

**Minutes - Regular Meeting--- Board of Directors
September 21, 2011**

I. Call to Order: The meeting was called to order by Chairman White at 7:45 a.m.

II. Roll Call: The following members were present: Director Gensheimer, Director Johnson, Director Griff McDonald, Director Miller, Director Richards-Schuster and Director Talburt. Absent: Director F. Mc Donald and Director Milshteyn

III. Guests: Richard Landau, Washtenaw Community College Liaison

IV. Public/Staff Communications: Staff members: Julee Boland, Debra Gysen and Patricia Sahakian were in attendance. Debra Gysen and Julee Boland gave a report on the Critical Thinking Classes at WTMC. All students take critical thinking in their initial semester at WTMC, one section is designed for students reading below grade level. Individual students reading skills are assessed and content teachers are apprised of the students reading needs and supported in all classes.

V. Annual Audit Report: The annual audit report for 2010/2011 was presented by Sean Brennan of Yeo & Yeo. WTMC earned a clean financial opinion. Director Johnson moved and Director Miller seconded that the auditor's report be approved. The Motion passed unanimously.

VI. Approval of Consent Agenda: Director Miller moved and Director Griff McDonald seconded that the consent agenda be approved. The consent agenda included the agenda for September 21, 2011, minutes of the July 20, 2011 Board of Directors Meeting, the acceptance of the August 31, 2011 financial report and three term limits for board members effective 9/22/2011. The Motion passed unanimously.

VII. New Business: The Dean asked the board for direction as to language for an assigned fund balance. The board would like to keep an unrestricted fund balance and create a second assigned fund balance for some of the WTMC budget. The language for creating the assigned fund balance will be voted upon in the November 16, 2011 board meeting. Board members were given the final draft of the Board Policy Manual. The Board Policy Manuals will be voted on at the November 16, 2011 meeting. The Dean gave his administrative report. WTMC begins the school year with 402 students. The Dean investigated the option of having the staff participate in both the MSPERS retirement program and opting out of the program. The Dean reviewed the educational goals for this year. The Dean presented the Professional Development Calendar for Fall 2011. He also presented the writing rubric and critical thinking rubric which were developed by the staff, this will be implemented into the curriculum this academic year. The Dean is speaking with Apple and the WCC IT staff for training the WTMC staff in the use of and integration of the Apple iPad into the classroom.

XII. Adjournment: Director Talburt moved and Director Johnson seconded a move to adjourn. Motion passed unanimously. Director White adjourned the meeting at 9:20 a.m.

Respectfully submitted by: _____

Alex Milshteyn

Secretary, WTMC Board of Directors