,
Linda Blakey,
Vice President, Student & Academic Services

Professional Development Management Tracking System



You will need three pieces of information to login:

- Website: <https://www.kalpapdms.com/wcc-login>
- Login Name: WCC NetID
- Password: WCC Password

With the WCC TLC KALPA software you can:

- View the In-Service schedule
- Register for In-Service sessions
- View the 2019-2020 TLC Offerings
- Register in advance for Professional Development sessions
- Build your own Professional Development (PD) plan with reminders
- Complete the post-workshop survey
- View your Professional Development progress

If any assistance is needed with the login process please reach out to thunt2@wccnet.edu

Goodbye Lynda, Hello LinkedIn Learning!

All the same Lynda.com content with a more personalized learning experience.



Start Building Your Professional Skills Today!

With LinkedIn Learning, you get:

- Unlimited, 24/7 access to more than 5,000 video courses to choose from.
- Personalized recommendations. Explore the most in-demand skills based on your experience.
- Expert instructors. Learn from industry leaders, all in one place.
- Convenient learning. Access courses on your schedule, from any desktop or mobile device.
- Helpful resources. Reinforce new knowledge with quizzes and exercise files.

To Access LinkedIn Learning:

1. Log into WCC's Blackboard
2. On the Student Resources" page, under "My Courses" click on the TLC: Teaching and Learning Center (LinkedIn Learning)
3. Under Course Materials, click on the "LinkedIn Learning" link for your group
4. Click on any of the LinkedIn Learning videos to start learning

** In order for LinkedIn Learning content to count towards PD hours, courses must be listed in the Faculty Collection (previously called playlist) or the OPT Collection (previously called playlist). If you would like to recommend that a session be added to a Collection, please contact Faculty Professional Development at fpd@wccnet.edu.*

Benefits of LinkedIn Learning:

- **For Faculty*:** Supplement curricula, support the flipped classroom, and use expert content instead of requiring textbooks. For more information on using LinkedIn Learning in your course contact the CiTI at citi@wccnet.edu or call 734-973-3390.
- **For Staff*:** Serves as a virtual helpdesk for quick answers, explore the most in-demand skills and learn from industry leaders.



Professional Development Requirements for Full-Time Faculty

Faculty must complete 16 hours of professional development through the Teaching and Learning Center (TLC) by the first reporting day of the next academic year.

What Counts

- Any TLC session listed in KALPA with any of the following tags:
 - Teaching
 - Workplace Effectiveness
 - Leadership
- Any offering on the **LinkedIn Learning Faculty Collection** (formerly Lynda.com Faculty Playlist)
- Any TLC session/course you lead – leading a 1 hour session = 1 hour PD credit:
 - Submit your session ideas & the TLC will coordinate the rest:
<https://wccpriorityone.wufoo.com/forms/tlc-event-form/>
- PD credit will be calculated by scheduled hours per session:
 - 1 hour scheduled session = 1 hour of PD credit

What Doesn't Count

- HR Essential Training (*completed on Blackboard each year; 100% completion of this course is required of all WCC Employees*).
- Off-campus professional development (conferences, speakers, etc.).
- Department, Division, Faculty, Committee, or other meetings that are already part of your professional responsibility as a faculty member.

How it Works

- Register anytime for sessions or courses listed on KALPA!
- **On-campus sessions:** Attend a session. Your attendance will be verified (using the session sign-in sheet), and your completed PD hours will be updated in KALPA, so you always know the hours you've completed and the hours left to complete.
- **LinkedIn Learning courses:** After a course has been 100% completed, the course will be validated in KALPA the following month (ex. 100% completed in May, validated in June).
- Currently there are over 100 hours of courses available for you to take to earn your 16 hours, and sessions will be continually being added throughout the school year.
- **Tell TLC and FPD what sessions or courses you'd like to see added and they'll gladly help you add meaningful sessions.**

Please send feedback & questions to fpd@wccnet.edu.



Professional Development Opportunities for Part-Time and Adjunct Faculty

All Part-Time and Adjunct Faculty will receive a \$25 stipend for attending professional development sessions offered by the Teaching and Learning Center (TLC) listed on KALPA with any of the following tags:

- Teaching
- Leadership
- Workplace Effectiveness

Guidelines for Stipends

- Attendees are required to registered in advance for the session
- Attendees must attend the FULL session
- Attendees must be actively teaching to earn stipends
- Stipend payment will be limited to 4 sessions per month
- Stipend payment will be paid monthly, by the last check of the following month

Disclaimers

- If you have a Full-Time position at WCC and teach part time, you do not qualify for stipends.
- Stipend payment will not be issued for the months of June, July and August (except for the Part-Time Faculty Institute held on August 23, 2019).

How it Works

- Register anytime for sessions or courses listed on KALPA!
- **On-campus sessions:** Attend a session. Your attendance will be verified (using the session sign-in sheet), and your completed PD hours will be updated in KALPA, so you always know how many hours you've completed.
- **LinkedIn Learning courses:** After a course has been 100% completed, the course will be validated in KALPA the following month (ex. 100% completed in May, validated in June).
- **Tell TLC and FPD what sessions or courses you'd like to see added and they'll gladly help you add meaningful sessions.**

Part-Time & Adjunct Faculty Institute

The Faculty Professional Development Committee offers special sessions just for part-time and adjunct faculty, under the Part-Time & Adjunct Faculty Institute. Register for these sessions in KALPA to receive stipends. Look for Fall and Winter Semester Kick-Off sessions before each semester begins and for monthly lunch and learns, where you get to enjoy a free lunch and learn useful information. The goal of the institute is to foster engagement and community around professional development at WCC. For more information visit fpd.wccnet.edu or find us on Facebook at [FPDatWCC](https://www.facebook.com/FPDatWCC).



Everyone's reason for coming to WCC is different. And yet, the results are so similar. The reason may be to start a new career path, or strengthen an existing one. To establish a foundation for further academic study at a four-year college. To fulfill a dream, or follow a passion to a very rewarding outcome. Whatever the reason, the result is always a new and interesting chapter in a life story. We all have our something "next," and WCC is a means to achieve it. We teach, we encourage, we guide, we support, we inspire. Life has many chapters. We're here to help you start your next one.



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