

**Minutes Meeting--- Board of Directors
February 19, 2014**

I. Call to Order: The meeting was called to order by Vice Chairman Gensheimer at 7:46 a.m.

II. Roll Call: The following members were present: Director F. McDonald, Director G. McDonald, Director Miller and Director Milshteyn. Late: Director Johnson and Director Talburtt. Absent: Director Richards-Schuster and Director White

III. Public/Staff Communications: Staff members: Chris Anderson, Debra Grysen, Mona Moorman and Patricia Sahakian were present. Debra Grysen outlined the soft skill program. The schedule goes as follows: Week One – Attendance, Week Two – Preparation, Week Three – Follow-through, Week Four Communication, and Week Five – Responsibility. Mona Moorman spoke on how the teacher consultants use soft skills and tailor them to meet the needs of special education students. Chris Anderson covered the delivery of soft skills to our 9th grade students and the adaptations that we have made to accommodate them. Ninth graders follow a specially designed curriculum to impart the vocabulary and activities in 9th grade precluding them from having to repeat the first year soft skill exercises.

IV. Approval of the Consent Agenda: Director Miller moved and Director Milshteyn seconded that the consent agenda be approved. Motion carried unanimously.

V. Administrative Report: The Dean reported that we have maintained our initial enrollment of 499 students through the semester. WTMC has been named the 2014 DTE Energy Foundation School of the Year due to the page to stage program produced by the WTMC English department. The Dean will be attending National Middle College Conference in February.

VIII. Adjournment: Director Talburtt moved and Director Richards Schuster seconded a move to adjourn. Motion passed unanimously. The meeting was adjourned at 9:10 a.m.

Respectfully submitted by: _____
Alex Milshteyn
Secretary, WTMC Board of Directors