



Transfer Student Checklist

Application

- Complete the admissions application**

- Include the application fee**

This may range from \$25-75, or contact the admissions office about fee waiver eligibility

- Request WCC transcripts**

If you have met the requirements for the [Michigan Transfer Agreement \(MTA\)](#), please submit the [MTA request form](#) to have it notated on your WCC transcript.

**You will also need to send your transferring institution an updated transcript if you are currently taking classes at the time of submitting your transfer application

- Request additional transcripts**

You will need to request official transcripts directly from every college you have attended in the past. Some schools may also require an official high school transcript and test scores for your admissions application.

- Essay/Personal Statement/Letters of Recommendation/Portfolio/Audition**

Your transferring institution may require these additional items depending on where you are transferring to and what you are interested in studying

Financial Aid

- Complete the Free Application for Federal Student Aid (FAFSA)**

Complete and submit the FAFSA for each upcoming school year: fafsa.ed.gov

- Institutional Financial Aid applications/forms**

Your transferring institution may also require you to fill out an additional form or application to be considered for institutional grants, scholarships, department awards

Enrollment

- Activate your student account**

- Register for orientation (Mandatory)**

- Advising & Registration**

Schedule an advising appointment and register for courses

Housing and/or Parking Permit

- Apply for housing (if applicable)**

- Parking Permit (if applicable)**