

**Minutes Meeting--- Board of Directors
November 16, 2011**

I. Call to Order: The meeting was called to order by Chairman White at 7:46 a.m.

II. Roll Call: The following members were present: Director Gensheimer, Director F. Mc Donald, Director Griff McDonald, Director Miller, and Director Talburtt. Late: Director Johnson, Director Milshteyn and Director Richards-Schuster

III. Guests: Richard Landau, Washtenaw Community College Liaison

IV. Public/Staff Communications: Staff members: Richard Horn, WISD-WTMC Teacher Consultant, Mona Moorman WTMC Teacher Consultant and Patricia Sahakian were in attendance. Richard Horn and Mona Moorman gave a report on the delivery of special education services at WTMC. Our delivery program is different from other educational institutions because we work under two authorities for special education. IDEA, Individual with Disabilities Education Act, governs services for k-12. College services are under the American Disabilities Act, ADA, Richard and Mona work to transition our special education students into the ADA, section 504 which is used for college students. Under the 504 plan students must advocate for themselves to get the services they need at the college level. Under the IDEA plan the onus for assessment and services lies with the school in K-12. Once students graduate from wtmc they become section 504 students.

VI. Approval of Consent Agenda: Director Miller moved and Director Milshteyn seconded that the consent agenda be approved to include the agenda for November 16, 2011 and approval of the amended Policy Manual. The Motion passed unanimously.

VII. Minutes for September 21, 2011: Director Milshteyn corrected the minutes by removing his name from those in attendance under Roll Call, and retaining his name under the absent members.

VIII. Assigned Program Fund Balance: Director Talburtt asked that the assigned fund balance be named the Assigned Program Fund Balance. It would be for the purpose of the support and development of Washtenaw Technical Middle College. This would include construction or increases in facilities costs, purchase, training and support of technology and the growth and expansion of the program. Any expenditure amount over \$50,000.00 from the fund will need board approval. The will be \$1,000,000 dollars in the fund. Director Talburtt moved and Director Miller supported the creation of the Assigned Program Fund Balance. Motion passed unanimously.

IX. Treasurer's Report: Director Miller presented the financial report. Director F. McDonald moved and Director G. McDonald seconded that the board accept the treasurer's report as presented. Motion passed unanimously.

X. Administrative Report: Dean Covert reported on progress with WCC administrators to create the new contract for WTMC which will maintain costs and increase the possibility of future growth. He also reported on his research regarding retirement options for WTMC staff. Dean Covert recommends that the board continue the current practice of allowing teachers to stay with the Michigan State Public Employee Retirement Service Plan (MSPER) or enter into employment as a contractual employee with a secondary firm that provides funding of a 403 B. The board agreed to continue this practice with concerns over the escalating costs of the MSPER program for staff. Dean Covert assured the board that he will continue to monitor the MSPER closely.

XII. Adjournment: Director Miller moved and Director Milshteyn seconded a move to adjourn. Motion passed unanimously. Director White adjourned the meeting at 9:43 a.m.

Respectfully submitted by: _____

Alex Milshteyn

Secretary, WTMC Board of Directors kame