

Collaborate

working together to accomplish our goals



 **Washtenaw**
Community College

TEACHING AND
LEARNING CENTER

COLLABORATE!

This year's theme is a verb instead of a noun for a reason.

Like the faculty collaboration lab and the wonderful display at our March faculty meeting by David Wooten and Shawn Deron, let's learn from each other, let's do the interdisciplinary work we have been talking about, let's scale the exciting convergence of work taking place all over campus—let's collaborate!

Collaboration

- Collaboration is when a group of people come together and contribute their expertise for the benefit of a SHARED objective, project, or mission.
- As people's skill sets get increasingly specialized, collaboration as a practice becomes more important than ever.
- Collaboration is about WORKING TOGETHER through IDEA SHARING and THINKING to accomplish a goal.
- Collaboration is working with others in order to CREATE or PRODUCE something.
- Collaboration enables others within the organization to ENGAGE with each other.
- Collaboration is the key to creating an extraordinary workplace.
- Collaboration in the workplace is what makes teamwork successful.
- Collaborate to take teamwork to a higher level.

Why Collaborate?

1. Collaborate to solve problems.
2. Collaborate to bring people together.
3. Collaborate to learn from each other.
4. Collaborate to increase communication.
5. Collaborate to boost morale.
6. Collaboration makes us all more efficient.
7. **Collaborate to increase student success.**

Mission Statement

Our college strives to make a positive difference in people's lives through accessible and excellent educational programs and services.

To Our Colleagues,

The Teaching and Learning Center is immensely proud to welcome you to Washtenaw Community College's 2021 Winter In-Service. We are excited to host the same engaging and enriching content that you have come to expect from In-Service, to a virtual platform. We know you will enjoy it.

Each session that you have the opportunity to attend will be hosted online, via Zoom or GoToMeeting. You will have the chance to interact with the presenter as well as your colleagues from across campus. Most sessions will be recorded and hosted online following the conclusion of In-Service, so you will be able to go back to any session and watch it in its entirety. These recordings will be available online through April 2021.

Collaboration. Until recently it was just another building block of our vernacular; a word that floated around, with its full weight perhaps never fully felt. But it is here, in the most extraordinary of times, that we as a college are able to take part in acts of collaboration that will shape the future of WCC and Higher Education. How we work together in this moment will create pathways that will be traversed for years to come – what a responsibility...what an opportunity!

We hope that this Winter's In-Service challenges you, inspires you, and equips you with the confidence and the knowledge to move forward into Winter semester full steam ahead. We hope that you're able to meet new people from all around campus, and that you're able to make connections that last longer than these four days. And above all, we hope you continue to walk with us as we face this brand-new world, together.

All our Best,

The Teaching and Learning Center



Introducing the

Winter 2021 In-Service Chat Room & Jamboard

Did you love that session you just attended and have to talk about it with someone? Want to see what your colleagues are up to? Join the Winter 2021 In-Service Chat Room for a chance to have those post-session hallway chats - virtually!

Join the conversation in [Microsoft Teams](#)!

We've also set up a fun, interactive [Jamboard](#) for you to interact with your colleagues - **NEW** this Winter In-Service!



Tips for a Great Zoom Session

MUTE YOURSELF

If you aren't speaking, please mute yourself! Even quiet background noises can be distracting to the rest of the session participants. If you un-mute yourself to speak, avoid typing and promptly mute yourself again when finished.



USE THE CHAT BOX

The chat box is a feature made to communicate with others during a presentation. It's a great way to ask questions or make comments without talking over anyone. If you do not know where to find the chat box, be sure to ask the host at the beginning of the session.



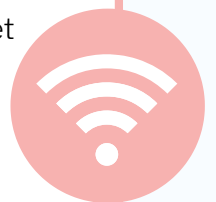
ARRIVE ON TIME, STAY THE WHOLE SESSION

It is always best practice to arrive on time to a session. However, if you join late, enter quietly and unobtrusively. Please stay the whole session for full PD credit!



AUDIO OR VIDEO FREEZING?

You might have a poor internet connection. Try turning your video off for a while, or utilize an ethernet connection. This is especially true for sessions with a large number of attendees.



STOP VIDEO IF:

- There are visual distractions in your background;
- You're moving your device;
- You need to absent yourself for a moment.



BE PATIENT!

This is different for all of us; be extra patient with technology, yourself, and others. Hosting? Assume at least one person in your session is brand new to this - a little kindness will go a long way!



ZOOM TIPS FOR HOSTS

from the TLC

Do you want to enable screen sharing for your students? You can do that without having to make them a co-host: simply click on the ^ next to the **"Share Screen"** button on the bottom menu, and select **"Advanced Sharing Options."** This will open up a dialogue box where you will be able to select that **"All Participants"** can share their screen.

Conduct quick "yes or no" or "this or that" polls by having students utilize their camera controls! Simply ask a question with two distinct answers, and have all the students who agree with one answer turn their cameras off, and those who agree with the other answer leave their cameras on.

Everyone loves a little bit of music - it keeps things engaging! You can pipe your own music into your Zoom session before class has started, while students are coming out of breakout rooms, or whenever you think it fits. All you have to do is click on the **"Share Screen"** button, and select the **"Advanced"** tab at the top. There, you will see an option to share **Music or Computer Sound Only**. Throw on your favorite playlist and jam!

You have the ability to create your own virtual backgrounds! If you're feeling fancy and want to project a welcome message, your daily itinerary, etc. behind you as a background: go into PowerPoint, create a slide with what you want on it, and save it as an image. From there, you can go into your Zoom settings, and upload that image to your library of backgrounds.

Faculty Help Pathways

CALL HELPDESK IF...



- Your computer isn't turning on
- You're having trouble with your keyboard, mouse, or other items related to your computer

(734) 973-3456

EMAIL FACULTY HELP IF...



- Blackboard isn't showing all of your content
- You have Grade Center or other Blackboard program questions

faculty.help@wccnet.edu

EMAIL MEDIA SERVICES IF...



- You are having *technical* issues with Zoom, such as audio/visual not connecting or problems with your account

mediahelp@wccnet.edu

EMAIL THE TLC IF...



- You are having issues with a TLC session - like a broken link or no access code
- You are having trouble with KALPA in any way

tlc.staff@wccnet.edu

curriculum & assessment

In-Service - Winter 2021

The Assessment Process Series

These courses are part of an assessment series that build on each other. You are encouraged to take them in order, but previous sessions are not required.



Assessment Process: Reviewing the Plan (1/5)

Review the master syllabus or program assessment plan to find where the data comes from.



Assessment Process: Embedding Data (1/5)

With your sampling strategy in mind how to embed data collection in my course or program. Are there other ways to make it easier to collect the data?



Assessment Process: Calculating the Standard of Success (1/5)

I've got my data, but how do I calculate the standards of success correctly?



Program Assessment: Develop Your Plan for Success (1/5)

If you are ready to take the dive into program assessment, this session can help get you started. Reviewing the program assessment plan, identifying next steps, and resolving data collection issues will all be discussed.

The General Education Assessment Series

These courses are part of a series for Team Leads for each General Education Area to prepare for the collection of General Education Assessment data in Winter 2021.



General Education Assessment: General Education Area Teams Leads Meeting (1/6)

General Education Assessment: Planning Form and Process (1/6)

General Education Assessment: Writing the Report (1/6)

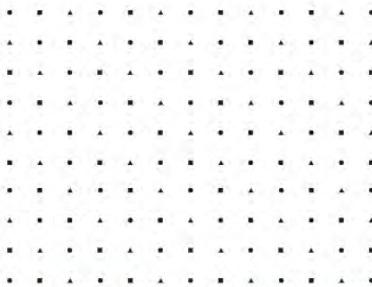
General Education Assessment: Outcome Team Meetings (1/6)

Faculty from each General Education area will meet with their Team Leads to prepare for General Education Assessment in Winter 2021.

Winter 2021 In-Service

Tuesday, January 5, 2021

TIME	TOPIC / PRESENTER(S)
9:00am-10:00am	Welcome Back! Creating a Brighter Future – Opening Remarks from President Bellanca Please watch your inbox for an email from the Office of the President.
BREAK — 10:00am-10:30am	
10:30am – 11:30am Teaching	Rubrics: Make Your Grading Easier (Nancy Collison, Innovation Technologies Mgr) Instructors move through grading easily and can spend quality time on the student feedback box. Students are clear about how they earned their grade. You can add a rubric to any assignment or discussion board. It's easy to click through the rubric criteria to add up a score. When you use a rubric with each student, it creates consistency in grading. This also lets students view each criteria and score in their MyGrades. Join the discussion about how faculty use this tool, easy set up demonstration, grading workflow, and examples. https://wccnet-edu.zoom.us/j/88019899264?pwd=bTFHVEJpVDNpZTI3Y2JZUEh5bDV5UT09 Meeting ID: 880 1989 9264 Passcode: 476447 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am – 11:30am Teaching	Assessment Process – Reviewing the Plan (Joy Garrett, Director-Curriculum & Assessment) Review the master syllabus or program assessment plan to find where the data comes from. https://wccnet-edu.zoom.us/j/88258130102?pwd=L3hnUk1paVRWaEhpSIZ2ZkVUUHYvQT09 Meeting ID: 882 5813 0102 Passcode: 249058 Contact tlc.staff@wccnet.edu if you have any issues logging in.



Break Time!

What should you do?

- Step away from the screen for a while - this will enable you to be focused and ready for the next session!
- Take time to eat, grab a drink, and use the restroom.
- Try these quick exercises to get the blood flowing:
 - **Water Bottle Curls:** Use a full water bottle as a weight, hold it in your left hand and extend your left arm all the way to your side. Slowly bend arm up at the elbow and squeeze at the top. Repeat!
 - **Arm Raises:** Sitting tall in your chair, stretch both your arms over your head and reach for the sky. After 10 seconds, extend the right hand higher, then the left. Repeat!
 - **Leg Raises:** While sitting with your legs firmly planted on the floor, raise one leg up till it's parallel with the floor. Hold for ten seconds before lowering. Repeat!
- Take a lap around the house or around the room. Stretch your arms above your head while you walk.
- Remember to breathe and to be kind to yourself and to others.

TIME	TOPIC / PRESENTER(S)
10:30am-11:30am Teaching	<p>Metacognition in my Microbiology Class (Anne Heise, Faculty)</p> <p>Metacognition is thinking about your thinking and learning. WCC faculty were introduced to metacognition during Fall 2020 In-Service with Dr. Sandra McGuire. Dr. McGuire described a few steps students and instructors can take to learn more efficiently and do better on exams. Anne Heise tried to adopt some of Dr. McGuire's suggestions during the Fall semester. In this session, Anne will describe what she did, what the students said about it, and what she'll be trying in her Winter 2021 classes.</p> <p>https://wccnet-edu.zoom.us/j/88109384633 Meeting ID: 881 0938 4633 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
BREAK — 11:30am-12:30pm	
12:30pm-1:30pm Teaching	<p>CircleIn: Highlights from Faculty & Tutors (Kim Hurns, Exec VP Instruction & Academic Affairs & Victoria Bennett, Director-Learning Commons)</p> <p>Learn about the CircleIn Study App, review the student interface as well as the faculty and tutor dashboards. Students can collaborate and support each other, and faculty can learn about class pain points and learning opportunities. The study app is student-led and does not require faculty monitoring or management, but the faculty view can benefit teaching and student studying support.</p> <p>https://wccnet-edu.zoom.us/j/84320980544?pwd=WUNZNnRiQ29laFJRT1A5OFNsdVNVUT09 Meeting ID: 843 2098 0544 Passcode: 671155 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
12:30pm-1:30pm Teaching	<p>Assessment Process: Embedding Data (Shawn Deron, Faculty)</p> <p>With your sampling strategy in mind, how to embed data collection in my course. Are there other ways we can make it easier to collect the data?</p> <p>https://wccnet-edu.zoom.us/j/85607726910?pwd=aXJkc1VINTZROEpSQ0FGeitZN0pPdZ09 Meeting ID: 856 0772 6910 Passcode: 314152 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
12:30pm-1:30pm Workplace Effect.	<p>Using Videos in your Virtual and Online Instruction (Tara Kowalewski, OL Teach & Learn Architect; Nate Berens, OL Video/Streaming Specialist; Molly Ledermann, Prof Librarian; Amy Lee, Librarian)</p> <p>Discussions will be around making choices that consider educational purpose, what's legal and illegal, WCC streaming resources and things to watch out for. Learn how to add video to your course so that you meet UDL and mobile design standards.</p> <p>https://wccnet-edu.zoom.us/j/84242890458?pwd=UEN3L2RPQitrNkVCZ0dPLzRRT2poUT09 Meeting ID: 842 4289 0458 Passcode: 138792 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
12:30pm-1:30pm Teaching	<p>Liberal Arts Workplace Skills: Aligning Courses (Kimberly Jones, Faculty & Bonnie Tew, Faculty)</p> <p>LA Innovate wants to show you how easy it is to connect your course content with employer's needs. Studying the liberal arts provides students, of any major, with the skills necessary to compete in today's global job market. Our students learn critical thinking, ethics, and cooperation to name just a few! Come join other motivated colleagues and learn how to translate what you are already doing in class into lingo that will move non-majors to see the benefits of learning your subject.</p> <p>https://wccnet-edu.zoom.us/j/89833785162?pwd=cmN0SXhCU0gydkUzS0dKbUdzZnZ2Zz09 Meeting ID: 898 3378 5162 Passcode: 879769 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
BREAK — 1:30pm-2:00pm	

TIME	TOPIC / PRESENTER(S)
2:00pm-3:00pm Teaching	<p>Escape Room (Benjamin Morhan, SIRC Lab Coord; Hope Delecke, Faculty; Sherry MacDonald, Faculty)</p> <p>In this session, learners will be able to create an escape room for their students using google slides and forms.</p> <p>https://wccnet-edu.zoom.us/j/81337790791?pwd=NFIZWUlnMTc3QW5EcXFZQ1lc2t2UT09</p> <p>Meeting ID: 813 3779 0791</p> <p>Passcode: 107614</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-3:00pm Teaching	<p>Assessment Process: Calculating the Standard of Success (Larry David, Faculty)</p> <p>I've got my data but how do I calculate the standards of success correctly?</p> <p>https://wccnet-edu.zoom.us/j/86108577869?pwd=Uk1MTHkxRTVaQ2p5eGQrZ0E0V1RSUT09</p> <p>Meeting ID: 861 0857 7869</p> <p>Passcode: 582027</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-3:00pm Teaching	<p>Learning to See, Seeing to Learn: Visual Literacy Across the Disciplines (Meghan Rose, Librarian)</p> <p>From infographics to cat memes, we are living in an increasingly visual world. It is essential for 21st century learners to effectively find, create, interpret, and make meaning from images, but it is often assumed that these skills are innate or limited to art and design. The truth is that visual literacy requires a sophisticated set of skills that have broad applications across the disciplines. This interactive workshop will explore visual literacy concepts and provide space for participants to consider how visual literacy can be applied to teaching within various subject areas.</p> <p>https://wccnet-edu.zoom.us/j/82313293977</p> <p>Meeting ID: 823 1329 3977</p> <p>Passcode: 296403</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-3:00pm Teaching	<p>Connecting through Video (Michelle Westerdale, OL Experience Architect, Jeremy Liesen, OL Cross Functional Developer & Mary Mullalond, Faculty)</p> <p>Video may have killed the radio star but we're taking advantage of it to connect with students virtually and remind them that a real, living human is behind that Blackboard site. (They miss seeing you too.)</p> <ul style="list-style-type: none"> • How to create simple videos, like weekly announcements, assignment clarifications, and what else? • Learn how to get that video from your phone or computer or tablet to your students. <p>Join this session to learn how to create short, simple videos to increase your students' engagement and connection with your course. There will be time for you to go through the creation process, so you can ask lots of questions and get the help you need to create your videos.</p> <p>https://wccnet-edu.zoom.us/j/87570283244?pwd=ZEJRNWhKV2MxMFp3eFNjS3ZkR2hZZz09</p> <p>Meeting ID: 875 7028 3244</p> <p>Passcode: 679736</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-4:30pm Teaching	<p>OK Zoomer: Going Beyond the Basics (Doug Shaw, University of Northern Iowa)</p> <p>Have you noticed that while there are lots of avenues to learn Zoom 101 (muting the microphone, changing your name, going into Gallery view) there are not a lot of resources that go beyond that? This workshop builds on techniques developed by the Applied Improvisation Network to do things with Zoom that you probably have never seen before! Things that will make your zoom meetings more effective and engaging and are not yet widely known. We will be using features of zoom in ways that they were not originally intended to be used, have a good time, and you will leave with new ideas you can use right away, and a new mindset that will make you feel charged and happy to continue making discoveries.</p> <p>This workshop is intended for people who are already familiar with zoom, and want to learn some "intermediate" tricks that can be used to make your classes and meetings even more effective! So please be able to change your name, mute and unmute your mic, start and stop your video, and switch between speaker and gallery view. This session is going to assume that you are able to have video on. Finally, if you can connect with a desktop or laptop computer, it should go much more smoothly!</p> <p>https://us02web.zoom.us/meeting/register/tZEvc-ypqjsqH9EsvEsme3V003rSerh4bcEe</p> <p>PRE-REGISTRATION REQUIRED AT LINK ABOVE</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>

TIME	TOPIC / PRESENTER(S)
3:30pm-4:30pm Teaching	<p>Online / Virtual Proctoring (Gloria Eccleston, Director-Online Learning & Services)</p> <p>Eximity is WCC's Virtual Proctoring Solution for tests and exams in our Online (OL/DL) classes. This session will review the basics of using Eximity including accessing the Eximity Dashboard, setting up the exam with all of the necessary parameters and rules (including student accommodations and exceptions), checking the settings, and effectively communicating the information to your students. ALL faculty who are using Eximity this Winter, or would like to find out more about this virtual proctoring, should attend this session.</p> <p>https://www.gotomeet.me/GloriaEccleston Passcode: 650 037 469 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
3:30pm-4:30pm Teaching	<p>Program Assessment: Develop Your Plan for Success (Joy Garrett, Director-Curriculum & Assessment)</p> <p>If you are ready to take the dive into program assessment, this session can help you get started. Reviewing the program assessment plan, identifying next steps and resolving data collection issues will all be discussed.</p> <p>https://wccnet-edu.zoom.us/j/81220337232?pwd=Rk00STZSSHdwMXJSZVNHL2lCQW0rUT09 Meeting ID: 812 2033 7232 Passcode: 876686 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
3:30pm-4:30pm Teaching	<p>Reimagining the Liberal Arts: Cross-Campus Contexts (LA Innovate Committee)</p> <p>Join LA-Innovate to learn about how we are working to promote the value of the liberal arts in students' civic and professional lives. Get an overview of The LEAD 12 (essential workplace competencies) and how to best showcase the ways liberal arts courses develop them. Learn how to get more involved in this work through our faculty learning committees and earn PD credit/stipends at the same time!</p> <p>https://wccnet-edu.zoom.us/j/88316333759?pwd=dVdsU2JZVkJZ1Y1RRamNrbUNPM1liQT09 Meeting ID: 883 1633 3759 Passcode: 007136 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
3:30pm-4:30pm Workplace Effect.	<p>Review of Budget & Purchasing Departmental Procedures (Barb Fillinger, Director-Budget & Purchasing)</p> <p>To review the Purchasing process which would include:</p> <ul style="list-style-type: none"> • Ways to complete a purchase (Requisition and P-Card) • Process flow of a purchase • Differences in Personnel and Direct Expenditure accounts • Difference between Budget and Expense transfers • What is a FOAPAL <p>https://wccnet-edu.zoom.us/j/82364462571?pwd=Y3Y3d3U5TmkxOC96SzlWOWh4RzZXQT09 Meeting ID: 823 6446 2571 Passcode: 314676 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>



To do:
1. Register for 6+ credit hours
2. Borrow computer from WCC Bailey Library & Learning Commons

Life is easier with reliable technology

WINTER LAPTOP & HOTSPOT BLITZ

Students can get tech ready for Winter Semester!
Email circdesk@wccnet.edu to reserve a Laptop or Hotspot
Pick up during the first 2 weeks of the Winter Semester

Winter 2021 In-Service

Wednesday, January 6, 2021

TIME	TOPIC / PRESENTER(S)
9:00am-10:00am Teaching	Connecting your Students to Tutoring at WCC (Victoria Bennett, Director-Learning Commons) Join the Learning Commons to explore the many new options for tutoring at WCC. Session will include an overview of the different types of tutoring and then go into discipline-specific breakouts to help you identify targeted resources that align with the needs of your students. https://wccnet-edu.zoom.us/j/86046544873?pwd=Q3RSbmZhcXJmMHc4enRmSG9CYVZsUT09 Meeting ID: 860 4654 4873 Passcode: 919470 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am Teaching	General Education Assessment: General Education Area Team Leads Meeting (Larry David, Faculty & Kimberly Jones, Faculty) The Team Leads for each General Education area will meet to prepare for the collection of General Education Assessment data in Winter 2021. https://wccnet-edu.zoom.us/j/83349100216?pwd=VGJpbHhOOUIIUVVM2Q3hHUU1JcUtCZz09 Meeting ID: 844 4910 0216 Passcode: 411448 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am Teaching	Lightning Talks: Virtual Success (Faculty Professional Development Committee) Out from the darkness of the pandemic academic, come brilliant flashes of guiding light! Join your electric colleagues for an energizing round of short talks on tips and tricks that work in the Virtual Classroom. https://wccnet-edu.zoom.us/j/85646208190?pwd=TUExUFVacE9oSHluWDdZTmFCNzEvUT09 Meeting ID: 856 4620 8190 Passcode: 840190 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am Teaching	Student Success Teams (Grace Fama, Success Coach Manager) Come learn about Student Success teams and how advisors, coaches, faculty, librarians and other staff will collaborate to support each of our students. Success teams will work together with students to enhance their educational experience. From exploring careers, developing semester plans, maximizing strengths to navigating academic and other college support, success teams is a collaborative persistence and retention initiative to support each student. https://wccnet-edu.zoom.us/j/88124672559?pwd=RGQ0aUszMndaaWxmNTBxWG5hMmxoQT09 Meeting ID: 881 2467 2559 Passcode: 211269 Contact tlc.staff@wccnet.edu if you have any issues logging in.



 **HUMAN LIBRARY**

REAL PEOPLE. REAL CONVERSATIONS.
UNJUDGE SOMEONE.

Wednesday, March 24, 2021
12 PM-3 PM

bit.ly/WCC-HumanLibrary

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 **Washtenaw**
Community College

RICHARD W. BAILEY LIBRARY
& LEARNING COMMONS

TIME	TOPIC / PRESENTER(S)
10:30am-11:30am Teaching	<p>What the Student Scores on Your Tests are Telling You (Nancy Collison, Innovation Technologies Mgr)</p> <p>Have you thought about how to strengthen your course design and improve scores on Student Learning Outcomes? We will examine methods to identify where additional information may be needed in your course or which test questions may be tricking the student. This will cover: What we know about developing quality distractors for multiple choice questions. How to re-evaluate and re-measure over time. Blackboard has tools for this:</p> <ul style="list-style-type: none"> • Item Analysis (Test/Question Insight) • Goals Tool/Alignments (Reporting) • Goals Performance Dashboard (Rubrics) <p>https://wccnet-edu.zoom.us/j/88150745783 Meeting ID: 881 5074 5783 Passcode: 416447 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
10:30am-11:30am Teaching	<p>General Education Assessment: Planning Form and Process (Larry David, Faculty & Kimberly Jones, Faculty)</p> <p>The Team Leads for each General Education area will meet to prepare for the collection of General Education Assessment data in winter 2021.</p> <p>https://wccnet-edu.zoom.us/j/89927759907?pwd=K3UyaWZBekRFY2NGbUF3QIMxeU9FUT09 Meeting ID: 899 2775 9907 Passcode: 261544 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
10:30am-11:30am Teaching	<p>Virtual Success (Faculty Professional Development Committee)</p> <p>It's been almost a year since most of us taught on campus. We miss so much about in-person teaching and learning, but we have also used this disruption to ask exciting questions about how to best support student success. Join FPD for a conversation with colleagues about the insights and innovations you're planning to carry back to the physical classroom with you, as soon as we're able to return.</p> <p>https://wccnet-edu.zoom.us/j/88366759114?pwd=d2Q1ZWWhoY1ByT3h0ZTUybnJhdGZIUT09 Meeting ID: 883 6675 9114 Passcode: 006969 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
10:30am-11:30am Teaching	<p>Faculty Escape Room (Molly Ledermann, Prof Librarian & Tom Zimmerman, Faculty)</p> <p>Get 'locked' into a virtual escape room and see if your team can solve all of the puzzles before the clock runs out! As you work to free yourself from this "Research Nightmare, you'll master your research lexicon, scour scholarly sources, and uncover tips that will improve your written research guidelines to increase student understanding and success.</p> <p>https://wccnet-edu.zoom.us/j/81836082151?pwd=VDIvRnJMTWxmUXhPdFZ6ajFDQmhRdz09 Meeting ID: 818 3608 2151 Passcode: 465216 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>

BREAK — 11:30am-12:30pm



TIME	TOPIC / PRESENTER(S)
12:30pm-1:30pm Teaching	<p>Listen First then Collaborate (Nichole Cullin, Adjunct Faculty)</p> <p>Collaboration – working together towards a common goal. As Steven Covey said, "Most people don't listen with the intent to understand; they listen with the intent to reply." In order to successfully collaborate, you need to first listen to the ideas around you. Learn to focus on what is important in that moment you are listening because you may miss the next great idea.</p> <p>https://wccnet-edu.zoom.us/j/85027943865?pwd=SBaQXh3cUdUOVRGOWFGNUNXNzVFQT09 Meeting ID: 850 2794 3865 Passcode: 899281 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
12:30pm-1:30pm Teaching	<p>General Education Assessment: Writing the Report (Larry David, Faculty & Kimberly Jones, Faculty)</p> <p>The Team Leads for each General Education Area will meet to prepare for the collection of General Education Assessment data in Winter 2021.</p> <p>https://wccnet-edu.zoom.us/j/84062712629?pwd=cHFDZDcxN0YRUxRSTRaV2JnbzE3QT09 Meeting ID: 840 6271 2629 Passcode: 758090 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
12:30pm-1:30pm Teaching	<p>Faculty Learning Community: General Studies Pathways & Certificates (Dena Blair, Faculty LA Innovate Committee)</p> <p>In this working session, LA Innovate will lead a discussion around devising certificates/advising guides linking liberal arts core competencies with educational and career pathways. Participants will be invited to join this Faculty Learning Community, which will meet over the winter semester.</p> <p>https://wccnet-edu.zoom.us/j/81491805964?pwd=SVJzOUFiSTVSQ21FUUhNNVJVbFpzd09 Meeting ID: 814 9180 5964 Passcode: 772359 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
BREAK — 1:30pm-2:00pm	
2:00pm-3:00pm Teaching	<p>Tutors and Librarians Unite for Student Success (Sandy McCarthy, Prof Librarian; Lynn Bahena, Lead Tutor-Health; Maureen Perault, Learning Resources Faculty)</p> <p>This micro-session is designed for health sciences faculty who want to learn more about study help tools and library resources for their students. Faculty are invited to share their need for evidence-based information for any health science course. We will identify the study skills assistance available from the Learning Commons and the health science resources from the library, and how they will boost your students' success.</p> <p>https://wccnet-edu.zoom.us/j/81426008230?pwd=YmwvTjR4aUxxTzJ5ZXNnWWtNU3dHdz09 Meeting ID: 814 2600 8230 Passcode: 387476 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>

WCC Foundation
EMERGENCY FUND

The WCC Foundation Student Emergency Fund helps WCC students with financial assistance to overcome unforeseen expenses so they can stay in school.

For more information
about the Emergency Fund, or how to contribute to it:

Washtenaw Community College Foundation
Student Center Building, Suite 304
4900 East Huron River Drive
Ann Arbor, MI 48105-4800
734-973-3705
SEF@wccnet.edu • www.wccnet.edu/give

TIME	TOPIC / PRESENTER(S)
2:00pm-3:00pm Teaching	<p>General Education Assessment: Outcome Team Meetings (Larry David, Faculty & Kimberly Jones, Faculty)</p> <p>Faculty from each General Education area will meet with their Team Leads to prepare for General Education Assessment in Winter 2021.</p> <p>https://wccnet-edu.zoom.us/j/84874462357?pwd=RThqQWpJRHQ5RS9LZ01lOWh4d05TQT09 Meeting ID: 848 7446 2357 Passcode: 792235 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-3:00pm Teaching	<p>Faculty Learning Community Workshop: Reframing Course Design (LA Innovate Committee)</p> <p>Bring a course syllabus and the description of at least one current assignment. LA Innovate will assist you with identifying which of the Distinctive Dozen Workplace Competencies you are already teaching. By the end of this workshop, you will have a pathway for completing work this term in the following:</p> <ol style="list-style-type: none"> 1. Forging syllabus-ready language for the competencies you are already teaching 2. Adapting specific assignments to achieve competencies 3. Integrating the professional community into your assignments/courses <p>Never fear! Models/frameworks/ideas for accomplishing these tasks will be provided.</p> <p>Participants are invited to join this Faculty Learning Community, which will work throughout the winter term to: retrofit assignments to the Distinctive Dozen Workplace Competencies, integrate professionals into coursework, launch assignments, and share in lessons learned.</p> <p>https://wccnet-edu.zoom.us/j/89972173234?pwd=NXl0OVFTNURDZWs0OU14WUQ2LzhTQT09 Meeting ID: 899 7217 3234 Passcode: 898531 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-3:00pm Teaching	<p>Student Mental Health & Wellness (Kari Mapes, LP Counselor)</p> <p>One of Washtenaw Community College's Licensed Professional Counselors, Kari Mapes will provide information on common mental health struggles that college student's face, tips for responding to distressed students and an overview of WCC's counseling support services.</p> <p>https://wccnet-edu.zoom.us/j/82767136772?pwd=NysveDNSNTh3UGFFUXZvYTM4anBFQT09 Meeting ID: 827 6713 6772 Passcode: 753648 Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
3:15pm-5:00pm FT Faculty Required	<p>Division Meetings</p> <ul style="list-style-type: none"> Advanced Technology & Public Service (Dean Baber) https://us02web.zoom.us/j/86251424128?pwd=cjI3UGlIWmVKWmVqKzZlNHMyNHlUT09 Meeting ID: 862 5142 4128, Passcode: 429821 Arts & Humanities (Dean Britten) https://wccnet-edu.zoom.us/j/8523655903 Business & Computer Technologies (Dean Samulski) https://wccnet-edu.zoom.us/j/86001306522?pwd=VVpCanA3QWZMdkQzT3UxRmV4R000dz09 Meeting ID: 860 0130 6522, Passcode: 741513 Health & Applied Technologies (Dean Greaves) https://wccnet-edu.zoom.us/j/81343633403?pwd=QzR2UFF6SE13T3ArVml0dE5wSWI3Zz09 Meeting ID: 813 4363 3403, Passcode: 013276 Library Resources (Joyce Hommel) https://wccnet-edu.zoom.us/j/86954873820?pwd=eHBkeHh1enNjcDJGZ21iQm5VREpXZz09 Math & Sciences (Dean Vega) https://wccnet-edu.zoom.us/j/83474086690?pwd=MzBRbVNtbXRjMW5VYUIKNjRCdExDQT09 Meeting ID: 834 7408 6690, Passcode: 011569 <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>

Save the Date

Thursday, January 7, 2021

We are excited to welcome Dr. Sandra Y. McGuire back to WCC!

Please join us for two amazing sessions where Dr. McGuire will talk about strategies for effective faculty mentoring and how faculty can use appreciative advising to help students excel.

Title: Strategies for Effective Faculty Mentoring of 21st Century Students

Time: 10:00am – 12:00pm

Description: Effective mentoring has long been recognized as important for success in professional and academic environments. However, mentors are seldom provided the training to ensure that the mentoring relationship will be most beneficial to the protégé and to the mentor. This interactive workshop will discuss strategies for effective mentoring of today's students and will contrast the behaviors of masterful vs. misguided mentors. Additionally, techniques for producing proactive vs. problematic protégés will be discussed.

Title: How Faculty Can Use Appreciative Advising to Help Students Excel

Time: 1:00pm – 2:30pm

Description: Students often come to college with high aspirations, but with inadequate preparation to excel. This interactive session will present a discussion of appreciative advising, an advising technique developed by Jennifer Bloom. This approach has the potential to facilitate more effective faculty advising sessions. We will discuss how faculty can integrate learning strategies into advising sessions.

About Dr. Sandra Yancy McGuire

*Dr. Sandra Yancy McGuire is the Director Emerita of the Center for Academic Success and retired Assistant Vice Chancellor and Professor of Chemistry at Louisiana State University. She has delivered keynote addresses or presented workshops on effective learning strategies at over 400 institutions in 47 states and 10 countries. Prior to joining LSU, she spent eleven years at Cornell University, where she received the coveted Clark Distinguished Teaching Award. Her best-selling book, *Teach Students How to Learn*, was published by Stylus in 2015. The student version of this book, *Teach Yourself How to Learn*, was released in January 2018.*

Dr. McGuire's most recent accolades include being listed in the 2020 edition of Marquis Who's Who in America, the 2019 Distinguished Lecturer Award from the National Institute for Staff and Organizational Development (NISOD), the 2019 Commitment to Excellence in Academic Support Award from the Commission for Academic Support in Higher Education, the 2017 American Chemical Society Award for Encouraging Disadvantaged Students to Pursue Careers in the Chemical Sciences, and induction in 2017 into the LSU College of Science Hall of Distinction. She is an elected Fellow of the American Chemical Society, the American Association for the Advancement of Science and the Council of Learning Assistance and Developmental Education Associations. She received the Presidential Award for Excellence in Science, Mathematics, and Engineering Mentoring in a White House Oval Office Ceremony.

Dr. McGuire received her B.S. degree, magna cum laude, from Southern University in Baton Rouge, LA, her Master's degree from Cornell University, and her Ph.D. from the University of Tennessee at Knoxville, where she received the Chancellors Citation for Exceptional Professional Promise.

She is married to Dr. Stephen C. McGuire, the James and Ruth Smith Professor of Physics Emeritus at Southern University. They are the parents of Dr. Carla McGuire Davis and Dr. Stephanie McGuire, and doting grandparents of Joshua, Ruth, Daniel, and Joseph Davis.

Winter 2021 In-Service

Thursday, January 7, 2021

TIME	TOPIC / PRESENTER(S)
8:30am-9:30am FT Faculty Required	General Faculty Meeting – Welcome by Exec VP Kimberly Hurns https://wccnet-edu.zoom.us/j/81925927091?pwd=N1FPb2hQaHNXZXhSK3JYejRrWFRlQT09 Meeting ID: 819 2592 7091 Passcode: 541750 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 9:30am-10:00am	
10:00am-12:00pm FT Faculty Required	Keynote Presentation by Dr. Saundra McGuire: “Strategies for Effectively Mentoring 21st Century Students” Effective mentoring has long been recognized as important for success in professional and academic environments. However, mentors are seldom provided the training to ensure that the mentoring relationship will be most beneficial to the protégé and to the mentor. This interactive workshop will discuss strategies for effective mentoring of today’s students and will contrast the behaviors of masterful vs. misguided mentors. Additionally, techniques for producing proactive vs. problematic protégés will be discussed. https://wccnet-edu.zoom.us/j/89409943296?pwd=YStFcG5CbW9tcE8ydWR3NC9SaFQrZz09 Meeting ID: 894 0994 3296 Passcode: 430305 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 12:00pm-1:00pm	
1:00pm-2:30pm Teaching	How Faculty Can Use Appreciative Advising to Help Students Excel (Dr. Saundra McGuire, Guest Speaker & Author) Students often come to college with high aspirations, but with inadequate preparation to excel. This interactive session will present a discussion of appreciative advising, an advising technique developed by Jennifer Bloom. This approach has the potential to facilitate more effective faculty advising sessions. We will discuss how faculty can integrate learning strategies into advising sessions. https://wccnet-edu.zoom.us/j/88031467927?pwd=QlRzZExEbXhaSStsdTJgR0lJcVluZz09 Meeting ID: 880 3146 7927 Passcode: 529698 Contact tlc.staff@wccnet.edu if you have any issues logging in.
1:00pm-2:00pm Workplace Effect.	Writing Center Open Forum for Faculty (Tom Zimmerman, Faculty) This session will consist of an introduction to WCC’s Virtual Writing Center and an open forum in which faculty can discuss what writing support they need from the Writing Center. Attendees will come away with a greater understanding of what the Writing Center can offer them and their students. In addition, this session could lead to fruitful collaborations across departments and disciplines. Website: https://www.wccnet.edu/learn/departments/engd/writing-center/ https://wccnet-edu.zoom.us/j/82260058966?pwd=ckRUMmlGRnV3K3ZIN2Q2MjZ4SyTXUT09 Meeting ID: 822 6005 8966 Passcode: 270005 Contact tlc.staff@wccnet.edu if you have any issues logging in.
1:00pm-2:00pm Workplace Effect. Faculty & OPTs	Using Google Forms to Assist Faculty (Lauren Ward, Coordinator-Instructional Supp., BCT) Google Forms has made it easier than ever to collect and store data in Google Drive. Join Emily Lor and Lauren Ward as they discuss how they have used this technology to assist faculty with collecting information, surveying students, and creating interactive activities for both students and staff. https://wccnet-edu.zoom.us/j/82098752517 Meeting ID: 820 9875 2517 Contact tlc.staff@wccnet.edu if you have any issues logging in.

TIME	TOPIC / PRESENTER(S)
2:00pm-3:00pm Workplace Effect. Faculty & OPTs	<p>Be in the Know: Bailey Library & Learning Commons (Bethany Kennedy, Director-Access Services; Victoria Bennett, Director-Learning Commons; & Matthew Farthing, Director-Collection Development)</p> <p>OPTs and support staff are often the bridge between students, faculty, and WCC resources. This presentation will help you be in the know about what services and resources are available to the WCC community at the Bailey Library and Learning Commons to help you collaborate with students and faculty.</p> <p>https://wccnet-edu.zoom.us/j/88563368460?pwd=SnRxOGV6NmVKYzlSanFiRWpKbTM5dz09</p> <p>Meeting ID: 885 6336 8460 Passcode: 215601</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
2:00pm-3:00pm Teaching	<p>Making Career Connections (Hava Levitt-Phillips, Faculty; Sonya McDowell, Web Designer; & Amanda Deacon, Student Advisor-Career Transitions)</p> <p>Join Hava Levitt-Phillips, Sonya McDowell and Amanda Deacon for this session about connecting your courses to the careers and jobs your students are pursuing. Learn about the Liberal Arts Workplace Skills, the Resume-Ready Syllabus Bullet Points Google Doc, and the EMSI career research tool available for all WCC students on our website.</p> <p>https://wccnet-edu.zoom.us/j/85266207420?pwd=LzVJbmQxSWpFaDk4SWZ0Y21lSlUwZz09</p> <p>Meeting ID: 852 6620 7420 Passcode: 356424</p> <p>Contact tlc.staff@wccnet.edu if you have any issues logging in.</p>
3:15pm-5:00pm FT Fac Required	<p>Department Meetings</p> <p><i>* Meeting Links <u>will be emailed</u> directly to you from your Department Chair.</i></p>

Mind Your

Mental Health

Washtenaw Community College

PERSONAL COUNSELING

SC203 | 734-677-5102 | wccnet.edu/counseling

DURING OFFICE HOURS
Mon-Thur: 8:00am-7:00pm
Fri: 8:00am-5:00pm

FREE and confidential
personal counseling
available to currently
enrolled students.

Schedule an appointment
with a WCC counselor:

- Call Counseling & Career Planning at 734-677-5102, or
- Stop by Counseling & Career Planning (SC 206) on the second floor of the Student Center

Speak with a CAP counselor
at any time: **866-227-3834**

24/7 EMERGENCY RESOURCES

STUDENT COUNSELING ASSISTANCE PROGRAM
866-227-3834
(toll free and available 24/7)

CRISIS HOTLINES

St. Joseph Mercy Hospital
.....734-712-2762

UM Psychiatric Hospital
.....734-936-5900

Suicide Prevention Lifeline
.....**800-273-TALK** (8255)

Safe House (Domestic Violence)
.....734-995-5444

Veterans Hotline
.....**800-273-8255**, press 1

Winter 2021 In-Service

Friday, January 8, 2021

TIME	TOPIC / PRESENTER(S)
9:00am-10:00am Teaching	Journaling for Teachers (Maryam Barrie, Faculty) Learn to use writing to develop your teaching practice, as well as practice self-discovery and expression. Session time will be used to write and discuss. Writing prompts will be offered to assist teachers interested in creating a thoughtful place for themselves to consider challenges, mistakes and successes in their teaching practice. https://wccnet-edu.zoom.us/j/4852947223?pwd=NSStQRUo2M2FHK3J0MEhsN1M4UDdadz09 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-11:00am Teaching	Curriculum & Assessment Drop-In Work Session (Curriculum & Assessment Committee) Join members of the Curriculum & Assessment Committees for a drop-in work session. August 2021 is the end of the 2-year contractual period during which every full-time faculty member must complete at least one assessment activity and one master syllabus revision/update. We can help you with assessment planning, execution and writing the report as well as updating a master syllabus using CurricUNET. https://wccnet-edu.zoom.us/j/88529661750?pwd=RW5LL1FQV3BwK3VQb1lrbW1ZRUY0Zz09 Meeting ID: 885 2966 1750 Passcode: 975316 Contact tlc.staff@wccnet.edu if you have any issues logging in.

only when it is dark enough, can you see the stars.

MARTIN LUTHER KING JR.

SAVE THE DATE

2021 MLK DAY CELEBRATION
JANUARY 14, 2021
3:00 - 4:00 PM

INCLUDING A STUDENT VOICE PANEL & THE EQUITY IN ACTION AWARDS

Friday, January 8, 2021

TIME	TOPIC / PRESENTER(S)
10:30am-11:30am Leadership	Planning Committee for the 3rd Annual Climate Summit (Emily Thompson, Faculty & Smita Malpani, Faculty) Concerned about climate change? Come help us plan the Third Annual Climate Summit. We need YOUR input and ideas to determine this year's focus, the speakers, the date, the venue and the publicity channels! We'll start with an overview of the latest in climate change mitigation, adaptation, and resiliency as well as environmental justice. Then we'll plan the Summit. This event earns one hour of KALPA credit for Leadership. https://wccnet-edu.zoom.us/j/82372826464?pwd=QmdxaHpKS1p6SVgvaEJWenF0R3prUT09 Meeting ID: 823 7282 6464 Passcode: 993463 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:00pm-2:00pm Leadership	STEM Mentors (Susan Dentel, Faculty; Richarde Doneland, Faculty) This is a 2.5-hour training session for staff and faculty who will be mentors for STEM Scholar students. This session is by invitation only. https://wccnet-edu.zoom.us/j/86575824200 Meeting ID: 865 7582 4200 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:00pm-1:00pm Meeting	WCCEA Meeting * Meeting Link <u>will be emailed directly to you.</u>
12:30pm-2:00pm Teaching	Part-Time Faculty Institute Winter Kick-Off (Faculty Professional Development Committee) All part-time and adjunct faculty are invited to start off the new year with this virtual interactive workshop! Discuss and learn from your colleagues about building your virtual class community, trying new virtual teaching tools, and virtual engagement with your students. Participants will receive a \$25 stipend. https://wccnet-edu.zoom.us/j/85846465816?pwd=Qy9VeFZETk9BQ0pkSFVDbUhYeUhqdZ09 Meeting ID: 858 4646 5816 Passcode: 858259 Contact tlc.staff@wccnet.edu if you have any issues logging in.
1:00pm-2:30pm Meeting	Curriculum & Assessment Committee Meeting https://wccnet-edu.zoom.us/j/86427643764?pwd=MDRnV0ZKRHIVdIJ1TXRGR2g5cmptZz09 Meeting ID: 864 2764 3764 Passcode: 273005 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:30pm-3:30pm Leadership	The Art of Team Building (Susan Dentel, Faculty; Alexi McCracken, Student Advisor; Jenna Steiner, STEM Success Coach) This In-Service session fits in perfectly with the theme of collaboration. Alexi McCracken, Jenna Steiner and Susan Dentel will share with participants how they have developed a strong and collaborative team and what that really means in terms of delivering qualitative service to students in the WCC STEM Scholars Program. https://wccnet-edu.zoom.us/j/84376356395 Meeting ID: 843 7635 6395 Contact tlc.staff@wccnet.edu if you have any issues logging in.

SAVE THE DATE



Professionals
IN THE **CLASSROOM**
— Mentor Connect —



NEW COLLABORATION ADDITION
WITH LA INNOVATE

WE'RE LOOKING FOR FACULTY

Sign Up Link Provided At In-Service

APRIL 7TH AND 8TH

**9:00A.M - 6:00 P.M COURSES
(VIRTUAL OR FACE TO FACE)**

Connect your classroom w/professionals who can speak
to your students directly about the world of work.



 **Washtenaw**
Community College



Washtenaw Community College's Collegiate Recovery Program



Providing Support and Community for Students in Addiction Recovery


To learn more about CRP:

- Join us Wednesdays, online at noon for student-led recovery meetings.
- Peer-to-peer recovery support works!
- Find stability and connection while giving back.

What Students are Saying about CRP

"CRP has been an integral part of my life. It provides me with a safe, supportive space in which to nourish my recovery in an academic setting. The world can be chaotic, and relying on the support of the CRP community has helped me stay grounded and connected in these challenging times." **Alex Stubbs, Fall 2020 CRP Co-President, 2020-Current**

"The stability and recovery support that CRP has provided, especially during our campus closure, has been very helpful to me." **CRP Student, 2019-Current**



Contact Teresa Herzog at **734-318-0785** or email **therzog@wccnet.edu** for the link and information about CDP resources.



Visit us on the web:

<https://www.wccnet.edu/succeed/personal/recovery-program.php>





TeleMental Health Services:

NOW AVAILABLE TO WCC STUDENTS



TeleMental Health, also known as online therapy, is simply receiving therapy through electronic means whereby the client and personal counselor are in two different locations.

What does this mean for WCC students?

- WCC's Licensed Professional Counselors (LPC's) have received TeleMental Health Training Certifications (THTC) to better serve students virtually
- TeleMental Health services began Fall 2020
- TeleMental Health services are available to currently enrolled students
- TeleMental Health services have replaced WCC's in-person personal counseling services during the COVID-19 pandemic
- TeleMental Health services will begin with an intake assessment, in which the personal counselor will make recommendations for the student based upon the student's needs and WCC's Scope of Practice

Students can make an appointment by calling the Counseling & Career Planning Department at 734-677-5102

Students may continue to receive support via WCC's Campus Assistance Program (CAP):

The Campus Assistance Program offers additional mental health services that compliment WCC's TeleMental Health services. CAP is a clinical service available 24/7, 365 days a year which includes a diagnostic assessment, plus up to three telephonic short-term problem resolution sessions. Any currently enrolled WCC student can use this service by calling

1-866-227-3834.

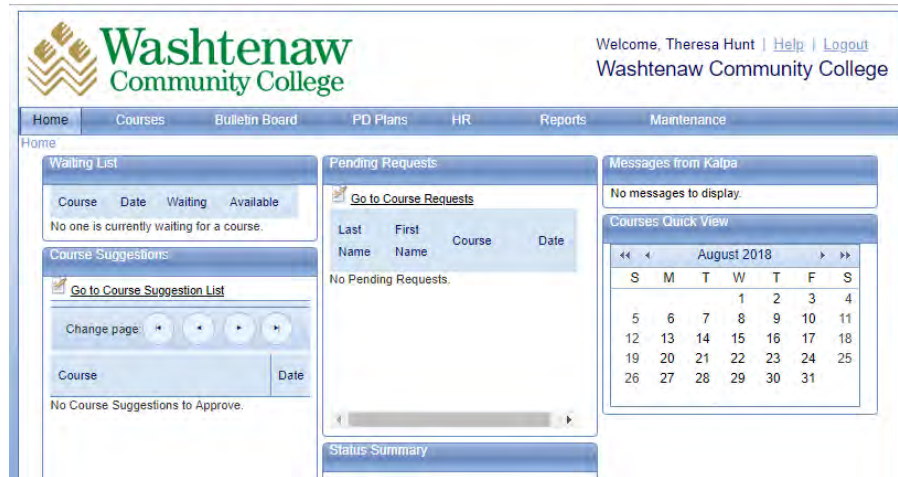
For instructions on accessing CAP, please visit:

<https://www.wccnet.edu/succeed/personal/counseling/>

If you have concerns about a student's mental health, please contact the CARE team at: <https://www.wccnet.edu/succeed/wcc-care-team/>



Professional Development Management Tracking System



You will need three pieces of information to login:

- **Website:** <https://www.kalpapdms.com/wcc-login>
- **Login Name:** WCC NetID
- **Password:** WCC Password

With the WCC TLC KALPA software you can:

- View the In-Service schedule
- Register for In-Service sessions
- View current and upcoming TLC Offerings
- Register in advance for Professional Development sessions
- Build your own Professional Development (PD) plan with reminders
- Complete the post-workshop survey
- View your Professional Development progress

If any assistance is needed with the login process please reach out to thunt2@wccnet.edu



Start Building Your Professional Skills Today!

LinkedIn Learning, you get:

- Access to more than 16,000+ expert-led courses
- Receive course recommendations tailored to you
- Earn a certificate when you complete a course
- Use quizzes and project files to practice while you learn
- Convenient learning – access courses 24/7, from your computer or mobile device

To Access LinkedIn Learning:

1. Log into WCC's Blackboard.
2. On the Student Resources page, under "My Courses" click on the "TLC: Teaching & Learning Center (LinkedIn Learning)" course.
3. Under Course Materials, click on the link for your group (Faculty, OPT, Staff).
 - **For Faculty**, your Collection has been divided by requirement (Leadership, Teaching, Workplace Effectiveness). Click on one of these requirements to select your course.
4. Click on any of the LinkedIn Learning course to start learning.

* In order for LinkedIn Learning content to count towards PD hours, courses must be listed in the Collection for **your classification** (**Faculty Collection for Faculty**) or (**OPTs Collection for OPTs**). If you would like to recommend that a course be added to a Collection, please contact FPD@wccnet.edu / tlc.staff@wccnet.edu / tlc@wccnet.edu.

* All College employees may take advantage of LinkedIn Learning content.

Benefits of LinkedIn Learning:

- For Faculty*: Supplement curricula, support the flipped classroom, and use expert content instead of requirement textbooks. For more information on using LinkedIn Learning in your course contact the CiTL at citl@wccnet.edu / facultyhelpdesk@wccnet.edu or call 734-477-8713.
- For Staff*: Serves as a virtual helpdesk for quick answers, explore the most in-demand skills and learn from industry leaders.



Full-Time Faculty Professional Development Requirements

Full-time faculty must complete 16 hours of professional development through the Teaching and Learning Center (TLC) within the Academic Year (July 1st through June 30th).

What Counts

- Any TLC session listed in KALPA with any of the following tags:
 - Teaching
 - Workplace Effectiveness
 - Leadership
- Any offering in the **LinkedIn Learning Faculty Collection** (on the TLC Blackboard site) or **Faculty Professional Development** recorded webinars (find & register on Kalpa for credit). (Please email tlc.staff@wccnet.edu after completing a **recorded session (provide session title and date.)**)
- Any TLC session/course you lead – leading a 1 hour session = 1 hour PD credit:
 - Submit your session ideas & the TLC will coordinate the rest:
<https://wccpriorityone.wufoo.com/forms/tlc-event-form/>
- PD credit will be calculated by scheduled hours per session:
 - 1 hour scheduled session = 1 hour of PD credit

What Doesn't Count

- HR Essential Training (*completed on Blackboard each year; 100% completion of this course required of all WCC Employees*).
- Off-campus professional development (conferences, speakers, etc.).
- Department, Division, Faculty, or other meetings that are already part of your professional responsibility as a faculty member.

How it Works

- Register anytime for sessions or courses listed on KALPA!
- Attend a session. Your attendance will be verified, and your completed PD hours will be updated in KALPA, so you always know how many hours you've completed and how many hours you have left to complete.
- Currently there are over 100 hours of courses available for you to take to earn your 16 hours, and sessions will be continually being added throughout the school year.
- **Tell TLC and FPD what sessions or courses you would like to see added and they will gladly help you add meaningful sessions.**

Please send feedback & questions to fpd@wccnet.edu.



Faculty Professional Development *by Faculty, for Faculty*

Part-Time and Adjunct Faculty Professional Development Opportunities

Part-Time and Adjunct Faculty are eligible to receive \$25 stipends for attending professional development sessions offered by the Teaching and Learning Center listed on KALPA.

What Counts

- Any TLC session listed in KALPA with any of the following tags:
 - Teaching
 - Workplace Effectiveness
 - Leadership
- Any offering in the **LinkedIn Learning Faculty Collection** (on the TLC Blackboard site) or **Faculty Professional Development** recorded webinars.

What Doesn't Count

- HR Essential Training (*completed on Blackboard each year; 100% completion of this course required of all WCC Employees*)

Guidelines for Stipends

- Faculty are required to registered in advance for the session
- Faculty must attend the FULL session
- Faculty must be actively teaching to earn stipends
- Stipend payment will be limited to 4 sessions per month
- Stipend payment will be paid monthly

Disclaimers

- Stipend payments will not be issued to those that have a full-time position at WCC.

How it Works

- Register anytime for sessions or courses listed on KALPA!
- Attend a session. Your attendance will be verified, and your completed PD hours will be updated in KALPA, so you always know how many sessions you've completed.
- Currently there are over 100 hours of courses available for you to take, and sessions are continually being added throughout the school year.

Part-Time & Adjunct Faculty Institute

The Faculty Professional Development Committee offers special sessions just for part-time and adjunct faculty, under the Part-Time & Adjunct Faculty Institute. Register for these sessions in KALPA to receive stipends. Look for Fall and Winter semester Kick-Off sessions before each semester begins and for monthly lunch and learns. The goal of the institute is to foster engagement and community around professional development at WCC.



For more information visit fpd.wccnet.edu or find us on Facebook at [FPDatWCC](https://www.facebook.com/FPDatWCC).

Everyone's reason for coming to WCC is different. And yet, the results are so similar. The reason may be to start a new career path, or strengthen an existing one. To establish a foundation for further academic study at a four-year college. To fulfill a dream, or follow a passion to a very rewarding outcome. Whatever the reason, the result is always a new and interesting chapter in a life story. We all have our something "next," and WCC is a means to achieve it. We teach, we encourage, we guide, we support, we inspire. Life has many chapters. We're here to help you start your next one.



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